

# MIFFLIN COUNTY SCHOOL DISTRICT

No. 004-BOG-2

## 004-BOG-2. BOARD OF SCHOOL DIRECTORS VACANCY APPLICATION/SELECTION PROCESS

Please return the completed application form and statement of financial interest to the Superintendent's office no later than **Monday, July 20, 2026 by 9 AM**. You may submit your application form by:

US Mail or Hand Deliver to: Mifflin County School District  
Attn: Superintendent's Office  
201 Eighth Street  
Lewistown, PA 17044

or Email to: [bf28@mcsdk12.org](mailto:bf28@mcsdk12.org).

Persons with a disability who need assistance in the application process, who need this application form in an alternative format or have questions about the application process may call the Superintendent's Office at 717-248-0148 Ext. 4.

It is anticipated that the district will interview and appoint a candidate to fill the board vacancy at the regular voting meeting on Thursday, July 23, 2026, at 6:30 PM at the MCSD Administration Building, 201 Eighth Street, Lewistown, PA 17044. **All applicants should plan to attend the board meeting to participate in the selection process.**

### **Selection Process:**

1. All applicants present will draw a number to determine the order in which they will be interviewed by the board of directors.
2. All applicants will be asked to leave the board room except for applicant #1.
3. Each applicant will be given 2 minutes to address the board at the beginning of their interview.
4. The board will then ask any other specific questions they may have. The same question(s) will be asked to each applicant.
5. At the conclusion of the interview, the applicant will leave the board room and return to the holding room with the other applicants.
6. The next applicant will be escorted to the board room and begin the process again. This procedure will be repeated until all applicants have addressed the board and been interviewed.
7. All applicants will then return to the board room.
8. Nominations and voting by the board will take place.
9. **The approved applicant will then take the Oath of Office and be seated at the board table to finish the meeting, which includes voting on the presented agenda items.**

Please keep these directions for your information. Return only the application form.

004-BOG-2. BOARD OF SCHOOL DIRECTORS  
VACANCY APPLICATION FORM

**NOTE: All information on this form, including any attachments,  
becomes public information when submitted.**

Name: \_\_\_\_\_

Home Address:

Business Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**(Please indicate preferred mailing address with an \*)**

Home Phone Number: \_\_\_\_\_

Office Phone Number: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation (if retired, please indicate former occupation or profession):

\_\_\_\_\_  
\_\_\_\_\_

School/College

Diplomas/Degrees

Area of Study

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Professional and/or community activities, including boards and commissions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any experience, qualities or skills that would assist you in serving on a Board of School Directors:

---

---

---

---

Why are you interested in serving on the Board of School Directors?

---

---

---

---

Describe your experience and involvement with the school district.

---

---

---

---

What do you perceive to be the responsibilities of the Board of School Directors?

---

---

---

---

What do you believe would be your biggest challenges as a School Director?

---

---

---

---

How do you think the school district can improve students' academic achievement and the staff's professional development?

---

---

---

---

What do you consider to be three (3) of the most pressing issues facing the district and/or public education today?

---

---

---

---

---

---

By signing this application, I am certifying that the information contained in this application is correct to the best of my knowledge and that:

- I am of good moral character.
- I will be at least eighteen (18) years of age prior to my appointment.
- I will have been a resident of the school district for at least one (1) year prior to my appointment.
- I do not hold any office or position as specified in the Pennsylvania School Code 24 P.S. Sec. 3-322.
- I am not a member of a municipal council.
- I have not been removed from any office of trust under federal, state or local laws for any malfeasance in such office.
- I am not engaged in a business transaction with the district, am not employed by the district, and I am not receiving payment for services to the district except as provided in the Public Official and Employee Ethics Act, 65 Pa. C.S.A. Sec. 1101 et seq. and the Pennsylvania School Code 24 P.S. Sec. 3-324.

---

Signature

---

Date