

MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

Vance S. Varner, Superintendent
Paul J. Maidens Chief Operations Officer Steven F. DeArment, Chief Academic Officer
Melinda K. Kenepp, Chief Financial Officer

**Local Advisory Council
Federal Programs - Mifflin County School District
Thursday, May 4, 2023
11:30 am
Downtown OIP**

Minutes

- I. Attendance Sign in and Welcome
 - Valerie Adams, Steven DeArment, Aleta Kammerer, Nikki Knepp, Martha Leister, Cindi Marsh, Molly Picketts, Mary Lou Sigler, Michelle Siruc, Vance Varner, and Robin White were in attendance.
 - Mr. Miller was unable to attend the meeting. Mr. DeArment welcomed attendees in his absence.

- II. Approval of Minutes from February 2, 2023
 - a. Mrs. Marsh made a motion to approve the minutes, which was seconded by Mr. Varner.

- III. Federal Programs Review
 - a. Title I
 1. Allocation - \$2,573,792 (Increase of \$313,794)

 2. Expenditures
 - Supplemental reading and math interventions for K-3 students
 - 24 reading and math intervention teachers
 - Includes one teacher for non-public schools
 - Addition of one teacher at IVES for 22-23
 - Federal Program Coordinator
 - Federal Programs Secretary and Homeless Liaison
 - Chief Academic Officer
 - Camp on the Way to Kindergarten
 - School-wide Positive Behavioral Support (PBIS)

 3. K Camp/K Readiness Workshops
 - Camp on the Way to Kindergarten: June 19 – 22, 2023
 - Parent K Readiness Workshops – June 22, 2023

 4. Census Poor
 - 2021 – 21.76%, Impacts 23-24 consolidated application
 - Estimated 23-24 Allocation - \$2,838,490
 - Estimated increase of \$243,996

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5. Parent Engagement

- 1% Set aside
- Develop Board Policy #918 for ESSA compliance
- Comments on draft of 23-24 ESSA compliant district parental engagement plan
- Parent Engagement Coordinators
 - Estimated parental engagement building allocations
 1. EDES - \$4,400
 2. IVES - \$6,100
 3. LES - \$10,500
 4. SMES - \$3,400

6. Student Homelessness

- Current Numbers
 - Mrs. Siruc said 116 students have been identified this year. Of that number, 48 are still actively experiencing homelessness.
- Monitoring Visit
 - The monitoring visit went well.
- Continuing Development of Building Level Pantries
 - Mrs. Siruc noted that \$7,947.37 was donated to the pantry this year, and \$6,193.96 was spent. She is grateful to those who continue to donate to the program, and hopes the district will continue to receive donations, especially as the ARP funds will soon be spent.

b. Title II-Improving Teacher Quality

- Allocation - \$313,592 (Increase of \$39,176)
- Expenditures
 - Class Size Reduction Teachers (Primary Grades)
 - Non-public equitable share for professional development
 - Have spent 21-22 equitable share
 - Now spending 22-23 equitable share

c. Title III

1. Allocation - \$12,601 (Decrease of \$622)
2. Expenditures
 - Supplemental resources for EL students
 - Professional development for EL teachers
 - WIDA
 - Non-public equitable share for EL resources
 - BMS & SHS

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d. Title IV

1. Allocation - \$168,926 (Decrease of \$2,818)

2. Expenditures

- Social Worker (Nicole Frazier)
- Elementary School Counselor (Brooke Marker)
- Smartboard training
- Non-public equitable share

e. Rural & Low Income

1. Allocation - \$0

- MCSD was not eligible based on its census poor percentage of 18.06% (20% is required to be eligible)
- 23-24 Estimated Allocation - \$127,974

2. Anticipated Expenditures for 23-24

- Full time Master Level Behavioral Therapist
- Small Percentage of Salary/Benefits of Class Size Reduction Teacher

f. Ready to Learn (State)

1. Allocation - \$968,914

2. Expenditures

- Maintain Full Day Kindergarten Teachers Salaries/Benefits

g. PA Commission on Crime and Delinquency School Safety and Security Grants (State)

1. Grant ID 31391 – Mifflin County School District Trauma Team

- Allocation - \$450,000
 - Balance of \$101,948 as of 3/31/23 quarterly report
- Expenditures
 - Mental Health Coordinator (21-22 & 22-23)
 - Master’s Level Behavioral Therapist (21-22 & 22-23)
 - Licensed Social Worker (21-22 & 22-23)
 - Mental Health training
- Program Modification submitted for supervisor of contracted Mental Health Coordinator

2. Grant ID 38351 - Act 55 of 2022 School Safety and Security

- Overall Allocation - \$348,694
 - Balance of \$312,083 as of 3/31/23 quarterly report
- Physical Security (\$174,347)

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- Expenditures
 - SRO at MCJHS
 - Additional hours for SRO at LIS/MCMS
 - Playground fencing at SMES
 - Electronic door swipes (removed from application)
 - Security cameras (removed from application)
 - Behavioral Health & School Climate (\$174,347)
 - Expenditures
 - Behavior Coach in Laurel Life Transition classroom at MCHS
 - Mrs. Marsh would like to add a behavior coach to the transition classroom to increase enrollment. At this point, she has been unable to fill the position. She asked attendees to contact her, should they know of anyone who has, or soon will have, a degree in psychology/social services. Ms. Leister recommended contacting Juniata College.
 - Mr. Varner anticipates that more mental health grants will become available. He explained that the position would be considered a contracted service, which will help the district save its funds.
- h. Elementary & Secondary School Emergency Relief Fund (ESSER I)
1. Allocation - \$1,835,215
 - Budget revision and FER submitted
- i. Elementary & Secondary School Emergency Relief Fund (ESSER II)
1. Allocation - \$8,433,337
 - Balance of \$1,262,262 as of 3/31/23 quarterly report
 - End date - September 30, 2023
 - LEA Liquidation Period – No later than December 30, 2023
 2. Expenditures
 - Maintain two elementary teaching positions (22-23)
 - Maintain a middle school reading teaching position (22-23)
 - Maintain a high school English teaching position (22-23)
 - Maintain a high school guidance counselor position (22-23)
 - Maintain an elementary special education teaching position (22-23)
 - Maintain an additional guidance counselor position at EDES (22-23)
 - Maintain an Alpha English teaching position (22-23)

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- Maintain a math teaching position at MCMS (21-22, 22-23)
- Maintain a chemistry teaching position at MCHS (21-22, 22-23)
- Maintain two MCO teachers (21-22, 22-23)
- Maintain an Alpha administrator ((21-22, 22-23)
- Maintain an Alpha social studies teaching position (21-22, 22-23)
- Hire a full-time Alpha guidance secretary (21-22, 22-23)
- Supplemental afterschool and summer learning programs
- Transportation for supplemental summer learning programs
- Purchase of personal protective equipment/supplies to support the return of students/staff to school and in-person instruction
- Purchase cleaning and sanitizing supplies to support the return of students/staff to school and in-person instruction
- District network upgrade
- District one-to-one student initiative (iPads/laptops)
 - **Additional funds allocated to help expend funds within grant funding period**
- Teacher desktop/laptop replacements
- Upgrade power infrastructure for one-to-one initiative
- School Gate Guardian scanners
- Overtime for technology department staff for the one-to-one initiative
- Additional custodial positions for cleaning and sanitizing buildings
- Custodial floater (20-21-21-22, 22-23)
- Maintenance floater (20-21-21-22, 22-23)
- Lewistown Elementary School ESCO Maintenance Project
- Career Pathways Facilitator (21-22, 22-23)
- Contact tracer
- Additional days for nurses
- Supplemental intervention resources to account for loss of learning time
- Additional Alpha special education teacher (21-22, 22-23)
- Additional days for athletic director
- Plumbing upgrade at SMES for better disinfection
- Servers, switches
- Curriculum writing
- Contracted services for safe schools training
- Vision spot screeners for district nurses to limit exposure to students/staff with outside entities performing the vision screenings on an annual basis
- Riding floor scrubber
- Dishwasher at IVES
- Image Access Scanner
- Vinyl Printer
- Purchase and installation of washers and dryers at schools to wash mops and rags being used for COVID-19 cleaning.

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- 6300 network switch for increased bandwidth for online learning throughout the district
- 6400 network switch for increased bandwidth for online learning throughout the district
- Wireless controller to monitor and configure the upgraded wireless access points to increase wireless coverage throughout the district
- Repair exterior coatings and insulation on exterior ductwork at MCHS and MCMS to prevent moisture from infiltrating the ductwork and promoting mold/bacteria growth in air that is circulated by HVAC systems
- Window treatments at MCJH to help maximize outside air being introduced into HVAC system
- Carpet/flooring replacement at MCMS
 - Increase to estimated cost and scope of project (\$180,000 to \$780,000)
 - Additional riding floor scrubber for MCMS
 - **Moving carpet project to ESSER III due to low inventory of vinyl tile and need to complete work prior to end of grant funding period**
- Touchless fountains for students to fill water bottles
- Two additional floating custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease (remainder of 20-21, 21-22 and 22-23 school year)
 - Reduced to one additional floating custodian
- **Smart Board displays, sound bars, mounts, carts**

j. American Rescue Plan (ESSER III)

1. Allocation - \$17,058,201

- Balance of \$8,362,354 as of 3/31/23 quarterly report
- End date - September 30, 2024
- LEA Liquidation Period – No later than December 30, 2024

2. Expenditures

- Maintain two elementary teaching positions (23-24)
- Maintain a middle school reading teaching position (23-24)
- Maintain a high school English teaching position (23-24)
- Maintain a high school guidance counselor position (23-24)
- Maintain an elementary special education teaching position (23-24)
- Maintain an additional guidance counselor position at EDES (23-24)
- Maintain an Alpha English teaching position (23-24)
- Maintain a math teaching position at MCMS (23-24)
- Maintain a chemistry teaching position at MCHS (23-24)

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- Maintain two MCO Teachers (23-24)
- Maintain an Alpha administrator (23-24)
- Maintain an Alpha social studies teaching position (23-24)
- Maintain an Alpha English teaching position (21-22, 22-23, 23-24)
- Maintain a math teaching position at MCJHS (21-22, 22-23, 23-24)
- Maintain a math teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a tech ed teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a tech ed teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a 4th grade teaching position at LIS (21-22, 22-23, 23-24)
- Maintain a 1st grade teaching position at LES (21-22, 22-23, 23-24)
- Maintain a 1st grade teaching position at EDES (21-22, 22-23, 23-24)
- Maintain a 5th grade teaching position at LIS (21-22, 22-23, 23-24)
- Elementary Technology Facilitator (21-22, 22-23, 23-24)
- 2nd Shift Maintenance Supervisor (21-22, 22-23, 23-24)
- Alpha Guidance Secretary (23-24)
- Career Pathways Facilitator (23-24)
- Custodial substitutes
- Custodial floater (23-24)
- Maintenance floater (23-24)
- COVID Coordinator (20-21, 21-22, 22-23, 23-24) – No intentions to fill
- Maintain EL teaching position (21-22, 22-23, 23-24)
- Alpha part-time para (21-22, 22-23, 23-24)
- LES full-time para (21-22, 22-23, 23-24)
- Create an Alpha teacher/learning management software educator (21-22, 22-23, 23-24)
- Maintain an Alpha math teaching position (21-22, 22-23, 23-24)
- Maintain an Alpha science teaching position (21-22, 22-23, 23-24)
- Maintain an Alpha science teaching position (21-22, 22-23, 23-24)
- Health Room Assistant - MCMS (21-22, 22-23, 23-24)
- Health Room Assistant - LES (21-22, 22-23, 23-24)
- Create Technology Facilitator (21-22, 22-23, 23-24)
- Maintain Licensed Social Worker from PCCD Grant ID 31391 (23-24)
- Zoom licenses
- MiFi
- Vision screeners
- Technology upgrades
- SMARTBoard displays, sound bars, mounts, carts, webcams and HDMI cables to support K-12 purchase and installation of SMARTBoards, which will support 1:1 technology initiative for differentiation of instruction to close the achievement gap created as a direct result of the loss of learning from the COVID-19 pandemic.

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- SMART notebook advanced software
- LAN school system school software
- Teacher and student laptops and desktops to support 1:1 technology initiative for differentiation of instruction to close the achievement gap created as a direct result of the loss of learning from the COVID-19 pandemic. Laptops and desktops will also help prepare administrators, teachers, and students to respond to any future remote learning that may be necessary throughout ongoing pandemic
- Servers, switches, and storage for physical and virtual server environment for 21/22 technology upgrades
- Software licensing and services for physical and virtual server environment and storage for 21/22 technology upgrades
- LES roofing project
- Administration building HVAC/window project (on pause/hold)
- Supplemental intervention resources to account for loss of learning time
 - Benchmark for K-5
 - EnVision Math for 6th & 7th Grade
 - Inspire Science for K-5
 - Into Math for Grade 8
 - I-Ready for K-5
 - My Math Lab for Algebra & Trigonometry at MCHS
 - Reveal Algebra 2 for MCHS
 - TCI Social Studies for MCJHS
 - Typesy for 5th grade at IVIS & LIS
 - World History & Geography at MCHS
- Early warning system
- Curriculum writing to account for loss of learning time
- Professional development to account for loss of learning time
- Supplemental afterschool and summer learning programs
- Transportation for supplemental summer learning programs
- Purchase of personal protective equipment/supplies to support student/staff return to school and in-person instruction
- Purchase of cleaning and sanitizing supplies to support student/staff return to school and in-person instruction
- Maintain additional Alpha special education teaching position (23-24)
- One additional custodian to support cleaning and sanitation of buildings to minimize the spread of infectious disease (23-24 school year)
- Three additional maintenance floaters to support building efforts to minimize the spread of infectious disease. (21-22, 22-23 and 23-24 school year)
- One additional autistic support paraprofessional at LES (21-22, 22-23, 23-24)
- Additional autistic support paraprofessional at MCJHS (21-22, 22-23,

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23-24)

- Additional MCO teacher at LIS (21-22, 22-23, 23-24)
- Four additional full-time elementary teacher substitutes (22-23, 23-24)
 - One additional full-time elementary teacher substitute, so EDES & SMES do not have to share (22-23, 23-24)
- One additional autistic support paraprofessional at LES (21-22, 22-23, 23-24)
- Floating HRA at IVEC
- Three additional learning support interventionists
 - Two at MCHS, One at MCJHS)
- Two additional learning support paraprofessionals
 - One at MCHS, One at MCJHS
- **Carpet/flooring replacement at MCMS**
 - **Increase to estimated cost and scope of project (\$180,000 to \$780,000)**
 - **Moved carpet project from ESSER II due to low inventory of vinyl tile and need to complete work prior to end of grant funding period. Gives district one more year to complete project**
- **Two FortiGate-601F edge devices plus a year of FortiCare Premium and FortiGuard Unified Threat Protection due to the increased demand on our internet bandwidth. This will also provide updated cyber security for our network due to the increased usage of electronic learning resources**

k. ESSER/American Rescue Plan, 7% Set Asides Consolidated

1. Allocation - \$1,325,805

- Balance of \$771,378 as of 3/31/23 quarterly report
- End date - September 30, 2024
- LEA Liquidation Period – No later than December 30, 2024

2. Expenditures

- Minimum allocation for student social, emotional, mental health supports (30% or \$284,101)
 - Two additional therapeutic social workers (21-22, 22-23, 23-24)
 - School Psychologist Intern
- Minimum allocation for PD for staff on mental health supports (10% or \$94,700)
 - SAP Training, PBIS, restorative practices
 - Continuation of Mental Health Coordinator position from PCCD grant for 23-24

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- Minimum allocation for reading support and improvement (8% or \$75,760)
 - LETRS, 3rd Edition training
 - Unit 1 – June 27, July 2, or August 7
 - Unit 2 – June 28, July 13, or August 8
 - Unit 3 – September 22
 - Unit 4 – February 16
 - As of 4/26/23, 66 teachers are registered
 - 1. Now 82 registered (all elementary, and secondary ELA specific teachers). Is approximately half of all teachers.
 - American Rescue Plan, 1% set-aside for summer enrichment - \$189,401
 - Summer 2022 tutoring
 - Balance of \$0
 - American Rescue Plan, 1% set-aside for afterschool programs - \$189,401
 - 2023 Afterschool programs
 - Balance will be \$0 at end of 22-23
 - Other Learning Loss Activities
 - Each building given allocation of \$21,439 for building-specific learning loss
 - SMES – Flyleaf Decodable Readers and Heggerty Phonemic Awareness
 - LES – Sensory Room and Library/STEM Resources
 - MCJHS – Houghton Mifflin Harcourt Math Resources and Language Live
 - LIS – Flyleaf Decodable Readers and Library Books from Follett
1. American Rescue Plan/Homeless Children and Youth (ARP-HYC)
1. Allocation - \$72,051 (Increase of \$3,344)
 - Balance of \$23,155 as of 3/31/23 quarterly report
 - End date - September 30, 2024
 - LEA Liquidation Period – No later than December 30, 2024
 2. Expenditures
 - Pantry storage units
 - Refrigerator at LES
 - Washer/Dryer at LES
 - Student resources (toiletries, clothing, school supplies)

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- Transportation
- m. Future Ready Comprehensive Planning – Submitted for 2021 through 2024
1. Mission
 - Educate each student to meet life’s challenges
 2. Vision
 - The relentless pursuit of excellence
 3. Action Plan
 - Emphasis on differentiation of instruction for all students. (1:1 technology initiative, evidence-based resources and interventions)
 - Systemic focus on heterogenous grouping as part of the development of a K-12 multi-tiered systems of support
 - Support students social and emotional learning through a strategic and systemic SEL implementation (PBIS, morning meetings)
 - After-school and summer school programs to support recovery of lost instructional time due to COVID-19 pandemic
 - Emphasis on third grade reading levels
 - Effective evaluation of all employees to support high quality differentiated instruction for all students.
 4. Federal Reporting Measures
 - www.mcsdk12.org, Students/Parents, Federal Reporting Measures, 21-22
- IV. Other District Programs
- a. Vance Varner, Superintendent
 - Mr. Varner shared copies of The Paw Print with attendees. If anyone would like to receive a copy via email, please let him know.
 - The district was recently audited by the federal government. Mr. Crosson, the retired MCHS principal, covered SMES so Mr. Miller could be present for the week-long audit. The process was quite extensive and required months of staff preparation. Mr. Miller did a great job. It will be important to implement a transition plan for running federal programs once Mr. Miller retires.
 - When the former CFO left, the district’s accountant became the CFO. The accountant position was then dissolved. The federal auditors said the business office does not have enough staff to handle the work-load, so Mr. Varner had the position added back into the budget.
 - b. Cindi Marsh, Director of Student Services
 - PHEA is releasing a grant to fund a mental health student services position. Any students in nursing, social work, school psychology, or school counselor

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programs can apply and will receive a paid internship. The only stipulation is that the student must stay in a Pennsylvania school.

V. Agency Reports

a. Nikki Knepp, Clear Concepts

- Ms. Knepp introduced Molly Picketts. Ms. Picketts is a new counselor with the Student Assistance Program.
- Clear Concepts has been very busy. Haley Zong is the other SAP counselor and saw 89 students last month. The majority of students are at-risk for drug and alcohol abuse. Students will have the option to continuing being seen over the summer at the Clear Concepts office.
- Mr Varner said that many of the students being seen are children of those who were part of the initial opioid epidemic in 2000.

b. Martha Leister, Drug & Alcohol Commission

- Ms. Leister said she continues to receive grant money to send teachers to SAP training.
- Mrs. Marsh said three MCSD teachers attended the training this year.

c. Shelby Liebegott, Project Yes, Second Step, and Life Skills

- Ms. Liebegott could not attend today's meeting, but Mrs. Kammerer shared an update on her behalf. The Life Skills program wrapped up at the end of March. The Second Step program should finish within the next week. Project Yes will offer a seven-week summer camp to those who are currently in the program.

d. Aleta Kammerer, Communities that Care

- The CTC held an after-prom program at the YMCA. One hundred and forty-eight students attended. About twenty additional kids completed the permission slip, but did not attend. Parents could note on the permission slip if they would like to receive a call if their child did not show up. The program received tremendous support from the community. Several businesses donated food and prizes. Overall, \$7,000 was given away in gifts and cash. The CTC will soon begin planning for next year.
- Mr. Varner said the prom was held off-site and not sponsored by the district for the past two years. He noted that holding the prom at Brookmere Winery was not the safest option. Not only was visibility poor when leaving the facility, but there would not have been enough room to safely shelter students in-place, should it have been necessary. Mr. Crosson made the decision at the end of last school year to return the prom to MCSD. Kerry Clancy-Burns volunteered to handle this year's prom after the former advisors quit mid-year. She did a great job.
- Mrs. Kammerer said the Positive Message campaign will target marijuana use.

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- This week is Mental Health Awareness Week. The CTC will be selling apparel, which consists of three different designs that the Pawsitive Vibes students selected.
 - The CTC will be giving out graduation gifts to seniors.
 - The PA Youth Survey will be offered in the Fall.
- e. Robin White, Mifflin Juniata Human Services
- Assistance through the Emergency Rental Assistance Program is still available. Approximately \$100,000 is spent each month to cover rent and utility costs for community members in-need. The program will end on June 30th.
- f. Valerie Adams, The Lumina Center
- The Lumina Center will offer summer camp over six weeks this summer. Sixty-three kids are registered, but more space is available. The cost is \$10 for two weeks of camp. Kids will receive breakfast, lunch, and a snack. Five teen counselors are returning to help from last year.
 - Ms. Adams provided a copy of the Illuminator.
- g. Mary Lou Sigler, MCSD School Board
- Ms. Sigler thanked agency and district staff for their hard work.
- VI. Future Meeting Dates
- Next year's meetings will be held on Thursday, September 7, 2023, Thursday, November 2, 2023, Thursday, February 1, 2024, and Thursday, May 2, 2024 at 11:30 a.m. at the Downtown OIP.
- VII. Adjournment
- Mrs. Kammerer made a Motion to adjourn the meeting at 12:44 p.m., which was seconded by Ms. Leister.