

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent  
Paul J. Maidens Chief Operations Officer      Kevin J. O'Donnell, Jr., Chief Academic Officer  
Melinda K. Kenepp, Chief Financial Officer

---

**Local Advisory Council  
Federal Programs-Mifflin County School District  
Thursday, February 3, 2022  
11:30 am  
Zoom**

**Agenda**

- I. Attendance Sign in and Welcome
- II. Approval of Minutes from November 4, 2021
- III. Federal Programs Review
  - a. Title I
    1. Allocation - \$2,260,049
    2. Expenditures
      - Supplemental reading and math interventions for K-3 students
      - 22 reading and math intervention teachers
      - Federal Program Coordinator
      - Federal Programs Secretary and Homeless Liaison
      - Chief of Academic Officer
      - Camp on the Way to Kindergarten
        - **June 20 – 23, 2022**
      - School-wide Positive Behavioral Support (PBIS)
    3. Kindergarten Readiness Workshops
      - Strodes Mills Elementary School - January 8, 2022
        - **7 families attended**
      - Indian Valley Elementary School - January 22, 2022
        - **9 families attended**
      - East Derry Elementary School – February 5, 2022
      - Lewistown Elementary School – February 19, 2022
    4. Parental Engagement
      - 1% Set aside
      - Parent Engagement Building Policies and Compacts
        - Updated on MCSD Federal Programs Website
          - Click on Students/Parents, Federal Programs, Parental Engagement
      - Parent Engagement Coordinators for each Title I building

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent  
Paul J. Maidens Chief Operations Officer      Kevin J. O'Donnell, Jr., Chief Academic Officer  
Melinda K. Kenepp, Chief Financial Officer

---

5. Student Homelessness
  - Current Numbers
  - Homeless Awareness Week
  
- b. Title II-Improving Teacher Quality
  1. Allocation - \$272,85
  
  2. Expenditures
    - Class Size Reduction Teachers (Primary Grades)
    - Non-public equitable share for professional development
  
- c. Title III
  1. Allocation - \$13,059
  
  2. Expenditures
    - Supplemental resources for EL students
    - Professional development for EL teachers
      - WIDA e-conference
      - “Catching Up Your English Language Learners Who Have Fallen Behind” conference
    - Non-public equitable share for EL resources
  
- d. Title IV
  1. Allocation - \$171,642
  
  2. Expenditures
    - Social Worker (Nicole Frazier)
    - Elementary School Counselor (Alexis DiDomenico)
    - Smartboard training
  
- e. Rural & Low Income
  1. **Allocation - \$112,583 (Increase of \$18,057)**
  
  2. Expenditures
    - Full time Master Level Behavioral Therapist
    - Class Size Reduction Teacher
  
- f. Ready to Learn (State)
  1. Allocation - \$968,914
  
  2. Expenditures
    - Maintain Full Day Kindergarten Teachers Salaries/Benefits

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent  
Paul J. Maidens Chief Operations Officer      Kevin J. O'Donnell, Jr., Chief Academic Officer  
Melinda K. Kenepp, Chief Financial Officer

---

- g. PA Commission on Crime and Delinquency School Safety and Security Grants (State)
  - 1. Grant ID 33852 -COVID Response & Preparation
    - Allocation - \$315,606 (FER Submitted)
    - Expenditures
      - 30 iPads to increase the amount of educational technology available for distance learning to ensure the continuity of education if remote learning become necessary at any point in the future due to the COVID 19 pandemic.
      - Newsela, an Instructional Content Platform that brings together engaging, accessible content with integrated assessments and insights to supercharge reading engagement and learning in every subject.
      - Educational technology related items and health and safety items (flash-drives, HDMI adapters, headsets, hotpots, monitors, batteries) to address the COVID 19 disaster emergency.
      - Cleaning and sanitizing products that meet the centers for disease control and prevention or department of health criteria.
      - Equipment, including personal protective equipment, thermometers, infrared cameras and other necessary items
  - 2. Grant ID 31391 – Mifflin County School District Trauma Team
    - Allocation - \$450,000
    - Expenditures
      - Mental Health Coordinator (21-22 & 22-23)
      - Master’s Level Behavioral Therapist (21-22 & 22-23)
      - Licensed Social Worker (21-22 & 22-23)
      - SEL training
  - 3. Grant ID 31311 – Mifflin County SRO
    - Allocation - \$45,000 (FER Submitted)
    - Expenditures
      - Additional School Resource Officer (Eric Ettinger)
  - 4. Grant ID 29390 – Mifflin County School District Trauma Team
    - Allocation - \$550,500 (**FER Submitted**)
    - Expenditures
      - Systems Level Psychologist (19-20 & 20-21)
        - Project modification request approved to change title of position to Mental Health Coordinator
      - Master’s Level Behavioral Therapist (19-20 & 20-21)
      - Licensed Social Worker (19-20 & 20-21)
      - SRO (18-19)
      - SEL Training

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent  
Paul J. Maidens Chief Operations Officer      Kevin J. O'Donnell, Jr., Chief Academic Officer  
Melinda K. Kenepp, Chief Financial Officer

---

5. Grant ID 35164 – Security Software Protection, \$141,820

- Fortinac and FortiClient security software
  - Security software to provide protection to all laptops, student and staff, when both on and off the district network.
  - **Non-public equitable share**
    - **Once encumbered expenditures are paid, FER will be submitted.**
    - **MCS D has spent its equitable share of funds.**

h. Continuity of Education Equity Grant

1. Allocation - \$24,500 (FER Submitted)

2. Expenditures

- 35 additional laptops for distribution to ensure equitable access for learning for Students with Disabilities.
- 10 additional laptops for distribution to ensure equitable access for learning for Students with Disabilities.

i. Special Education COVID-19 Impact Mitigation Grant

1. Allocation - \$52,027 (FER Submitted)

2. Expenditures

- Teachers will receive training in various software programs and supplemental resources to support students in synchronous learning. Students with vision impairment need touchscreen computers and zoom software so that they are able to access instructional resources remotely. We are planning to purchase these items in order to ensure these students have access to FAPE.
- Six, Lenovo L15 touch screen laptops, one Zoomtext Magnifier/Reader, 50 network licenses, five Zoomtext Magnifier/Reader standalone licenses, and a 3-year Snap & Read license
- Supplemental resources to support CCS services

j. Elementary & Secondary School Emergency Relief Fund (ESSER)

1. Allocation - \$1,835,215

2. Expenditures

- Maintain two elementary teaching positions (20/21 & 21/22)
- Maintain a middle school reading teaching position (20/21 & 21/22)
- Maintain a high school English teaching position (20/21 & 21/22)
- Maintain a high School guidance counselor position (20/21 & 21/22)
- Maintain an elementary special education teaching position (20/21 &

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

Vance S. Varner, Superintendent

Paul J. Maidens Chief Operations Officer

Kevin J. O'Donnell, Jr., Chief Academic Officer

Melinda K. Kenepp, Chief Financial Officer

21/22)

- Create an additional guidance counselor position at EDES (20/21 & 21/22)
- Create a new Alpha English teaching position (20/21 & 21/22)
- Supplemental afterschool and summer learning programs
- Purchase personal protective equipment/supplies to support the return of students/staff to school and in-person instruction
- Purchase cleaning and sanitizing supplies to support the return of students/staffs to school and in-person instruction
- Data analysis system for LEA to analyze COVID-19 impact on student academic performance
- Salary and benefits for temporary technology staff to sanitize district laptops for COVID-19.
- Mifflin County Regional Police and event staff services for COVID-19 mitigation compliant graduation
- Software that will allow laptops to be used at home and in school
- Non-public equitable share

## k. Elementary & Secondary School Emergency Relief Fund (ESSER II)

1. Allocation - \$8,433,337

### 2. Expenditures

- Maintain two elementary teaching positions (22-23)
- Maintain a middle school reading teaching position (22-23)
- Maintain a high school English teaching position (22-23)
- Maintain a high school guidance counselor position (22-23)
- Maintain an elementary special education teaching position (22-23)
- Maintain an additional guidance counselor position at EDES (22-23)
- Maintain an Alpha English teaching position (22-23)
- Maintain a math teaching position at MCMS (21-22, 22-23)
- Maintain a chemistry teaching position at MCHS (21-22, 22-23)
- Maintain two MCO teachers (21-22, 22-23)
- Maintain an Alpha administrator ((21-22, 22-23)
- Maintain an Alpha social studies teaching position (21-22, 22-23)
- Hire a full-time Alpha guidance secretary (21-22, 22-23)
- Supplemental afterschool and summer learning programs
- Transportation for supplemental summer learning programs
- Purchase of personal protective equipment/supplies to support the return of students/staff to school and in-person instruction
- Purchase cleaning and sanitizing supplies to support the return of students/staff to school and in-person instruction
- District network upgrade

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent

Paul J. Maidens Chief Operations Officer

Kevin J. O'Donnell, Jr., Chief Academic Officer

Melinda K. Kenepp, Chief Financial Officer

---

- District one-to-one student initiative (iPads/laptops)
- Teacher desktop/laptop replacements
- Upgrade power infrastructure for one-to-one initiative
- School Gate Guardian scanners
- Overtime for technology department staff for the one-to-one initiative
- Additional custodial positions for cleaning and sanitizing buildings
- Custodial floater (20-21-21-22, 22-23)
- Maintenance floater (20-21-21-22, 22-23)
- Lewistown Elementary School ESCO Maintenance Project
- Career Pathways Facilitator (21-22, 22-23)
- Contact tracer
- Additional days for nurses
- Supplemental intervention resources to account for loss of learning time
- Additional Alpha special education teacher (21-22, 22-23)
- Additional days for athletic director
- Plumbing upgrade at SMES for better disinfection
- Servers, switches
- Curriculum writing
- Contracted services for safe schools training
- Vision spot screeners for district nurses to limit exposure to students/staff with outside entities performing the vision screenings on an annual basis
- Riding floor scrubber
- Dishwasher at IVES
- Image Access Scanner
- Vinyl Printer
- Purchase and installation of washers and dryers at schools to wash mops and rags being used for COVID-19 cleaning.
- 6300 network switch for increased bandwidth for online learning throughout the district
- 6400 network switch for increased bandwidth for online learning throughout the district
- Wireless controller to monitor and configure the upgraded wireless access points to increase wireless coverage throughout the district
- Repair exterior coatings and insulation on exterior ductwork at MCHS and MCMS to prevent moisture from infiltrating the ductwork and promoting mold/bacteria growth in air that is circulated by HVAC systems
- Window treatments at MCJH to help maximize outside air being introduced into HVAC system
- Carpet/flooring replacement at MCMS
- Touchless fountains for students to fill water bottles
- Two additional floating custodians to support cleaning and sanitation of

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent  
Paul J. Maidens Chief Operations Officer      Kevin J. O'Donnell, Jr., Chief Academic Officer  
Melinda K. Kenepp, Chief Financial Officer

---

buildings to minimize the spread of infectious disease (remainder of 20-21, 21-22 and 22-23 school year)

## I. American Rescue Plan (ESSER III)

### 1. Allocation - \$17,058,201

### 2. Expenditures

- Maintain two elementary teaching positions (23-24)
- Maintain a middle school reading teaching position (23-24)
- Maintain a high school English teaching position (23-24)
- Maintain a high school guidance counselor position (23-24)
- Maintain an elementary special education teaching position (23-24)
- Maintain an additional guidance counselor position at EDES (23-24)
- Maintain an Alpha English teaching position (23-24)
- Maintain a math teaching position at MCMS (23-24)
- Maintain a chemistry teaching position at MCHS (23-24)
- Maintain two MCO Teachers (23-24)
- Maintain an Alpha administrator (23-24)
- Maintain an Alpha social studies teaching position (23-24)
- Maintain an Alpha English teaching position (21-22, 22-23, 23-24)
- Maintain a math teaching position at MCJHS (21-22, 22-23, 23-24)
- Maintain a math teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a tech ed teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a tech ed teaching position at MCHS (21-22, 22-23, 23-24)
- Maintain a 4<sup>th</sup> grade teaching position at LIS (21-22, 22-23, 23-24)
- Maintain a 1<sup>st</sup> grade teaching position at LES (21-22, 22-23, 23-24)
- Maintain a 1<sup>st</sup> grade teaching position at EDES (21-22, 22-23, 23-24)
- Maintain a 5<sup>th</sup> grade teaching position at LIS (21-22, 22-23, 23-24)
- Elementary Technology Facilitator (21-22, 22-23, 23-24)
- 2<sup>nd</sup> Shift Maintenance Supervisor (21-22, 22-23, 23-24)
- Alpha Guidance Secretary (23-24)
- Career Pathways Facilitator (23-24)
- Custodial substitutes
- Custodial floater (23-24)
- Maintenance floater (23-24)
- COVID Coordinator (20-21, 21-22, 22-23, 23-24)
- Maintain EL teaching position (21-22, 22-23, 23-24)
- Alpha part-time para (21-22, 22-23, 23-24)
- LES full-time para (21-22, 22-23, 23-24)
- Create an Alpha teacher/learning management software educator (21-22, 22-23, 23-24)
- Maintain an Alpha math teaching position (21-22, 22-23, 23-24)

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent

Paul J. Maidens Chief Operations Officer

Kevin J. O'Donnell, Jr., Chief Academic Officer

Melinda K. Kenepp, Chief Financial Officer

---

- Maintain an Alpha science teaching position (21-22, 22-23, 23-24)
- Maintain an Alpha science teaching position (21-22, 22-23, 23-24)
- Health Room Assistant - MCMS (21-22, 22-23, 23-24)
- Health Room Assistant - LES (21-22, 22-23, 23-24)
- Create Technology Facilitator (21-22, 22-23, 23-24)
- Maintain Licensed Social Worker from PCCD Grant ID 31391 (23-24)
- Zoom licenses
- MiFi
- Vision screeners
- Technology upgrades
- SMARTBoard displays, sound bars, mounts, carts, webcams and HDMI cables to support K-12 purchase and installation of SMARTBoards, which will support 1:1 technology initiative for differentiation of instruction to close the achievement gap created as a direct result of the loss of learning from the COVID-19 pandemic.
- SMART notebook advanced software
- LAN school system school software
- Teacher and student laptops and desktops to support 1:1 technology initiative for differentiation of instruction to close the achievement gap created as a direct result of the loss of learning from the COVID-19 pandemic. Laptops and desktops will also help prepare administrators, teachers, and students to respond to any future remote learning that may be necessary throughout ongoing pandemic
- Servers, switches, and storage for physical and virtual server environment for 21/22 technology upgrades
- Software licensing and services for physical and virtual server environment and storage for 21/22 technology upgrades
- LES roofing project
- Administration building HVAC/window project
- Supplemental intervention resources to account for loss of learning time
- Early warning system
- Curriculum writing to account for loss of learning time
- Professional development to account for loss of learning time
- Supplemental afterschool and summer learning programs
- Transportation for supplemental summer learning programs
- Purchase of personal protective equipment/supplies to support student/staff return to school and in-person instruction
- Purchase of cleaning and sanitizing supplies to support student/staff return to school and in-person instruction
- Maintain additional Alpha special education teaching position (23-24)
- Two additional custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease (23-24 school year)



# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

Vance S. Varner, Superintendent

Paul J. Maidens Chief Operations Officer

Kevin J. O'Donnell, Jr., Chief Academic Officer

Melinda K. Kenepp, Chief Financial Officer

- Two additional maintenance floaters to support building efforts to minimize the spread of infectious disease. (21-22, 22-23 and 23-24 school year)
- **Additional autistic support paraprofessional at LES (21-22, 22-23, 23-24)**
- **Additional autistic support paraprofessional at MCJHS (21-22, 22-23, 23-24)**
- **Additional MCO teacher at LIS (21-22, 22-23, 23-24)**

m. ESSER/American Rescue Plan, 7% Set Asides Consolidated

1. Allocation - \$1,325,805

2. Expenditures

- Minimum allocation for student social, emotional, mental health supports (30% or \$284,101)
  - **Two additional therapeutic social workers (21-22, 22-23, 23-24)**
  - **Contracted services for psychologists**
- Minimum allocation for PD for staff on social emotional mental health supports (10% or \$94,700)
  - **SEL restorative practices professional development**
- Minimum allocation for reading support and improvement (8% or \$75,760)
  - **LETRS I & LETRS II**
- American Rescue Plan, 1% set-aside for summer enrichment - \$189,401
- American Rescue Plan, 1% set-aside for afterschool programs - \$189,401

n. American Rescue Plan/Homeless Children and Youth (ARP-HYC)

1. Allocation - \$68,707

2. Expenditures

- Pantry storage units
- Student resources (toiletries, clothing, school supplies)
- Transportation

o. Future Ready Comprehensive Planning

1. Mission

- Educate each student to meet life's challenges

2. Vision

- The relentless pursuit of excellence

# MIFFLIN COUNTY SCHOOL DISTRICT

201 Eighth Street - Highland Park  
Lewistown, Pennsylvania 17044

TELEPHONE (717) 248-0148

FAX (717) 248-5345

---

Vance S. Varner, Superintendent

Paul J. Maidens Chief Operations Officer

Kevin J. O'Donnell, Jr., Chief Academic Officer

Melinda K. Kenepp, Chief Financial Officer

---

### 3. Action Plan

- Emphasis on differentiation of instruction for all students. (1:1 technology initiative, evidence-based resources and interventions)
- Systemic focus on heterogenous grouping as part of the development of a K-12 multi-tiered systems of support
- Support students social and emotional learning through a strategic and systemic SEL implementation (PBIS, morning meetings)
- After-school and summer school programs to support recovery of lost instructional time due to COVID-19 pandemic
- Emphasis on third grade reading levels
- Effective evaluation of all employees to support high quality differentiated instruction for all students.

### 4. Completion of Other State Required Reports

- Academic Standards and Assessment Requirements (Chapter 4)
- Gifted Education Plan Assurances (Chapter 16)
- Student Services (Chapter 12)
- Induction Plan (Chapter 49)
- Professional Development Plan (Act 48)

p. Other District Programs

q. Agency Reports

r. Future Meeting Dates

- May 5, 2022 at 11:30 am via Zoom