__To select or de-select email notifications in Family Access__, do the following steps…

1. Open web browser like Google Chrome or Microsoft Edge and type https://www.mcsdk12.org/
2. From the menu, click **STUDENTS/PARENTS**
3. Click on the link labeled **FAMILY ACCESS LOGIN**
4. Enter logon credentials given by the school office (note: if you do not have credentials, call the school office)
5. In the top right corner, click **MY ACCOUNT**
6. At the bottom under **EMAIL NOTIFICATIONS**, you can select or de-select to receive notifications