

**ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF
(ESSER II) AGREEMENT**

This agreement (“Agreement”) is made by and between the Commonwealth of Pennsylvania (“Commonwealth”), through its Pennsylvania Department of Education (“Department”), and Mifflin County SD located at 201 Eighth St - Highland Park, Lewistown, PA 17044, (“Grantee”).

The Department, created by Section 201 of the Administrative Code of 1929, as amended, 71 P.S. § 61, is the State Education Agency responsible for administration of grant programs pursuant to the General Appropriation Acts and the Public School Code of 1949, as amended, 24 P.S. § 1-101 et seq. and has been awarded funds by the US Department of Education for Elementary and Secondary Emergency Relief (ESSER II) programs under the, P.L. 116-136. Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, Public Law 116-260.

The parties, intending to be legally bound, agree as follows:

1. Pursuant to this Agreement, Grantee will receive funds in the amount of \$8,433,337.00. The grant shall be used to defray program costs incurred from March 13, 2020 to September 30, 2023.
2. The Agreement shall become effective on the date it is fully executed by all required parties and shall terminate on September 30, 2023, unless terminated earlier in accordance with the terms hereof.
3. Grantee shall furnish all qualified personnel, facilities, materials and other services and in consultation with the Department, provide the services described in Appendix B.
4. This Agreement is comprised of the following Appendices which are hereby incorporated by reference into this Agreement:

Appendix A – Special Program Terms

Appendix B – Grantee’s Program Narrative and Budget

Appendix C – Payment Terms, Responsibilities and Contact Information

1. Grantee acknowledges having reviewed a copy of the Department’s Master Standard Terms and Conditions, which are available at www.education.pa.gov/mstc and are incorporated by reference into and made a part of this Agreement as if fully set forth herein.

The parties, intending to be legally bound, have signed this Agreement below:

FOR THE GRANTEE

Signature: Vance Varner - Electronic Signature Date: 11/8/2021
Title: Superintendent
Signature: _____ Date: _____
Title: _____

FOR THE COMMONWEALTH

For the Secretary of Education: Susan McCrone - Electronic Signature Date: 12/30/2021
Title: Division Chief

APPROVED AS TO FORM AND LEGALITY

Office of Chief Counsel: _____ Date: _____
Department of Education
Office of General Counsel: _____ Date: _____
Office of Attorney General: _____ Date: _____

Form Approval No. 6-FA-44.0

Comptroller: Karen Leavitt - Electronic Signature Date: 1/14/2022

Vendor Name: Mifflin County SD
Address: 201 Eighth St - Highland Park, Lewistown, PA 17044
Fed ID #: 251157800
Vendor #: 0000691825

Grant Title	Funding Source	Project Number	CFDA Number	Allocation Amount	Award Amount
Elementary And Secondary School Emergency Relief Fund II (ESSER FUND)	Federal	FA-200-21-0251	84.425D	\$8,433,337.00	\$8,433,337.00

Grantee agrees to comply with the following terms and conditions:

1. The development and execution of the program outlined in this Agreement and subsequent reimbursement for such program by the Department will be in accordance with this Agreement's provisions as finally approved by the Department and shall comply with all applicable provisions of federal, state and local laws, the official regulations pertaining thereto, program guidelines and instructions issued by the Pennsylvania Department of Education.
2. Grantee will comply with all reporting requirements in relation to program and fiscal components of the CRRSA Act program as defined by the Department and/or federal governing agencies.
3. Grantee will maintain documentation of expenditures, procurement and activities carried out through this grant for a period of the current year plus six years in accordance with Department guidelines. Grantee will provide records to Department, monitors or federal awarding agency upon request.
4. Grantee will comply with all reporting requirements in relation to any waiver authorized under the CRRSA Act and applied for and approved through the grantee agency. The Department will provide reporting requirements and due dates when available from the federal awarding agency.
5. Payment to Grantee under this Agreement is contingent upon appropriation and availability of funds to the Commonwealth.

General Federal Requirements:

1. Grantee shall use such fiscal control and fund accounting procedures necessary to ensure the proper disbursement of, and accounting for, federal funds paid to the applicant under each such program.
2. Grantee shall comply with the Uniform Grant Guidance – Subpart D (Post Federal Award Requirements) Standards for Financial and Programs, 2 CFR §200.300-§200.345, as applicable.
3. Grantee shall comply with the Uniform Grants Guidance -- Subpart D (Post Federal Award Requirements) methods of procurement to be followed, 2 CFR §200.320.
4. Grantee shall ensure that all written policies and procedures required by the Uniform Grants Guidance for the administration of federal grant dollars are created, approved, implemented and are available for review by monitors.
5. Grantee shall comply with the Uniform Grants Guidance – Subpart E (Cost Principles) 2 CFR §200.400-§200.417 and 2 CFR §200.420-§200.475, as applicable.
6. Grantee shall comply with the Uniform Grants Guidance – Subpart F – Audit Requirements, specifically sections 2 CFR §200.500-§200.512, as applicable.

Other Federal Requirements:

1. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with federal money, Grantee shall clearly state:
 1. the percentage of the total costs of the program or project that will be financed with federal money;
 2. the dollar amount of federal funds for the project or program; and
 3. the percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.
2. Grantee shall ensure that its personnel, whose salaries and/or benefits are federally funded are prohibited from text messaging while driving a government owned vehicle, or while driving their own privately owned vehicle during official business, or from using government supplied electronic equipment to text message or email when driving.
3. Grantee acknowledges that this Agreement may be revised pursuant to ongoing guidance from the relevant federal or Commonwealth agency regarding requirements for the funds subject to this Agreement. Grantee agrees to abide by any such revisions upon written notification from Commonwealth of the revisions, which will automatically become a material part of this Agreement, without the necessity of either party executing any further instrument.

Section: Narratives - Program Description

INTRODUCTION

Under the Elementary and Secondary School Emergency Relief II Fund (ESSER II), authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Pennsylvania Department of Education (PDE) awards grants to School Districts and Charter Schools to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the state.

Please note: ESSER II funds **cannot** be used for: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEAs, or 2) expenditures related to state or local teacher or faculty unions or associations. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

***ESSER II funds are not Title I funds and as such, are not subject to Title I rules.**

Please explain how the LEA will determine its most important educational needs as a result of COVID-19. (3000 characters max)

The Mifflin County School District has created five general committees that have been tasked with planning the district's most important educational needs as a result of COVID-19. The following committee areas include: Transportation Committee, School Space Committee, Learning Committee, Food Service Committee and Athletics/Extracurricular. Each committee has recruited diverse stakeholders that meet to help determine the most important educational needs as we navigate the COVID 19 pandemic . Stock and Leader, PDE Guidance and Hanover Reopening Workbook are all used to help guide ongoing committee work. Each committee reports back to the district administrative team on an as needed basis to guide our Pandemic Coordinator in the development of our Health and Safety plan. The Mifflin County School District Local Advisory Committee meets quarterly to actively engage all stakeholders in the planning, development, implementation and assessment of all federal program activities. The quarterly meetings provide the LEA and opportunity to continue consultation with stakeholders to improve the grant activities and align them with related activities conducted in the community. Ongoing quarterly LEA Local Advisory Committee meeting agendas and meeting minutes are used by the LEA as a current and relevant needs assessment to help guide the use of all federal funds. Agency, community, parental and board representation all provide valuable feedback that help the district align federal funding with the most important educational needs as a result of COVID-19.

Please explain the LEA(s) proposed timeline for providing services and assistance to students and staff. (3000 characters max)

The Mifflin County School District's five general committees continue to provide ongoing feedback to the administrative team and the district's federal program coordinator on what assistance is needed to implement our Health and Safety plan. The district has also surveyed parents and staff to seek their feedback on what their highest priorities are as a result of COVID-19. The Mifflin County School District School Board anticipated a significant impact to revenue due to COVID -19 thus provided guidance to the federal programs coordinator to use ESSER funds to help maintain positions for Continuity of Education. A total of 14 positions have been maintained with ESSER funds. After-school tutoring has already begun with the return to in-person instruction. We are

planning to begin summer school tutoring at all buildings during the summer of 2021. The MCSD plans to use ESSER II funds to support a complete upgrade of the district's network equipment and implement a one to one initiative beginning the 2021-2022 academic year. ESSER and American Rescue Plan funds will also allow the district's staff to rewrite curriculum as we will strategically have to differentiate our instruction to meet student's academic and social emotional needs as the achievement gap has significantly increased due to the COVID 19 pandemic.

Please explain the extent to which the LEA intends to use ESSER II funds to promote remote learning. (3000 characters max)

The MCSD plans to use ESSER II funds to support a complete upgrade of the district's network equipment. The district is also going to implement a one to one initiative with ESSER II funds beginning the 2021-2022 academic year. One to one means that each child, K-12, will have a device that is designated for their personalized educational use to help support differentiated instruction as the achievement gap has been significantly increased by the COVID-19 pandemic. K/1 students will each receive an iPad and grade 2-12 students will receive a laptop to support any future remote learning that may be necessary due to health and safety concerns of the COVID 19 pandemic. ESSER II funds will also support an additional special education teacher, English teacher, and guidance counselor secretary at ALPHA due to the increase in enrollment in our district's online program. ESSER II funds will be used to maintain the staffing in our ALPHA program as we anticipate students will maintain enrollment in our district's online program due to the ongoing pandemic.

Please describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services. (3000 characters max)

A significant portion of ESSER and American Rescue Plan funds will be used for salary/benefits for planning and implementation of supplemental afterschool and summer learning programs for students in grades K-12 to address the student learning gaps resulting from the disruption of educational services due to the COVID-19 pandemic. A portion of ESSER II funds will also be used to maintain a high school and elementary guidance counselor to help support an anticipated significant increase in student's mental health needs as a direct result of the disruption of educational services due to COVID 19 school closures. ESSER II funds will also be used to help support the purchase of evidence based resources to meet the comprehensive needs of students through MTSS. ESSER and American Rescue Plan funds will also allow the district's staff to rewrite curriculum as we will strategically have to differentiate our instruction to meet student's academic and social emotional needs as the achievement gap has significantly increased due to the disruption in educational services.

Please describe the LEA(s) proposed procedures for evaluating local COVID-19 impacts in relation to education programming and delivery. (3000 characters max)

Areas of emphasis should include:

- Documenting learning loss associated with extended school closure;
- Outlining the development of local continuity of education plans over the course of emergency response efforts; and
- Detailing supports for vulnerable student populations and families.

A portion of ESSER I fund was used for a data analysis system for the LEA to analyze COVID 19 impact on student academic performance. Data will be analyzed and students will be offered afterschool and summer school tutoring services to help with the learning loss associated with the extended school closure during the 2020-2021, 21-22 and 22-23 school years. Vulnerable student populations such as special education, economically disadvantaged and EL will received priority for distribution of devices (laptops/iPads) for remote learning as part of our planned one to one technology initiative with ESSER II funds. The Mifflin County School District Transportation Committee, School Space Committee, Learning Committee, Food Service Committee and Athletics/Extracurricular will continue to meet with their diverse stakeholders to guide our Pandemic Coordinator in the development of our emergency response efforts. The Mifflin County School District Local Advisory Committee will continue to meet quarterly to actively engage all stakeholders in the planning, development, implementation and assessment of all federal program activities. The quarterly meetings provide the LEA and opportunity to continue consultation with stakeholders to improve the grant activities and align them with related activities conducted in the community. Ongoing quarterly LEA Local Advisory Committee meeting agendas and meeting minutes are used by the LEA as a current and relevant needs assessment to help guide the use of all federal funds. Agency, community, parental and board representation all provide valuable feedback that help the district align federal funding with the most important educational needs as a result of COVID-19.

Please describe the LEA core set of strategies that will be used to guide local investment of ESSER II funding, associated with short-range (i.e., remainder of the 2020-21 school year) and long-range (2021-22 and 2022-2023 school years) timelines. (3000 characters max)

These strategies may entail the establishment, scale-up, refinement, or evaluation of remote learning, as well as strategies for school-based teaching and learning responsive to conditions related to the pandemic. LEAs will be asked to outline how limited, ESSER II funding may support these initiatives and how these funds might interact with other federal funding, including enhanced Title IV flexibility, to ensure strategic and sustainable use of funds.

The Mifflin County School District will use ESSER II funds to make a significant investment during the remainder of the 20-21 school year to research and plan the purchase of a one-to-one technology initiative for K-12 students for full implementation during the 2021-2022 school year. All K-12 students in the district will be issued an iPad or laptop that can be used during and after the instructional school day for in person learning and also at home for any future remote learning necessary as a direct result of the unpredictability of the COVID 19 pandemic. The district will also use ESSER II funds to support a district network upgrade of servers, storage and software licensing, wireless access points and switches throughout the remainder of the 20-21 and 21-22 school year to provide the infrastructure to support school based teaching (differentiated instruction) and learning responsive to conditions related to the pandemic. This significant investment in technology will benefit the district and all its stakeholders for many year to come in regards to strategic and sustainable use of ESSER II funds.

Please describe specific plans, measures, and longer-term evaluative strategies concerning student learning gaps - as well as opportunity to learn factors - stemming from COVID-19. (3000 characters max)

The Mifflin County School District offers a comprehensive program to assist and monitor students' progress and student learning gaps stemming from COVID-19. Teachers, principals, parents,

families, Chief of Facilities, Chief of Academics, Director of Student Services and the Federal Programs Coordinator work as a team to review the needs of students at each respective school to support the mission of ensuring that all students meet or make growth towards grade level standards and goals in reading and mathematics. Classroom, Title 1, special education teachers and building principal meet as a grade level team at the beginning of the year to discuss grade level data. These group data meetings will be used to identify and support students struggling in English Language Arts and Mathematics. Students will be identified based on the level of instructional need. Students will receive differentiated instruction in the core, Tier I instruction. Students identified with Tier II and Tier III needs will be given additional time for instruction and placed in flexible learning groups. These groups will be organized based on student learning needs. Students found to have a greater need will be referred to the building's problem solving team (PST) process. Throughout the year, the data will be used to realign teaching resources and adjust schedules as needed. Highly qualified teachers, reading specialists, and special education teachers will provide instructional support among the Tiers. After-school and summer school opportunities will also be available to help close the student learning gaps stemming from COVID-19. A district committee has been created to make recommendations for a 2+ year comprehensive K-12 after-school and summer school tutoring program supported with ESSER II funds. Our one-to one technology initiative will directly impact our ongoing efforts to differentiate instruction for every student K-12 to help close the achievement gap has been significantly increased by the COVID-19 pandemic.

Section: Narratives - Allowable Usage of Funds

ALLOWABLE USAGE OF FUNDS

Check the box before each intended acceptable use classification your LEA is applying to use ESSER II funds to support.

For additional information on cleaning and sanitizing your LEA, please visit the following resources:

[CDC - Disinfectant Decision Tool website](#)

[CDC - Cleaning Guide website](#)

***If your LEA is spending in an area authorized by the ESEA of 1965, please select option (1), then specify which sub-program(s) will be included by selecting from options "A - L".**

- (1) Any activity authorized by the ESEA of 1965.
- (1a) Title I, Part A (Improving Basic Programs Operated by LEAs; Section 1003 school improvement)
- (1b) Title I, Part C (Education of Migratory Children)
- (1c) Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)
- (1d) Title II, Part A (Supporting Effective Instruction)
- (1e) Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement)
- (1f) Title IV, Part A (Student Support and Academic Enrichment Grants)
- (1g) Title IV, Part B (21st Century Community Learning Centers)
- (1h) Title V, Part B (Rural and Low-Income School Program)
- (1i) Subtitle B of title VII of the McKinney Vento Homeless Assistance Act
- (1j) The Individuals with Disabilities Education Act ("IDEA")
- (1k) The Adult Education and Family Literacy Act
- (1l) The Carl D. Perkins Career and Technical Education Act of 2006 ("the Perkins Act")
- (2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19.
- (3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools. See help text for example.
- (4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.
- (5) Developing and implementing procedures and systems to improve the preparedness and response efforts of local educational agencies. See help text for example.
- (6) Training and professional development for staff of the local educational agency on

sanitation and minimizing the spread of infectious diseases. (For helpful tips on cleaning and sanitizing your LEA, please visit CDC's website, links are provided in the question text above.)

****Purchases of Personal Protective Equipment (PPE) are allowable, if not already purchased using ESSER.****

- (7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.
- (8) Planning for and coordinating during long-term closures, including how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.
- (9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.
- (10) Providing mental health services and supports.
- (11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.
- (12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.
- (12a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.
- (12b) Implementing evidence-based activities to meet the comprehensive needs of students.
- (12c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.
- (12d) Tracking student attendance and improving student engagement in distance education.
- (13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
- (14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.
- (15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.

Based on your selections above, please complete the table by identifying categories of usage, and providing a description of how your LEA will utilize the funds. The description has a

maximum of 1000 characters.

*For consortium applications, please include a line for each applicable LEA/Usage combination

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for 4 positions that are able to be maintained for Continuity of Education as a direct result of ESSER funding. (Grade 1, Grade 3, Middle School Reading, High School English) (22-23 school year)
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for a special education teacher that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (22-23 school year)
Mifflin County School District	(12) Addressing learning loss among students...	Salary and benefits for an additional ALPHA English teacher due to anticipated increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (22-23 school year)
Mifflin County School District	-(12d) Tracking student attendance....	Attendance scanners to help track student attendance for both in-person and remote learning.
Mifflin County School District	(12) Addressing learning loss among students...	Evidence based resources to meet comprehensive needs of students through MTSS. Resources will be used during school, after school and for summer school supplemental programs.
		Salary and benefits for an additional ALPHA special education teacher due to

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(12) Addressing learning loss among students...	increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (21-22 and 22-23 school year)
Mifflin County School District	(10) Providing mental health services and supports.	Salary and benefits to maintain additional Elementary Guidance Counselor to support student's mental health needs in district. (22-23 school year)
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for a High School Guidance Counselor that is able to be maintained for Continuity of Education as a direct result of ESSER funding. Guidance Counselor will support student's mental health needs in district. (22-23 school year)
Mifflin County School District	(6) Training and professional development...	Purchase of Personal Protective Equipment/Supplies to support student/staff return to school and in-person instruction.
Mifflin County School District	(7) Purchasing supplies to sanitize and clean...	Purchase of cleaning and sanitizing supplies to support student/staff return to school and in-person instruction.
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for additional days needed for nurses for planning and coordinating efforts (contract tracing) to ensure educational activities can continue to be provided either in person, online or hybrid model.
Mifflin County School District	(15) Other activities that are necessary...	Temporary technology staff salary and benefits to sanitize district laptops for COVID 19 and prepare laptops for 1:1 initiative.

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(9) Purchasing educational technology...	iPads/Laptop for one to one initiative for grade K-12 students.
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for the creation and maintance of an additional custodian and an additional maintenance floater to support cleaning, sanitation, and maintenance of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for additional substitute custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
Mifflin County School District	(10) Providing mental health services and supports.	Salary and benefits for Career Pathways Facilitator to address individual school needs to support students' efforts to find employment in the middle of a global pandemic. (21-22 and 22-23 school year)
Mifflin County School District	(9) Purchasing educational technology...	Teacher and student desktop and laptop workstation replacements for 21/22 technology upgrades.
Mifflin County School District	(9) Purchasing educational technology...	Servers, switches, storage and software licensing for physical and virtual server environment and storage for 21/22 technology upgrades. Contracted services for installation of servers and switches for 21/22 technology upgrades.

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(7) Purchasing supplies to sanitize and clean...	Riding floor scrubber for custodial staff to sanitize floors.
Mifflin County School District	(3) Providing principals and others school leaders with the resources...	Contracted services for safe schools training to provide school leaders and principals with professional development support to meet individual school needs.
Mifflin County School District	(13) School facility repairs and improvements....	Dishwasher at IVES for sanitization of trays and silverware for breakfast and lunch.
Mifflin County School District	(13) School facility repairs and improvements....	Vinyl printer for maintenance building to create signage to promote social distancing in schools.
Mifflin County School District	(13) School facility repairs and improvements....	Blueprint scanner for maintenance building to get drawings into a format that could be used to set distancing requirements.
Mifflin County School District	(9) Purchasing educational technology...	Safety and Compliance Solutions for Schools Software
Mifflin County School District	(13) School facility repairs and improvements....	Power infrastructure for 1:1 iPads/Laptop initiative for grade K-12 students.
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for additional days needed for Athletic Director for planning and coordinating efforts to ensure athletic related activities can continue to be scheduled and rescheduled throughout the COVID 19 pandemic to permit student participation in athletic practices and competitions.

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(7) Purchasing supplies to sanitize and clean...	Purchase and installation of washers and dryers at schools to wash mops and rags being used for COVID-19 cleaning.
Mifflin County School District	(3) Providing principals and others school leaders with the resources...	Purchase of vision spot screeners for district nurses to limit exposure to students/staff with outside entities performing the vision screenings on an annual basis.
Mifflin County School District	(10) Providing mental health services and supports.	Salary and benefits to create an Alpha Guidance Counselor secretary as a direct result of the significant increase in attendance due to COVID. (21-22 and 22-23 school year)
Mifflin County School District	(7) Purchasing supplies to sanitize and clean...	Purchase and installation of washers and dryers at schools to wash mops and rags being used for COVID-19 cleaning.
Mifflin County School District	(13) School facility repairs and improvements....	Plumbing upgrade to SMES for better disinfection.
Mifflin County School District	(13) School facility repairs and improvements....	Touchless fountains for students to fill water bottles.
Mifflin County School District	(13) School facility repairs and improvements....	Lewistown Elementary School ESCO Maintenance Project
Mifflin County School District	(15) Other activities that are necessary...	Salary for ALPHA staff that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (21-22 and 22-23 school year)
Mifflin County School District	(9) Purchasing educational technology...	District network upgrade of wireless access points.

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(9) Purchasing educational technology...	District network upgrade of server switches.
Mifflin County School District	(9) Purchasing educational technology...	District network upgrade of cabling and servers.
Mifflin County School District	(13) School facility repairs and improvements....	Mifflin County Middle School carpet/flooring replacement
Mifflin County School District	(15) Other activities that are necessary...	Salary and benefits for the creation and maintance of 2 additional floating custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
Mifflin County School District	(13) School facility repairs and improvements....	Repair exterior coatings and insulation on exterior ductwork at MCHS and MCMS to prevent moisture from infiltrating the ductwork and promoting mold/bacteria growth in air that is circulated by HVAC systems.
Mifflin County School District	(13) School facility repairs and improvements....	Window treatments at MCJH to help maximize outside air being introduced into HVAC system.
Mifflin County School District	(13) School facility repairs and improvements....	Mifflin County Middle School carpet/flooring replacement.
Mifflin County School District	(15) Other activities that are necessary...	Salary for the creation and maintance of 2 additional floating custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Mifflin County School District	(13) School facility repairs and improvements....	Window treatments at MCJH to help maximize outside air being introduced into HVAC system.
Mifflin County School District	(13) School facility repairs and improvements....	Repair exterior coatings and insulation on exterior ductwork at MCHS and MCMS to prevent moisture from infiltrating the ductwork and promoting mold/bacteria growth in air that is circulated by HVAC systems.
Mifflin County School District	(9) Purchasing educational technology...	6300 network switch for increased bandwidth for online learning throughout the district
Mifflin County School District	(9) Purchasing educational technology...	6400 network switch for increased bandwidth for online learning throughout the district
Mifflin County School District	(9) Purchasing educational technology...	Wireless controller to monitor and configure the upgraded wireless access points to increase wireless coverage throughout the district.

Section: Narratives - ESSER II Fund Assurances**ESSER II FUND ASSURANCES**

LEAs that receive more than \$150,000 in CRRSA Act funds will complete quarterly FFATA reports, including the following data: (LEAs receiving less than \$150,000 please select 'NO')

- The total amount of funds received, the amount spent or obligated for each project or activity,
- A detailed list of all projects or activities supported with CRRSA Act funds including:
 - Name
 - Description
 - Estimated number of jobs created or retained (where applicable)
- Detailed information on subcontracts and subgrantees, including FFATA data elements, as prescribed by OMB.

Yes

LEA will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

Yes

The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Records pertaining to the ESSER II Funds, including financial records related to use of grant funds, will be retained separately from those records related to the LEA's use of ESSER Funds.

Yes

LEA maintains inventory records, purchase orders and receipts for equipment (over \$5,000) purchased, Computing Devices, Special Purpose Equipment (\$300 - \$4,999), and will conduct a physical inventory every two years. Please note: Inventory of equipment purchased with federal funds must be broken out by funding source.

Yes

The LEA will comply with all reporting requirements, including those in Section 15011 of the CARES Act and section 313(f) of the Division M of the CRRSA Act and submit required quarterly reports to the SEA at such time and in such manner and containing such information as the SEA may subsequently require.

The report must provide a detailed accounting of the use of funds, including how the LEA is using funds to measure and address learning loss among students disproportionately affected by coronavirus and school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care. The SEA may require additional reporting in the future. (See also 2 CFR 200.328-200.329).

Yes

Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

Yes

To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Yes

Section: Narratives - ESSER II Reporting

USES OF FUNDS

LEAs may be required to track the following expenses if they were selected in the Usage of Funds section.

- Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment
- Activities focused specifically to addressing the unique needs of low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Providing mental health supports and services
- Sanitization and minimizing the spread of infectious diseases, including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases
- Summer learning and supplemental afterschool programs
- Other (uses of funds not included above)

I understand that I may have to report on the requirements listed above.

Yes

HOME INTERNET ACCESS

LEAs may be required to report on the types of services provided if funds were spent on home internet access (purchasing educational technology which includes connectivity) for students. Types of services may include any or all of the following:

- Mobile hotspots with paid data plans
- Internet connected devices with paid data plans
- District pays for the cost of home Internet subscription for student
- District provides home Internet access through a district-managed wireless network

I understand that I may have to report on the requirements listed above.

Yes

LEARNING DEVICES

LEAs may be required to report on the number of students that received devices per grade span (elementary vs. secondary) and the proportion based on total enrollment if funds were spent on learning devices for students.

I understand that I may have to report on the requirements listed above.

Yes

STUDENT PARTICIPATION AND ENGAGEMENT

LEAs may be required to report on all methods used to document student participation and engagement during remote learning if funds were used to develop, initiate and/or implement remote learning.

Methods may include any or all of the following:

- Submission of assignments
- Participation in assessments
- Tracking student logins to online learning platforms
- Participation in individual coaching or check ins
- Participation in email, text or other electronic communication
- Participation in help lines or hot lines for help with remote learning
- Participation in synchronous online classes
- Other

I understand that I may have to report on the requirements listed above.

Yes

FULL TIME EQUIVALENT POSTIONS (FTE)

LEAs may be required to report the number of full-time equivalent (FTE) positions employed in the LEA. *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

I understand that I may have to report on the requirements listed above.

Yes

Section: Budget - Instruction Expenditures

BUDGET OVERVIEW

Budget

\$8,433,337.00

Allocation

\$8,433,337.00

Budget Over(Under) Allocation

\$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$212,750.00	Salary for 4 positions that are able to be maintained for Continuity of Education as a direct result of ESSER funding. (Grade 1, Grade 3, Middle School Reading, High School English) (22-23 school year)
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$131,539.00	Benefits for 4 positions that are able to be maintained for Continuity of Education as a direct result of ESSER funding. (Grade 1, Grade 3, Middle School Reading, High School English) (22-23 school year)
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$50,300.00	Salary for a special education teacher that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (22-23

Function	Object	Amount	Description
			school year)
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$13,563.00	Benefits for a special education teacher that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (22-23 school year)
1400 - Other Instructional Programs – Elementary / Secondary	100 - Salaries	\$50,300.00	Salary for an additional ALPHA English teacher due to anticipated increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (22-23 school year)
1400 - Other Instructional Programs – Elementary / Secondary	200 - Benefits	\$13,563.00	Benefits for an additional ALPHA English teacher due to anticipated increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (22-23 school year)
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$4,070.00	Attendance scanners to help track student attendance for both in-person and remote learning.
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	\$4,132.00	Evidence based resources to meet comprehensive needs of students through MTSS. Resources will be used during school, after school and for

Function	Object	Amount	Description
			summer school supplemental programs.
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$115,069.00	Salary for an additional ALPHA special education teacher due to increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (21-22 and 22-23 school year)
1200 - SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$62,966.00	Benefits for an additional ALPHA special education teacher due to increase in personalized individual learning online program enrollment due to COVID 19 pandemic. (21-22 and 22-23 school year)
1400 - Other Instructional Programs – Elementary / Secondary	100 - Salaries	\$550,558.00	Salary for ALPHA staff that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (21-22 and 22-23 school year)
1400 - Other Instructional Programs – Elementary / Secondary	200 - Benefits	\$273,282.00	Benefits for ALPHA staff that is able to be maintained for Continuity of Education as a direct result of ESSER funding. (21-22 and 22-23 school year)
			Salary for Career Pathways Facilitator to address individual

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	\$114,360.00	school needs to support student's efforts to find employment in the middle of a global pandemic. (21-22 and 22-23 school year)
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	200 - Benefits	\$51,363.00	Benefits for Career Pathways Facilitator to address individual school needs to support student's efforts to find employment in the middle of a global pandemic. (21-22 and 22-23 school year)
		\$1,647,815.00	

Section: Budget - Support and Non-Instruction Expenditures

BUDGET OVERVIEW

Budget

\$8,433,337.00

Allocation

\$8,433,337.00

Budget Over(Under) Allocation

\$0.00

SUPPORT AND NON-INSTRUCTIONAL EXPENDITURES

Function	Object	Amount	Description
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$50,999.00	Salary to maintain additional Elementary Guidance Counselor to support student's mental health needs in district. (22-23 school year)
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$22,910.00	Benefits to maintain additional Elementary Guidance Counselor to support student's mental health needs in district. (22-23 school year)
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$56,757.00	Salary for a High School Guidance Counselor that is able to be maintained for Continuity of Education as a direct result of ESSER funding. Guidance Counselor will support student's mental health needs in district. (22-23 school year)
			Benefits for a High

Function	Object	Amount	Description
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$24,639.00	School Guidance Counselor that is able to be maintained for Continuity of Education as a direct result of ESSER funding. Guidance Counselor will support student's mental health needs in district. (22-23 school year)
2400 - Health Support Services	600 - Supplies	\$150,000.00	Purchase of Personal Protective Equipment/Supplies to support student/staff return to school and in-person instruction.
2600 - Operation and Maintenance	600 - Supplies	\$125,837.00	Purchase of cleaning and sanitizing supplies to support student/staff return to school and in-person instruction.
2400 - Health Support Services	100 - Salaries	\$3,827.00	Salary for additional days needed for nurses for planning and coordinating efforts (contract tracing) to ensure educational activities can continue to be provided either in person, online or hybrid model.
2400 - Health Support Services	200 - Benefits	\$2,804.00	Benefits for additional days needed for nurses for planning and coordinating efforts (contract tracing) to ensure educational activities can continue to be provided either in person, online or

Function	Object	Amount	Description
			hybrid model.
2800 - Central Support Services	100 - Salaries	\$16,313.00	Temporary technology staff salary to sanitize district laptops for COVID 19 and prepare laptops for 1:1 initiative.
2800 - Central Support Services	200 - Benefits	\$1,449.00	Temporary technology staff benefits to sanitize district laptops for COVID 19 and prepare laptops for 1:1 initiative
2800 - Central Support Services	600 - Supplies	\$1,802,249.00	iPads/Laptop for one to one initiative for grade K-12 students.
2600 - Operation and Maintenance	100 - Salaries	\$143,542.00	Salary for the creation and maintance of an additional custodian and an additional maintenance floater to support cleaning, sanitation, and maintenance of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
2600 - Operation and Maintenance	200 - Benefits	\$158,055.00	Benefits for the creation and maintance of an additional custodian and an additional maintenance floater to support cleaning, sanitation, and maintenance of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)

Function	Object	Amount	Description
2600 - Operation and Maintenance	100 - Salaries	\$32,176.00	Salary for additional substitute custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
2600 - Operation and Maintenance	200 - Benefits	\$12,518.00	Benefits for additional substitute custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
2800 - Central Support Services	700 - Property	\$126,505.00	District network upgrade of cabling and servers
2800 - Central Support Services	600 - Supplies	\$730,000.00	Teacher and student desktop and laptop workstation replacements for 21/22 technology upgrades.
2800 - Central Support Services	700 - Property	\$364,114.00	District network upgrade of wireless access points.
2800 - Central Support Services	700 - Property	\$483,164.00	District network upgrade of server switches.
2600 - Operation and Maintenance	700 - Property	\$18,472.00	Riding floor scrubber for custodial staff to sanitize floors.
			Contracted services for safe schools training to

Function	Object	Amount	Description
2200 - Staff Support Services	300 - Purchased Professional and Technical Services	\$7,000.00	provide school leaders and principals with professional development support to meet individual school needs.
2600 - Operation and Maintenance	700 - Property	\$40,412.00	Dishwasher at IVES for sanitization of trays and silverware for breakfast and lunch.
2600 - Operation and Maintenance	700 - Property	\$9,535.00	Vinyl printer for maintenance building to create signage to promote social distancing in schools.
2600 - Operation and Maintenance	700 - Property	\$9,195.00	Blueprint scanner for maintenance building to get drawings into a format that could be used to set distancing requirements.
2200 - Staff Support Services	300 - Purchased Professional and Technical Services	\$23,000.00	Safety and Compliance Solutions for Schools Software
2600 - Operation and Maintenance	700 - Property	\$100,000.00	Power infrastructure for 1:1 iPads/Laptop initiative for grade K-12 students.
3200 - Student Activities	100 - Salaries	\$10,383.00	Salary for additional days needed for Athletic Director for planning and coordinating efforts to ensure athletic related activities can continue to be scheduled and rescheduled throughout the COVID 19 pandemic to permit student participation in

Function	Object	Amount	Description
			athletic practices and competitions.
3200 - Student Activities	200 - Benefits	\$9,310.00	Benefits for additional days needed for Athletic Director for planning and coordinating efforts to ensure athletic related activities can continue to be scheduled and rescheduled throughout the COVID 19 pandemic to permit student participation in athletic practices and competitions.
2600 - Operation and Maintenance	700 - Property	\$8,524.00	Purchase and installation of washers and dryers at schools to wash mops and rags being used for COVID-19 cleaning.
2400 - Health Support Services	700 - Property	\$33,015.00	Purchase of vision spot screeners for district nurses to limit exposure to students/staff with outside entities performing the vision screenings on an annual basis.
2100 - SUPPORT SERVICES – STUDENTS	100 - Salaries	\$61,514.00	Salary to create an Alpha Guidance Counselor secretary as a direct result of the significant increase in attendance due to COVID. (21-22 and 22-23 school year)
			Benefits to create an Alpha Guidance

Function	Object	Amount	Description
2100 - SUPPORT SERVICES – STUDENTS	200 - Benefits	\$35,072.00	Counselor secretary as a direct result of the significant increase in attendance due to COVID. (21-22 and 22-23 school year)
2600 - Operation and Maintenance	700 - Property	\$78,414.00	Plumbing upgrade to SMES for better disinfection.
2600 - Operation and Maintenance	600 - Supplies	\$72,592.00	Touchless fountains for students to fill waterbottles.
2600 - Operation and Maintenance	700 - Property	\$1,500,000.00	Lewistown Elementary School ESCO Maintenance Project
2600 - Operation and Maintenance	700 - Property	\$179,696.00	Mifflin County Middle School carpet/flooring replacement.
2600 - Operation and Maintenance	100 - Salaries	\$107,058.00	Salary for the creation and maintenance of 2 additional floating custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)
2600 - Operation and Maintenance	200 - Benefits	\$124,098.00	Benefits for the creation and maintenance of 2 additional floating custodians to support cleaning and sanitation of buildings to minimize the spread of infectious disease. (remainder of 20-21, 21-22 and 22-23 school year)

Function	Object	Amount	Description
2600 - Operation and Maintenance	700 - Property	\$18,475.00	Window treatments at MCJH to help maximize outside air being introduced into HVAC system.
2600 - Operation and Maintenance	700 - Property	\$8,690.00	Repair exterior coatings and insulation on exterior ductwork at MCHS and MCMS to prevent moisture from infiltrating the ductwork and promoting mold/bacteria growth in air that is circulated by HVAC systems.
2800 - Central Support Services	700 - Property	\$5,737.00	6300 network switch for increased bandwidth for online learning throughout the district
2800 - Central Support Services	700 - Property	\$8,437.00	6400 network switch for increased bandwidth for online learning throughout the district
2800 - Central Support Services	700 - Property	\$9,035.00	Wireless controller to monitor and configure the upgraded wireless access points to increase wireless coverage throughout the district.
		\$6,785,522.00	

Section: Budget - Budget Summary

Display a read-only table showing total budget and allocation amounts.

Budget

\$8,433,337.00

Allocation

\$8,433,337.00

Budget Over(Under) Allocation

\$0.00

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	\$327,110.00	\$182,902.00	\$0.00	\$0.00	\$0.00	\$8,202.00	\$0.00	\$518,214.00
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	\$165,369.00	\$76,529.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$241,898.00
1300 CAREER AND TECHNICAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1400 Other Instructional Programs – Elementary / Secondary	\$600,858.00	\$286,845.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$887,703.00
1600 * ADULT EDUCATION PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1700 Higher Education Programs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1800 Pre-K	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000 SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2100 SUPPORT SERVICES – STUDENTS	\$169,270.00	\$82,621.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$251,891.00
2200 Staff Support Services	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00
2300 SUPPORT SERVICES – ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2400 Health Support Services	\$3,827.00	\$2,804.00	\$0.00	\$0.00	\$0.00	\$150,000.00	\$33,015.00	\$189,646.00
2500 Business Support Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2600 Operation and Maintenance	\$282,776.00	\$294,671.00	\$0.00	\$0.00	\$0.00	\$198,429.00	\$1,971,413.00	\$2,747,289.00
2700 Student Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2800 Central Support Services	\$16,313.00	\$1,449.00	\$0.00	\$0.00	\$0.00	\$2,532,249.00	\$996,992.00	\$3,547,003.00
3000 OPERATION OF NON- INSTRUCTIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3100 Food Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3200 Student Activities	\$10,383.00	\$9,310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,693.00
3300 Community Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$1,575,906.00	\$937,131.00	\$30,000.00	\$0.00	\$0.00	\$2,888,880.00	\$3,001,420.00	\$8,433,337.00
Approved Indirect Cost/Operational Rate: 0.0000								\$0.00
Final								\$8,433,337.00

Payment Terms, Responsibilities and Contact Information

1. **PROJECT OFFICER:** The person designated to act for the Commonwealth in managing this contract is:

Susan McCrone

smccrone@pa.gov

717-783-2193

2. **TERMS OF PAYMENT:**

- a. All grants are placed on a system of scheduled payments to provide operating funds during the period of the Agreement. Monthly payments are determined by dividing the approved amount by the number of months during the term of the Agreement. Payments will be initiated by the Comptroller's Office after arrival of each fully executed Agreement.
- b. Grantee shall implement a cash management system that will ensure that only the minimum amount of cash required to effectively operate the program is requested and/or kept on hand. Failure to implement and maintain such a system can result in the Grantee being suspended until an adequate cash management system has been implemented.
- c. During the life of this Agreement, unless otherwise provided in Program Guidelines, Grantee shall submit the following financial reports to the Comptroller's Office or the Department:
 1. Reconciliation of Cash on Hand Quarterly Report PDE Form No. 2030, and
 2. Final Expenditure Report.
- d. Grantee will conform to all policies and guidelines cited in the Department's individual program Policies and Procedures and/or instructions associated with the Reconciliation of Cash on Hand Quarterly Report, and Final Expenditure Report concerning the financial reports described in Paragraph 2(c), above.
- e. The Department reserves the right to disapprove any expenditures by the Grantee that are not in accordance with this Agreement.

3. **REPORTING:**

Grantee shall submit any required program and or fiscal reports that are designated by the Department and/or federal awarding agencies for the purpose of determining program outcomes and compliance. Due dates and reporting requirements will be announced by the Department.

Any unexpended funds remaining at the end of the grant period must be returned to the Department of Education.

4. **FUNDING LEVEL: THE TOTAL COST TO THE COMMONWEALTH UNDER THIS AGREEMENT SHALL NOT EXCEED THE AMOUNT SET FORTH IN THE AGREEMENT.**

Payment of that amount is contingent upon the availability of Program funds and appropriations sufficient to pay the total costs. Any funds provided to the Grantee under this Agreement may only be used in accordance with this Agreement.

- a. **FUNDING INCREASE** – If the Commonwealth determines that additional Federal or State program funds are available for use under this Agreement, the Commonwealth may at its sole discretion increase the approved program cost. Such increases will be made in accordance with paragraph 5 (“Funding Adjustments”).
- b. **DECREASE** – The Commonwealth reserves the right, at its sole discretion, to reduce the total cost of this

Agreement when the Federal or State funds appropriated by the U.S. Congress and/or State Legislature are less than anticipated by the Commonwealth after Execution of this Agreement hereunder; **or** the funds appropriated are later unavailable due to a reduction or reservation in the appropriation. Such decreases will be made in accordance with paragraph 5 (“Funding Adjustments”).

- c. **UNEXPENDED FUNDS** – Grantee understands and agrees that funds which remain unexpended at the end of the term of the Agreement or upon termination of the Agreement shall be returned to the Commonwealth within sixty (60) days of the project’s ending date or termination date along with the submission of the Final Completion Report and/or Final Expenditure Report, depending on the applicable program requirements.
- d. **WITHHOLDING OF FUNDING** – Without limitation of any other remedies to which it is entitled hereunder or at law, the Commonwealth shall have the right to withhold the funding granted under this Agreement, in whole or in part, for any of the following reasons, without limitation:
 - 1. failure of Grantee to fulfill in a timely and proper manner its obligations hereunder;
 - 2. violation of laws, regulations or polices applicable to the grant or to the implementation of the project funded under this Agreement; and
 - 3. misuse of funds, mismanagement, criminal activity or malfeasance in the implementation of this Agreement.

5. FUNDING ADJUSTMENTS:

Funding Adjustments may be made for the following reasons and in the following manner:

a. **Funding Increase:**

- 1. The Commonwealth shall notify the Grantee in writing of any funding increases under this Agreement.
- 2. Upon receipt of this notice the Grantee shall revise and submit to the Commonwealth a revised Program Summary Budget and if necessary, any revised pages of the Narrative which shall reflect the increase of funds.
- 3. Funding increases will take effect upon Commonwealth’s receipt and approval of the revised documents, which shall be incorporated in and made part of this Agreement.

b. **Funding Decrease:**

- 1. The Commonwealth shall notify the Grantee in writing of any funding decreases.
- 2. Funding decreases will be effective upon receipt by the Grantee of the Commonwealth's funding decrease notice.
- 3. Funding decrease notices shall be incorporated in and made part of this Agreement.

c. **Transfer of Funds Among Cost Categories and/or Object Codes:**

Any transfer of funds among cost functions and/or object codes must be made consistent with the applicable Program Guidelines.