I. CALL TO ORDER

The COW meeting of the Board of Education of the Mifflin County School District was held Thursday evening, February 20, 2020, at 6:30 P.M. at the Administration Building, 201 Eighth Street, Highland Park, Lewistown, Pennsylvania. The following members were present at roll call:

II. BOARD MEMBERS

JOHN E. KNEPP
BETH M. LAUGHLIN
JULIE B. MAIDENS
FREDRICK D. NICKEL
KRISTEN L. SHARP

MARY LOU M. SIGLER
E. TERRY STYERS
MICHELLE M. TERRY
NOAH D. WISE

Also present were Mr. James A. Estep, Superintendent; Mr. Vance S. Varner, Director of Secondary Education; Mrs. Melinda Kenepp, Chief Financial Officer; Ms. Amy L. Smith, Board Secretary; Mr. Orris Knepp III, Knepp & Snook; Mrs. Kathy McCool, Mrs. Theresa Lamont, Mr. Jeff Ingram, Mrs. Anita Ingram, Mr. Nick Felice, Mrs. Dianne Shearer, Ms. Amber Ebright, Mr. Sam McCool, Mrs. Jessy Espigh, Mrs. Cheryl Himes, Ms. Nicole Hosler and Ms. Erin Thompson, The Sentinel

III. COMMUNICATIONS/ REPORTS

A. School Board Secretary- Recognized Anita Ingram for her retirement.
B. School Board Members
   • Mrs. Sharp recognized MCHS senior athletes signing their college letters of intent.
   • Ms. Sigler is very impressed with the elementary video on the school district website.
C. Superintendent
• Our district was featured in an article on homelessness in the PSEA Voice magazine.
• Mr. Nick Felice from MCIDC is here tonight to provide you with information on the KOZ. Mr. Felice discussed the KOZ acreage. The current ten-year agreement is due to expire at the end of this year. We are asking for a ten-year extension. This can help attract companies and bring jobs to Mifflin County. We would need to decide to extend by September 1, 2020.

D. Director of Secondary Education
• I sent Board Members an email regarding speaking at graduation. If you are interested, please let me know.
• MCHS is going to start to offer the ACT testing. The first one will be held April 4, 2020.

E. Director of Buildings and Grounds – Not present.

F. Mifflin County Academy of Science and Technology
• The Culinary Arts program came up with a good fudge recipe and they are making and selling fudge.
• Eleven employers are interested in mentorships.
• The EMT program is starting on March 16, 2020.
• Jarden Plastics is coming in to discuss a more in-depth machining program for their employees.
• Mr. Estep said we will need to come up with approximately $1.5 million in our budget for The Academy. If we are going to tackle adding both Diesel Mechanics and Heavy Machinery programs, we may need close to $5 million. We will be talking about this during our budget process.

G. Student Representatives
• Ms. Bonson reported that the Drama club performance of Mary Poppins is this Friday-Sunday. Winter sports are winding down and spring sports are getting ready to start. IVEC had STEM day about two weeks ago. Our high school team enjoyed working with the students.
• Mr. Sharp reported that the junior/senior high spring concert will be held Sunday, May 3, 2020 at 7:30 PM. The marching band will be participating in the Memorial Day parade.

H. Public Comment Period
• Mrs. Theresa Lamont – Health and Phys Ed teacher for the district and is the Girls Lacrosse Coach. She introduced two girls from the team. She shared the team’s accomplishments and plans for the next season. Funding is a challenge. Competition is also a challenge. We need to be recognized as a sport to play teams in District 6. We aren’t here to ask for money. We need to have club removed from our name so we can join the District 6 competition. We would like to have club removed for next school year.
• Mrs. Shearer invited everyone to the Mary Poppins production. Every elementary student in the district got to come see a preview of the performance.
IV. CONSENT AGENDA

Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Mr. Estep presented the following to the Board for consideration.

A. BOARD MEETINGS

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

   A. Executive Session
   - January 16, 2020 at 6:36 PM-6:41 PM- Legal Item
   - January 16, 2020 at 7:46 PM – Personnel Item

   B. Committee-of-the-Whole Meeting
   - January 16, 2020 at 6:30 PM until 7:45 PM

   C. Regular School Board Meeting
   - January 23, 2019 at 6:31 PM until 8:31 PM

B. BOARD ACTION (includes policies and curriculum)

C. CUSTODIAL-MAINTENANCE

   Mrs. Kenepp presented the following to the Board for consideration.

D. FINANCE

1. Review of Treasurer Reports for month ended January 31, 2020

   (1) Kish Bank
   (2) PSDLAF / PSDMAX
   (3) Temporary Investment Report and Summary
   (4) Capital Projects Fund (PLGIT)

2. Review of listing of bills for payment

3. Review of Revenue and Expense Summaries

4. Real Estate and Per Capita Tax Collector Reports

5. Recommend approval of offer on repository for unsold properties for the following Map Numbers:
6. Request permission to bid Athletic Supplies for the 2020-2021 school year


   Mrs. Kenepp said the county has initiated a vendor change for tax collector software. Hopefully most tax collectors will take advantage of the new software.

   Mr. Estep presented the following to the Board for consideration.

E. CAFETERIA


2. Request authorization to pay Cafeteria Bills for January 2020

   Mr. Estep presented the following to the Board for consideration.

F. TRANSPORTATION

1. Recommend approval the following bus driver:
   - Kevin J. French- Yoder’s

G. STUDENT-RELATED

   Mr. Estep presented the following to the Board for consideration.

H. PERSONNEL

1. Recommend approval of resignation of KRISTY L. MANBECK, Fiscal Technician at the Administration Building due to personal reasons, effective March 6, 2020.

2. Recommend approval of resignation of ANITA J. INGRAM, Reading Specialist Teacher at EDES due to retirement, effective at the end of the 2019-2020 school year, tentatively scheduled for June 2, 2020.


5. Recommend approval of resignation of MICHELLE L. BOWER, Life Skills Teacher at LIS due to other employment, effective February 14, 2020. She will be held for 60 days (4/13/2020) or until replacement can be secured.
6. Recommend approval of resignation of **CHRISTINE M. MORGAN**, Chemistry Teacher at MCHS due to relocating, effective at the end of the 2019-2020 school year.


8. Recommend approval of 3-day suspension without pay for **EMPLOYEE A** (19-20).


11. Recommend approval of transfer of **LYNDSTAY M. CLARK**, Paraprofessional at LES, primarily autistic support to Paraprofessional at EDES, primary working in life skills, effective February 12, 2020.

12. Recommend approval of transfer of **ALISON M. BUBB**, Paraprofessional at IVEC, primarily emotional support to Paraprofessional at LES, primarily autistic support, effective February 19, 2020.


15. Recommend approval of transfer of **CALEB M. BEERS**, full-time custodian at MCHS to full time custodian at MCJHS, effective February 24, 2020.

16. Recommend approval of **MORGAN E. DADDARIO**, Custodial Substitute, effective pending completion of pre-employment paperwork and clearances.


24. Recommend approval of **RACHELLE R. STROUSE**, part-time cafeteria substitute, effective pending completion of pre-employment paperwork and clearances.

25. Recommend approval of **CASEY A. CHARLES**, part-time server/dishwasher at MCMS, effective pending completion of pre-employment paperwork and clearances.

26. Recommend approval of **DANIELLE R. WILLIAMS**, part-time cashier at LES, effective pending completion of pre-employment paperwork and clearances.

27. Recommend approval of the following teachers to receive tenure:
   - **AMBER M. OLIVER**
   - **CODY A. LORSON**
   - **AMBER S. FULLER**
   - **ERIN E. BENITEZ**
   - **TIFFANY D. MISTRELLA**
   - **TERESA M. GIPE**
   - **RACHAEL M. BEAHM**
   - **JENNY S. FORTSON**
   - **JAMIE C. BEELER**
   - **ANDREW T. BAKER**
   - **TIFFANI M. DAVIDSON**
   - **SAMANTHA J. GATES**
   - **HEIDI L. STEWART**
   - **KABY-ANN R. SPECK**
   - **KELLY J. WALKER**
   - **MASRISSA A. JABCO**

28. Recommend approval the following coaches, pending clearances:
   - **PAIGE K. JOHNSON** – Volunteer Softball (2019-2020)
   - **COLTON J. CRAIG** – Football (2020-2021)
   - **DANIEL C. SCHOMAKER** – JH Soccer (2019-2020)

I. ATHLETICS and ACTIVITIES

Mr. Estep presented the following to the Board for consideration.

V. ROLL CALL ITEMS

1. Recommend approval of **HOPE R. BAKER** be appointed as a School Nutrition Program Director. Hope will receive a pro-rated $4,000 stipend for this Act 93 work.
Mr. Estep presented the following to the Board for consideration.

VI. OTHER BUSINESS

1. Recommend approval of the resolution calling for charter school funding reform.

2. Recommend approval of posting 3 Technology Intern jobs for summer 2020.

3. TIU Election of Board Members

VII. PUBLIC COMMENT PERIOD – Mrs. Shearer said all coaches fall under the CBA. AMCE may not be comfortable with the Girls Lacrosse Coach not being a paid position.

VI. VIII. ADJOURNMENT BY PRESIDENT - With no further business before the Board, the meeting was adjourned at 7:37 PM.

Amy L. Smith, Board Secretary