

APPROVED

Mifflin County Tax Collection Committee (MCTCC)

July 10, 2014 at 6:00 P.M.

Mifflin County School District Administrative Building

I. Delegates Present:

Harold Johnson, Vice Chairman- Menno

Holli Barger, Secretary- MCS D Alt 1, Armagh Township Alt 1

Teresa King – Brown Township

Kelly J. Shutes – Derry Township

Lisa J. Swisher- Granville Township

Frank Dukes- Juniata Terrace Alt 1

Pamela Liddle – Lewistown Borough Alt 1

Roland Fagan – McVeytown Borough

Sherry Miller- Oliver Township

Quorum Present? Yes

Others Present:

Keith Booher, Miffco Tax Services, Inc.

Betty Henry, Miffco Tax Services, Inc.

Debbie LeGuen, Miffco Tax Services, Inc.

Jeffrey Snook, Solicitor

Proceedings:

Meeting called to order at 6:00 P.M. by Vice Chairman, Harold Johnson

II. PUBLIC COMMENT:

No public comments were made.

III. NOTIFICATION OF REPRESENTATIVE:

Notification from Mifflin County School District that Holli B. Barger will serve as Mifflin County School District first alternate.

IV. SELECTION OF SOLICITOR:

Motion was made by Harold Johnson to retain the office of Knepp and Snook as MCTCC solicitor. Lisa Swisher seconds the motion. Motion carried unanimously.

V. APPROVAL OF MINUTES:

Motion made by Lisa Swisher and seconded by Kelly Shutes to approve minutes of the January 9, 2014 Mifflin County Tax Collection Committee meeting. Motion carried unanimously.

VI. APPROVAL OF PAYMENTS:

- a. Motion is made by Teresa King to approve reimbursement to Miffco Tax Services, Inc. for purchase of PA personal income tax data through annual section 356 agreement with Pa Department of Revenue in the amount of \$200.00. The motion carried by a unanimous vote.
- b. Motion made by Roland Fagan and seconded by Lisa Swisher to approve payment to Knepp and Snook in the amount of \$75.00. The motion carried by a unanimous vote.
- c. Motion made by Teresa King and seconded by Roland Fagan to approve payment of Directors & Officer Liability policy renewal incorporating Solicitor Snook's suggested changes in the amount of \$5733. The motion carried by a unanimous vote.
- d. Motion made by Lisa Swisher and seconded by Kelly Shutes to approve payment of Commercial Business Package renewal in the amount of \$540. The motion carried by a unanimous vote.

VII. TREASURER'S REPORT:

Current balance of \$9,997.27

VIII. Next meeting October 11, 2014 at 6:00 P.M. or as needed.

IX. The meeting adjourned at 6:15 P.M.