

# **APPROVED**

Mifflin County Tax Collection Committee (MCTCC)

January 9, 2014 at 6:00 P.M.

Mifflin County School District Administrative Building

## **I. Delegates Present:**

Sean A. Daubert, Chairman – MCSD  
Harold Johnson, Vice Chairman- Menno  
Holli Barger, Secretary- Armagh Township Alt 1  
James North, Treasurer- Armagh Township  
Teresa King – Brown Township  
Kelly J. Shutes – Derry Township  
Lisa J. Swisher- Granville Township  
Frank Dukes- Juniata Terrace Alt 1  
Robert Long- Lewistown Borough  
Pamela Liddle – Lewistown Borough Alt 1  
Roland Fagan – McVeytown Borough  
Sherry Miller- Oliver Township  
Michelle Shirey- Union Township

**Quorum Present?** Yes

## **Others Present:**

Keith Booher, Miffco Tax Services, Inc.  
Betty Henry, Miffco Tax Services, Inc.  
Debbie LeGuen, Miffco Tax Services, Inc.  
Jeffrey Snook, Solicitor

## **Proceedings:**

Meeting called to order at 6:00 P.M. by Chairman, Sean Daubert

## **II. PUBLIC COMMENT:**

No public comments were made.

## **III. SELECTION OF OFFICERS:**

Motion was made by Lisa Swisher to nominate Sean Daubert as MCTCC Chairman. Teresa King seconds the motion. Motion carried unanimously.

Motion was made by Teresa King to nominate Harold Johnson as MCTCC Vice-Chairman. Lisa Swisher seconds the motion. Motion carried unanimously.

Motion was made by Kelly Shutes to nominate Holli Barger as MCTCC Secretary. Lisa Swisher seconds the motion. Motion carried unanimously.



**XI. TREASURER'S REPORT:**

Motion made by Lisa Swisher and seconded by Michelle Shirey to approve Treasurer's Report through December 31, 2013. The motion carried by a unanimous vote.

**XII. REQUEST FOR FUNDS:**

Motion is made by Roland Fagan to request 50% of the MCTCC 2014 budget at this time. Michelle Shirey seconds the motion. Motion carried unanimously.

**XIII. MIFFCO SURETY BOND:**

Motion was made by Roland Fagan and seconded by Frank Dukes to approve the Surety Bond as submitted to the MCTCC.

**XIV. REFUNDS IN EXCESS OF \$1,000:**

Motion is made by Teresa King and seconded by Roland Fagan to have all income tax refunds exceeding \$1,000 reviewed by Vice Chairman Harold Johnson prior to disbursement

**XV. Next meeting April 10, 2014 at 6:00 P.M. or as needed.**

**XVI. The meeting adjourned at 6:23 P.M.**