







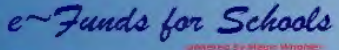
# Parent Registration

## Process



**Learn how easy it is to pay online.**

## Registration



**Online Payment Solutions for Schools**  
make payments  
24 hours a day for all  
school related expenses

**Round Lake Public Schools**


**Attention!**  
  
If you are a first time user, then you need to click on "Register Here" to set up your personal login and user's information. Thank you for paying online to the school.


**Login**  
Username:   
Password:   
  
[Forgot Username](#)  
[Forgot Password](#)


**Welcome to e~Funds for Schools**  
  
This service eliminates the cash you give your children and checks you write the school. e~Funds for Schools is the easiest and fastest electronic payment system you will ever use.  
  
**Doing our part in "Keeping it Green"**  
By using e~Funds for Schools we can reduce pollution and help save our forests. When you make a payment electronically and eliminate paper checks, you do a small part in protecting the earth, which we all share and love.

**New Users**  
[▶ Register Here](#) [Registration Guide](#)

**Site Security**  
This site chose VeriSign [SSL](#) for secure e-commerce and confidential communications.

**Pay**  
e~Funds for Schools accepts payment at anytime, for unlimited schools services from multiple payment platforms 

**Save**  
We support parents by depositing small amounts into their child's college or savings account 

**Share**  
Promoting fund raising has never been easier. Sharing while you pay is a perfect way. 

Select **Register Here**. As shown by the red arrow above.

## Step 1 - Enter Account Setup Information

The screenshot shows the 'e-Funds for Schools' website interface. At the top, there is a banner with the logo and text: 'e-Funds for Schools', 'powered by Magic~Money', 'Online Payment Solutions for Schools', and 'make payments 24 hours a day for all school related expenses'. Below the banner, the user is identified as 'Round Lake Public Schools'. The page is divided into two main sections: 'Log In' and 'Sign Up'. The 'Log In' section has fields for 'Username' and 'Password', a 'Log In' button, and links for 'Forgot Username?' and 'Forgot Password?'. The 'Sign Up' section has fields for 'Username', 'Password', 'Re-Enter Password', 'First Name', 'Last Name', 'Email', 'Phone', and 'Text Message Phone'. It also includes a disclaimer box stating that by clicking 'Sign Up!', the user agrees to the 'Terms of Service' and 'Privacy Policy'. A red arrow points to the 'Sign Up!' button. The footer contains links for 'Privacy Policy', 'Terms and conditions', and 'Customer Service', along with the copyright notice '©2012 e-Funds for Schools - All Rights Reserved'.

**e-Funds for Schools**  
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school related expenses

**Round Lake Public Schools**

**Log In**  
To begin using e-Funds for Schools, please log in.  
\* Username:   
\* Password:   
**Log In**  
[Forgot Username?](#) | [Forgot Password?](#)

**Sign Up**  
New user? Sign up to start using e-Funds for Schools!  
\* Username:   
\* Password:   
\* Re-Enter Password:   
\* First Name:   
\* Last Name:   
Email:   
Phone:   
Text Message Phone:   
By clicking on "Sign Up!" I confirm that I have read, understand, and agree to the [Terms of Service](#), and [Privacy Policy](#) of e-Funds for Schools.  
**Sign Up!**

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Passwords now need to be at least 7 characters: there needs to be at least 1 upper case letter, at least 1 lower case letter and at least 1 number.

Read Terms of Service and Privacy Policy.

Enter user account information, then click **Sign Up**.

## Step 2 - Student Information

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**ROUND LAKE PUBLIC SCHOOLS**

Home Payment Options Advisory Services Special Services Account Settings Logout

### Guided Set Up

▼ Step 1 - Student Management

**Your Student(s):**

You are not associated with any students yet. Add all students in your family, and then click on [continue](#).

- If you do not know your students' number(s), or your students' have not been issued a student number, please contact your students' school representative to receive the student number assigned to your children.
- If you are a guest, have no student(s) in our school, or are making payments on your own behalf, [click here](#).

**Add Student(s) by:**

Family Number:  or, Student Number:  **Add**

Last Name:  Last Name:

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add." After you have finished adding students, or you are making payments for yourself, click "Continue to Account Overview."

[Make Payments on Behalf of Yourself](#) [Continue to Account Overview](#)

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Select either Family Number or Student Number. Enter the appropriate number and student's last name, select **Add**. Your students will be displayed. (This step is continued on the following page.) If making a payment for yourself, select Make Payments on Behalf of Yourself. Then, select **Continue to Account Overview**.



### Step 3-Verification of Family/Student number

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Home Payment Options Advisory Services Special Services Account Settings Logout

**Guided Set Up**

▼ Step 1 - Student Management

**Your Student(s):**

Name	Number	School Name	Grade	Status
Acosta, Megan	2956	High School		Active

**Add Student(s) by:**

Family Number:  or, Student Number:  Add

Last Name:  Last Name:

Enter the family number or student number(s) and the last name for the student(s) to associate with your account, and then click "Add." After you have finished adding students, or you are making payments for yourself, click "Continue to Account Overview."

Make Payments on Behalf of Yourself Continue to Account Overview

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Verify the appropriate Family Number/Student Numbers and Names have been added. Then, select **Continue to Account Overview**. This web page will not appear if you are registering only for yourself and you have no student attending our school.

## Step 4 – Registration Complete – Main Menu

The screenshot shows the main menu of the e-Funds for Schools website. The header features the logo and tagline "Online Payment Solutions for Schools" with a subtext "make payments 24 hours a day for all school related expenses". Below the header is a navigation bar with links: Home, Payment Options, Advisory Services, Account Settings, and Logout. The main content area is divided into three sections: Payment Options, Advisory Services, and Account Settings. The Payment Options section includes links for Make a Payment, Schedule a Pre-Authorized Payment, and Manage Pre-Authorized Payments. The Advisory Services section includes links for Low Lunch Balance and Student Fees. The Account Settings section includes links for Personal Information, Student Management, Payment Information, Change Password, and Notifications. On the right side, there are three panels: "Your Student(s)" showing a table with student information, "Pending Payments" showing no pending payments, and "Scheduled Payments" showing no scheduled payments.

**e-Funds for Schools**  
Online Payment Solutions for Schools  
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**Round Lake Public Schools**

Home Payment Options Advisory Services Account Settings Logout

**Payment Options**

- Make a Payment**  
Towards school payment item(s)
- Schedule a Pre-Authorized Payment**  
Setup a payment that occurs at regular intervals
- Manage Pre-Authorized Payments**  
Manage your scheduled pre-authorized payments
- View Payment History**  
Review history of payments made to school(s)
- View Pre-Authorized Payment History**  
Review history of pre-authorized payments

**Advisory Services**

- Low Lunch Balance**  
Setup payments for low lunch balance(s)
- Student Fees**  
Review outstanding and historical student fees

**Account Settings**

- Personal Information**  
Manage your contact information
- Student Management**  
Manage students associated with your account
- Payment Information**  
Manage your checking and credit card information
- Change Password**  
Manage your account password
- Notifications**  
Manage how e-Funds for Schools notifies you

**Your Student(s)**

Name	Balance	Updated
William X	\$70.00	10 months ago

**Pending Payments**

You have no pending payments at this time.

**Scheduled Payments**

You have no scheduled payments at this time.

Pre-authorized Payment(s)

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The main menu displays Payment Options, Advisory Services, Account Settings, Pending Payments and Scheduled Pre-Authorized Payments.

## New Payments

### Account Settings/Payment Information

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Online Payment Solutions for Schools  
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**Round Lake Public Schools**

Home Payment Options Advisory Services Account Settings Logout

#### Select Payment Method

**New Checking Account** New Credit / Debit Card

- Payment from your checking account is the lowest cost payment option available to you, and our preferred form of payment.
- [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

#### Enter New Checking Account Information

Routing Number:

Account Number:

Account Number (Confirm):

A deposit ticket is **not** to be used to enter the routing number. The routing number on a deposit ticket can be different than an actual check. Please enter the routing number from an actual check to ensure the payment will process correctly.

NAME ADDRESS CITY STATE ZIP 0123 01-23456789  
DATE  
PAY TO THE ORDER OF \$  
BANK NAME ADDRESS CITY STATE ZIP  
RBR  
NO 1 234 56789 01 234 56789 01 234 56789 01 234 56789  
Routing Number Account Number

[Click to Zoom](#)

#### Fee Notice

If any e-Funds For Schools payment that is authorized from your checking account is returned for Non Sufficient Funds "NSF", the e-Funds For Schools service provider will charge your account a \$15.00 NSF Fee. Payments that are returned as NSF may be retried up to an additional 2 time(s).

There will be a \$1.00 per payment convenience fee added to each payment you make using this service.

#### Consent

☐ I confirm that the above listed information is correct, and to pay the associated fee(s) assessed and collected by the third party payment processor on each payment made with this payment method.

[Save](#)

[Back to Account Settings](#)

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The initial time you setup a new payment you are required to enter your bank or credit card information. First, select **Payment Information** from the Main Menu. Next select the type of payment account and enter your account information. Then select **Save**.



## New Payments

### Schedule Payments

The screenshot shows the e-Funds for Schools website interface. At the top, there is a banner with the text "e-Funds for Schools" and "Online Payment Solutions for Schools". Below the banner, the user is logged in as "Round Lake Public Schools". The navigation bar includes "Home", "Payment Options", "Advisory Services", "Account Settings", and "Logout". The "Payment Options" menu is open, showing options: "Make a Payment", "View Payment History", "Schedule a Pre-Authorized Payment", "View Pre-Authorized Payment History", and "Manage Pre-Authorized Payments". The "Make a Payment" option is highlighted with a red arrow. Below the menu, there is a section titled "Select Primary Payment Account" with a table showing the selected account: "Checking" with description "\*\*\*\*\*8888 (672460719)". A "Save" button is at the bottom of this section. A red arrow points to the "Home" link in the navigation bar. Another red arrow points to the "Make a Payment" option in the dropdown menu. A red arrow points to the "Add" button in the "Make a Payment" form.

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Home → Payment Options Advisory Services Account Settings Logout

**Make a Payment** ←  
Towards school payment item(s)

**View Payment History**  
Review history of payments made to school(s)

**Schedule a Pre-Authorized Payment**  
Setup a payment that occurs at regular intervals

**View Pre-Authorized Payment History**  
Review history of pre-authorized payments

**Manage Pre-Authorized Payments**  
Setup a payment that occurs at regular intervals

- Payment from your checking account is the lowest cost payment option available to you, and our preferred form of payment.
- To use your existing checking account information, [click here](#).
- [Click here](#) if you have a debit card, or you have a checking account and your financial institution did not provide paper checks.

**Select Primary Payment Account**

Account	Description
<input checked="" type="radio"/> Checking	*****8888 (672460719)

Save

[Back to Account Settings](#)

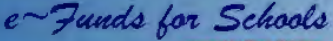
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To schedule a payment, select **Payment Options** and **Make a Payment** from the drop down menu. Next, enter the amount of your payment, select the calendar to choose the date of the payment then click **Add**. If you have multiple children select the tab for each child to schedule a payment. Each child will have a tab with their name.



## New Payments

## Schedule Payments

  
**Online Payment Solutions for Schools**  
make payments  
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school related expenses



**Round Lake Public Schools**

[Home](#) [Payment Options](#) [Advisory Services](#) [Account Settings](#) [Logout](#)

**Schedule Payments**

Payment Type:  Account Number: \*\*\*\*\*888 Routing Number: 672460719

- Make one payment for multiple students by selecting the tab with the child's name, and then adding the desired item(s).
- You can get additional information about an item by holding your mouse pointer over the item name.

William X

General Items

Elementary School

Lunch Payments	\$50.00	2012-09-11	Added
Book Rental	<input type="text" value="20.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>
Class Picture	<input type="text" value="15.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>
Electronic Payments	<input type="text" value="0.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>
Field Trip - Children's Museum	<input type="text" value="5.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>
Field Trip - Planetarium	<input type="text" value="15.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>
Field Trip - Zoo	<input type="text" value="10.00"/>	<input type="text" value="2012-09-11"/>	<a href="#">Add</a>

Payments for 2012-09-11

Payment Item Name	Pay For	Amount	
Lunch Payments	William X	\$50.00	<a href="#">Remove</a>
Convenience Fee(s)		\$1.00	
Total for 2012-09-11:		\$51.00	

[Continue](#)

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After you have added all desired payments, confirm your choices before selecting **Continue**.

## Confirm Payments/Choices

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Home Payment Options Advisory Services Account Settings Logout

**Confirm your choices**

Payment Type: Checking Account Number: \*\*\*\*\*888 Routing Number: 672460719

This payment will debit your checking account within 2 business days

Lunch Payments	William X	\$50.00
Convenience Fee		\$1.00
<b>Total for 2012-09-11:</b>		<b>\$51.00</b>

Please review the convenience fees associated with each payment. To process your payment, you must agree to pay the convenience fees listed above.

☒ I have reviewed, and confirm that I **accept** the above listed convenience fee(s).

☐ I **decline** paying all fees and want to cancel this payment.

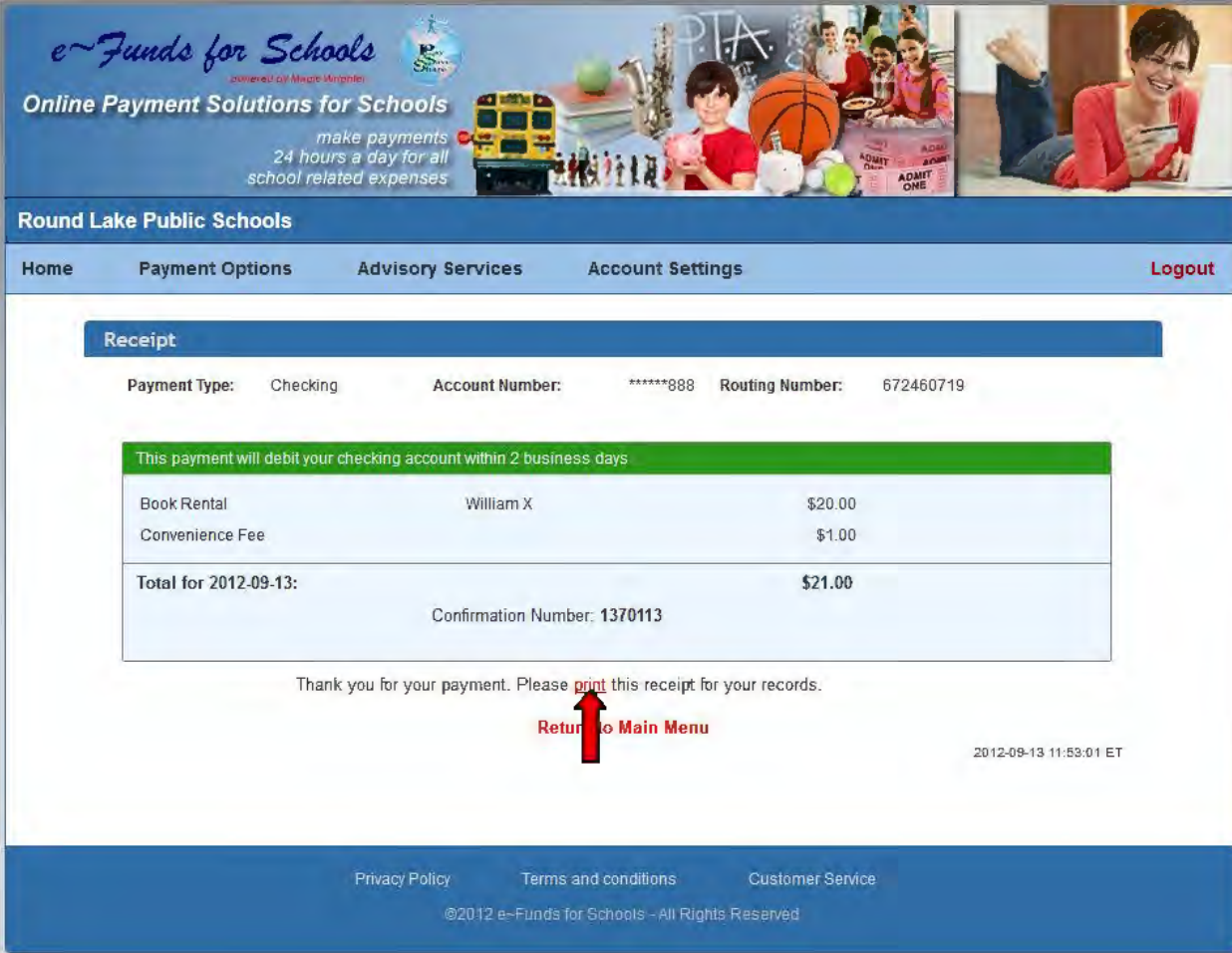
Back Submit

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Verify, a final time, your payment choices and agree to pay the convenience fee, then select **Submit**. If you are paying with a credit/debit card, the CVV code will be required at this step for one time payments.

## Receipt



The screenshot shows the 'e-Funds for Schools' website interface. At the top, there's a banner with the logo and a collage of school-related images. Below the banner is a navigation bar with links: Home, Payment Options, Advisory Services, Account Settings, and Logout. The main content area is titled 'Receipt' and displays payment details. A green box highlights a message about the payment being debited from the checking account. Below this is a table listing the payment items: Book Rental (\$20.00) and Convenience Fee (\$1.00), with a total of \$21.00. A confirmation number is also provided. At the bottom of the receipt area, there's a thank you message and a red arrow pointing to the word 'print' in the text 'Please print this receipt for your records.' Below this, there's a link to 'Return to Main Menu'. The footer contains links for Privacy Policy, Terms and conditions, and Customer Service, along with a copyright notice.

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Home Payment Options Advisory Services Account Settings Logout

**Receipt**

Payment Type: Checking Account Number: \*\*\*\*\*888 Routing Number: 672460719

This payment will debit your checking account within 2 business days

Book Rental	William X	\$20.00
Convenience Fee		\$1.00
<b>Total for 2012-09-13:</b>		<b>\$21.00</b>

Confirmation Number: 1370113

Thank you for your payment. Please **print** this receipt for your records.

**Return to Main Menu**

2012-09-13 11:53:01 ET

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We recommend that you **print** and save your receipt for future reference.  
Please refer to the Customer Service link at the bottom of all pages with any questions or concerns.

Thank you for using e-Funds for Schools.