

APPROVED

Mifflin County Tax Collection Committee (MCTCC)

October 10, 2013 at 6:00 P.M.

Mifflin County School District Administrative Building

I. Delegates Present:

Sean A. Daubert, Chairman – MCSD
Holli Barger, Secretary- Armagh Township
Teresa King – Brown Township
Kelly J. Shutes – Derry Township
Lisa J. Swisher- Granville Township
Frank Dukes- Juniata Terrace Alt 1
Pamela Liddle – Lewistown Borough Alt 1
Roland Fagan – McVeytown Borough
Sherry Miller- Oliver Township

Quorum Present? Yes

Others Present:

Betty Henry, Miffco Tax Services, Inc.
Debbie LeGuen, Miffco Tax Services, Inc.
Jeffrey Snook, Solicitor

Proceedings:

Meeting called to order at 6:03 P.M. by Chairman, Sean Daubert

II. Public Comment Period

No public comments were made.

III. Approval of Minutes:

Motion made by Teresa King and seconded by Lisa Swisher to approve minutes of the July 11, 2013 Mifflin County Tax Collection Committee meeting. Motion carried unanimously.

IV. Approval MIFFCO Surety Bond.

Mr. Snook reviewed his most recent correspondence regarding items incomplete or missing from the surety bond. Mr. Snook feels that an agreement has been reached but was waiting for a final version in writing as of the time of the meeting.

Motion was made by Teresa King and seconded by Roland Fagan to approve the Surety Bond pending Mr. Snook's final approval.

V. Approval of 2014 MCTCC Budget

Motion made by Lisa Swisher and seconded by Frank Dukes to approve item V above. The motion carried unanimously.

VI. Accept findings of Miffco Tax Services, Inc. Financial Statements and Independent Auditors' Report December 31, 2012

Motion made by Roland Fagan and seconded by Teresa King to approve item VI above. The motion carried unanimously.

VII. Treasurer's Report – James North

Motion made by Lisa Swisher and seconded by Frank Dukes to approve item VII above. The motion carried by a unanimous vote.

VIII. Reimbursement of 356 agreement with the Pennsylvania Department of Revenue paid by Miffco Tax Services, Inc.

Motion made by Teresa King and seconded by Lisa Swisher to approved item VIII above. The motion carried unanimously.

IX. Next meeting January 9, 2014 at 6:00 P.M. or as needed.

X. The meeting adjourned at 6:27 P.M.