

# **APPROVED**

Mifflin County Tax Collection Committee (MCTCC)

July 9, 2016 at 5:30 P.M.

Granville Township Administrative Building

## **Delegates Present:**

Holli Barger, Secretary- MCSD Alt 1, Armagh Township Alt 1

Teresa King, Brown Township

Kelly Shutes, Derry Township (5:33)

Lisa Swisher, Treasurer- Granville Township

Doug Kepner, Juniata Terrace Borough

Robert Long, Vice Chairman- Lewistown Borough

Pam Liddle, Lewistown Borough Alt 1

Barbara Stiver, McVeytown Alt 1

Autumn Fiscus, Chairman- Mifflin County School District

Sherry Miller, Oliver Township

**QUORUM PRESENT?** Yes

## **OTHERS PRESENT:**

Jeffrey Snook, Solicitor

Keith Booher, Miffco Tax Service, Inc.

Betty Henry, Miffco Tax Service, Inc.

Debbie LeGuen, Miffco Tax Service, Inc.

Kevin Kodish, Mifflin County Commissioner

Frank Berrier, Lewistown Borough

Lisa Nancollas, Mifflin County Commissioner

Stephen T. Dunkle, Mifflin County Commissioner

Jim Smith, Granville Township Supervisor

Steven Snook, County Solicitor

## **PROCEEDINGS:**

Meeting called to order at 5:30 P.M. by Chairman, Autumn Fiscus

## **APPROVAL OF MINUTES:**

The minutes of the June 9, 2016 Mifflin County Tax Collection Committee meeting were approved with the addition of the details of who voted. Motion to approve with changes was made by Teresa King and seconded by Lisa Swisher

**PUBLIC COMMENT:** None

**FORMS AND POLICIES:** Discussion was tabled

## **FINANCE:**

Motion is made by Robert Long and seconded by Doug Kepner to accept the Treasurer's report as submitted by Lisa Swisher. Balance as of 5/23/16 was \$13,634.38

Treasurer presents updated budget and requests motion to accept amendments to 2016 budget due to increases legal fees. Robert Long makes a motion to accept the budget as amended. Teresa King seconds the motion. Motion carries unanimously.

Motion requested to authorize collection of remainder of amended 2016 budget. Teresa King makes the motion. Motion is seconded by Robert Long. Motion carries unanimously.

**LEGAL:**

Motion to acknowledge receipt of refund of delinquent Individual EIT commissions repaid to all TCC Municipalities for the period January 1, 2012 through April 30, 2016. Teresa King makes a motion to acknowledge receipt of funds. Robert Long seconds the motion. Motion carries unanimously.

**EXECUTIVE SESSION IS CALLED TO DISCUSS LEGAL MATTERS**

**COMMITTEE RECONVENES AT 6:13 P.M.**

**PUBLIC COMMENT:**

Keith Booher comments that the letter to Miffco Tax Services, Inc. from the Lewistown Borough dated July 13, 2016 has not been received by his office.

Lewistown Borough representative Robert Long makes a plea to Lewistown Borough Council to withdraw the letter, stating that it is a waste of taxpayer money and endangers the revenue stream for the entire tax collection district.

**SOLICITOR:**

With regret, The Chairman requests a motion to accept the resignation of Jeffrey Snook of the Knepp and Snook Attorneys at Law. Lisa Swisher makes the motion, Robert Long seconds the motion. Motion carries unanimously. Autumn Fiscus thanks Mr. Snook for his service to the TCC

Motion to authorize the executive committee to search for legal counsel is made by Lisa Swisher and seconded by Robert Long.

**ADJOURNMENT:**

Due to lack of counsel, Motion is made to adjourn by Doug Kepner, seconded by Sherry Miller. Meeting adjourns at 6:16 P.M.

Minutes respectfully submitted by Holli Barger