

Minutes of Tax Collection Committee
October 13, 2011
6:00 p.m.
Mifflin County School District Administration Building

DELEGATES PRESENT:

Sean Daubert-Chairman-MCSD

James W. North, Jr-Armagh Twp.

Douglas Kepner-Juniata Terrace Boro.

Kerry Whitsel-Granville Twp.

Pamela Liddle- Lewistown Bor.

Kelly Shutes-Derry Twp.

Michelle Shirey-Union Twp.

Sherry L. Miller-Oliver Twp.

QUORUM PRESENT: Yes

OTHERS PRESENT:

Jeffrey L. Snook-Solicitor

Keith Booher, Betty Henry, Debbie LeGuen-MIFFCO Tax Service, Inc.

PUBLIC COMMENT:

None

REVIEW AND APPROVE MINUTES OF September 8, 2011:

Motion was made by Michelle Shirey, seconded by Douglas Kepner to approve the minutes of September 8, 2011. Motion carried by unanimous vote.

PRESENTATION OF JOINDER AGREEMENT DEVELOPED BY MR. SNOOK FOR THE COLLECTION OF NON-EIT TAXES
TCC will pay for the audit and will then bill the Municipalities and Townships

Presentation of Resolution developed by Mr. Snook for the agreement with Miffco and TCC for non-Earned Income taxes to pass. Motion was made by Doug Kepner, seconded by Sherry Miller. Motion carried by unanimous vote.

Approval for the TCC Tax Appeals Board to handle appeals of non-EIT taxes. Current members are Sean Daubert, Michelle Shirey, and Dennis Noble. Current alternates are Teresa King and Roland Fagan. Motion was made by Pam Liddle, seconded by Jim North. Motion carried by unanimous vote.

Presentation of 2012 MCTCC budget by Sean Daubert. Currently there is \$14,710.00 in the budget for 2012. The budget was passed. Motion was made by Jim North, seconded by Pam Liddle. Motion carried by unanimous vote.

Informational: Letters to various townships and boroughs from Jeff Snook regarding Restatement and Amendment of the Earned Income and Net Profits Tax Ordinance in Compliance with Act 32 of 2008. It

was discussed that all municipalities and Townships should update the EIT percentage; and should have a non-resident tax, if one is not already in place.

Sean Daubert reviewed the invoice from Ritchey, Cox, Hollis, Mock & Klein, PC. The invoice was in the amount of \$1,150.00. Motion was made by Pam Liddle, seconded by Doug Kepner. Motion carried by unanimous vote.

TREASURER'S REPORT:

The Treasurer's Report was prepared by James North, Jr. and was presented to the board for review and approval. Motion to approve the treasurer's report was made by Michelle Shirey, seconded by Sherry Miller and passed unanimously.

NEXT MEETING:

The next meeting will be Nov. 10, at 6:00 PM unless otherwise notified.

ADJOURN:

Minutes taken by Kerry Whitsel