

Minutes of Tax Collection Committee
May 13, 2010
6:00 p.m.
Mifflin County School District Administration Building

Delegates Present:

Sean Daubert- Chairman-MCSD
Holli B. Barger- Secretary-Armagh Alt 1
Margaret M Stewart- Derry
Lisa Swisher-Granville
Mark DeVecchis-Lewistown Borough
Roland Fagan-McVeytown Borough
Harold Johnson-Vice Chairman, Menno
Michelle L. Shirey- Union

Quorum Present? Yes

Others Present:

Jim Fosselman
Keith Booher
Seth Barger

Proceedings:

Meeting Called to order at 6:10 p.m. by Chairman, Sean Daubert

- Meeting opened to public comment-NONE
- March minutes approved with addition of delegates from Tax Appeals Board per Chairman Daubert's notes and agreement from Committee.
 - Roland Fagan makes motion
 - Mark DeVecchis 2nd
 - Approved unanimously
- April minutes approved with changes suggested by Solicitor Snook
 - Roland Fagan makes motion
 - Mark DeVecchis 2nd
 - Approved unanimously
- Lynn Thompson presents Directors and Officer's Liability Insurance and General Liability policy options for the Committee
 - Quote through Philadelphia Indemnity \$4,205/year for \$1,000,000 with defense inside limits
 - Also we will need a bond for the Treasurer
 - Tax collector obtains their own bond
- Insurance Committee appointed to work with Mr. Snook and Mr. Thompson
 - Peggy Stewart

- Lisa Swisher
- Sean Daubert
 - Harold Johnson makes motion to approve committee
 - Roland Fagan 2nds
 - Approved unanimously
- Insurance Committee authorized by Mifflin County Tax Collection Committee to purchase insurance coverage on behalf of TCC
 - Mark DeVecchis 1st
 - Michelle Shirey 2nd
 - Approved by unanimous vote
- Solicitor Snook addresses the issue of mediation:
 - Guidelines have not been fully developed at this point
 - The state provides the mediator
 - Mediation must occur within 30 days unless mutually extended
 - There is no guidance regarding the next step if mediation fails
- Meeting set for Chairman Daubert, Vice Chairman Johnson and Solicitor Jeffrey Snook to meet Wednesday, May 26th at 1:15 to work on Tax Collection Agreement
- Chairman Daubert reports that currently the Mifflin County School Board has been fronting 100% of the costs incurred by the Committee.
 - When bills are sent to the localities there will be a letter included that outlines the responsibilities of the localities
 - We will need to establish a budget committee and budget will be sent to localities
 - We need to inform the localities of which taxes we intend to have the Tax Officer collect. They will be free to reach their own agreement with the Tax Officer or to fall under our umbrella. Localities will be required to notify the TCC of their decision.

Meeting adjourned by Chairman Daubert at 7:11 p.m.

Notable Dates:

Tax Appeal Board must be established by June 1, 2010-established at March meeting

Appointment of Tax Collector must be made by September 15, 2010

Must enter into agreement with PA Dept of Revenue for exchange of necessary information by December 1, 2010

Current agreement with Miffco ends April 11, 2011

Collection to begin by January 1, 2012

**Next meeting to be held June 10, 2010 at 6:00 p.m.
at the Mifflin County School District Administration Building**

Minutes taken by Holli Barger

