

Minutes of Tax Collection Committee  
December 8, 2011  
6:00 p.m.  
Mifflin County School District Administration Building

DELEGATES PRESENT:

Sean Daubert-Chairman-MCSD  
Rich Fultz-Decatur Twp.  
Kelly J. Shutes-Derry Twp.  
Lisa Swisher-Granville Twp.

Pamela Liddle- Lewistown Bor.  
Michelle L. Shirey-Union Twp.  
Harold Johnson-Menno Twp.  
Sherry L. Miller-Oliver Twp.

QUORUM PRESENT: Yes

OTHERS PRESENT:

Jeffrey L. Snook-Solicitor  
Betty Henry, Debbie LeGuen-MIFFCO Tax Service, Inc.

PUBLIC COMMENT:

None

REVIEW AND APPROVE MINUTES OF OCTOBER 13, 2011:

Motion was made by Harold Johnson, seconded by Michelle Shirey to approve the minutes of October 13, 2011. The motion carried by unanimous vote.

JOINT TAX COLLECTION AGREEMENTS RECEIVED AND RESOLUTION TO AUTHORIZE EXECUTION OF JOINT TAX COLLECTION AGREEMENTS:

Resolution #2011-2 was read by Solicitor Snook. He stated that he has received the Joint Tax Collection Agreements back from all but four municipalities at this point: Lewistown Borough, McVeytown Borough, Juniata Terrace Borough and Union Township. These will be received sometime during December after these municipalities have their meetings to approve them.

There was a brief discussion about having the Assistant Secretary sign this resolution and it was determined that the Committee has never appointed an Assistant Secretary. Motion was made by Pam Liddle, seconded by Harold Johnson to appoint Lisa J. Swisher as Assistant Secretary. The motion carried by unanimous vote.

Motion to approve Resolution #2011-2 was made by Michelle Shirey, seconded by Pam Liddle and passed by unanimous roll call vote as follows:

**NOW, THEREFORE, INCORPORATING THE AFORESAID RECITALS AS AN INTEGRAL PART HEREOF, BE IT RESOLVED AND IT IS HEREBY RESOLVED**, that the Chairman, or in his absence or disability, the Vice Chairman of the Mifflin County Tax Collection Committee, together with the Secretary, or in her absence

or disability, the Assistant Secretary, of the Mifflin County Tax collection Committee, be authorized and they are hereby authorized to execute a Joint Tax Collection Agreement on behalf of the Mifflin County Tax Collection Committee, substantially in the form attached hereto, incorporated herein, and marked as "Schedule I", with the following political subdivisions/taxing entities within the Mifflin County Tax Collection District, specifically:

Armagh Township	Juniata Terrace Borough
Bratton Township	Lewistown Borough
Brown Township	McVeytown Borough
Burnham Borough	Menno Township
Decatur Township	Mifflin County School District
Derry Township	Oliver Township
Granville Township	Union Township

as well as with the County of Mifflin, Pennsylvania.

**ADOPTED AS A RESOLUTION**, this 8<sup>th</sup> day of December, 2011.

**TREASURER'S REPORT:**

The Treasurer's Report was presented by Chairman Daubert, as prepared by James North Treasurer. The balance as of 12/8/11 is \$5,532.40. We have received all the requests for second payments except two. Motion to approve the Treasurer's Report was made by Harold Johnson, seconded by Sherry Miller. The motion passed by unanimous vote.

**NEXT MEETING:**

The next meeting will be January 12, 2012, which will be our annual reorganization meeting. We will elect officers for the year and select our meeting dates for the year.

**ADJOURN:**

The meeting was adjourned by the Chairman at 6:17 p.m.

Respectfully submitted

Lisa J. Swisher  
Assistant Secretary