

APPROVED

Mifflin County Tax Collection Committee (MCTCC)

January 11, 2018 at 5:30 P.M.

Mifflin County School District Administrative Building

DELEGATES PRESENT:

Linda Marks- Armagh Township

Holli Barger, **Secretary**- Armagh Township Alt 1, MCSD Alt 1

Robert T. Long- **Vice Chairman**- Menno Township, Decatur Twp. Alt 1

Kelly Shutes- Derry Township

Lisa Swisher, **Treasurer**- Granville Township

R. Scott Welham- Lewistown Borough

Barbara Stiver, McVeytown Borough

Sherry L. Miller – Oliver Township

QUORUM PRESENT? Yes

OTHERS PRESENT:

John Pinkerton, Keystone Collections Group

Joseph Lazarro, Keystone Collections Group

PROCEEDINGS:

Meeting called to order at 5:30 P.M.

MEMBERSHIP:

Removal of Doug Kepner, Juniata Terrace. Addition of Kristen Koch, Juniata Terrace

APPROVAL OF MINUTES:

Lisa Swisher makes a motion to accept the minutes of the November 9, 2017 Mifflin County Tax Collection Committee meeting with amendment to the dates on the audits on the approved RFP. Barbara Stiver seconds the motion. Motion carries unanimously

SELECTION OF OFFICERS:

Lisa Swisher makes a motion to retain current leadership of:

Robert Long as MCTCC Vice Chairman

Holli Barger as MCTCC Secretary

Lisa Swisher as MCTCC Treasurer

Kelly Shutes makes a motion to close the nominations. Motion carried unanimously. With no other nominations before the committee the committee votes unanimously to elect the above-listed leadership for 2018

Nomination for Chairman dies for lack of motion.

SELECTION OF SOLICITOR:

Motion was made by Lisa Swisher to retain the firm of Kegal, Kelin, Almy & Lord represented by Jason Confair, as MCTCC solicitor. R. Scott Welham seconds the motion. Motion carried unanimously

SELECTION OF DEPOSITORY:

Motion was made by R. Scott Welham to retain Kish Bank as MCTCC depository for one year. Kelly Shutes seconds the motion. Motion carries unanimously.

SELECTION OF INSURANCE AGENT:

Motion was made by Lisa Swisher to retain Tony Willard of Kish Agency as MCTCC Insurance Agent. Barbara Stiver seconds the motion. Motion carries unanimously.

SELECTION OF TAX APPEALS BOARD MEMBERS:

Motion was made by Lisa Swisher to elect the following members to the tax appeal board:

<u>PRIMARY:</u>	<u>ALTERNATE:</u>
Robert Long	Kelly Shutes
R. Scott Welham	Barbara Stiver
Sherry Miller	

Linda Marks seconds the motion. Motion carried unanimously.

TREASURER'S REPORT:

R. Scott Welham makes a motion to accept the Treasurer's report as submitted. Kelly Shutes seconds the motion. Motion carries unanimously. Cash balance as of 1/1/2018 \$1179.20.

Motion is made by Kelly Shutes to collect 60% of the 2018 Budget in May, 2018. Linda Marks seconds the motion. Motion carried unanimously.

Young, Oakes & Brown is preparing to being Miffco audit. Fiore Fedeli Snyder Carothers has not commenced work as of this meeting.

TAX COLLECTOR UPDATE:

No negative issues reported at this time.

MEETING SCHEDULE:

Motion is made by Robert Long to keep meetings at the 2nd Thursday of each month at 5:30 P.M. Barbara Stiver seconds the motion. Motion carries unanimously.

ADJOURNMENT:

Lisa Swisher makes a motion to adjourn at 6:15 P.M. Barbara Stiver seconds the motion. Motion carries unanimously.