

MIFFLIN COUNTY SCHOOL DISTRICT
ADMINISTRATION BUILDING
201 EIGHTH STREET, HIGHLAND PARK
LEWISTOWN, PA 17044-1197

Mission Statement: *Educate each student to meet life's challenges.*

I. CALL TO ORDER

The regular School Board Meeting of the Mifflin County School District was held Thursday evening, April 25, 2019, at 6:35 P.M. at the Administration Building, 201 Eighth Street, Highland Park, Lewistown, Pennsylvania. The following members were present at roll call

II. BOARD MEMBERS

ROBERT W. HAMMOND
JOHN E. KNEPP
BETH M. LAUGHLIN
JULIE B. MAIDENS
KRISTEN L. SHARP

MARY LOU M. SIGLER
E. TERRY STYERS
MICHELLE M. TERRY
NOAH D. WISE

Also present were Mr. James A. Estep, Superintendent; Mr. Vance S. Varner, Director of Secondary Education; Mr. Joseph Gagliardo, Director of Buildings and Grounds; Mrs. Melinda Kenepp, Chief Financial Officer; Ms. Amy L. Smith, Board Secretary; Mr. Orris Knepp III, Knepp & Snook; Mrs. Michelle Knepp, Mr. Owen Wise, Mr. Ty Felmlee, Mr. Cade Penepacker, Mr. Tyler Metz, Mr. Carson Franklin, Mr. C. J. Gill, Mr. Greg O'Donnell, Mrs. Eileen O'Donnell, Mrs. Brooke Penepacker, Mr. Jason Franklin, Mrs. Kari Franklin, Mrs. Kristen Shoemaker, Mr. Scot Sechler, Mr. Brent Metz, Mr. Wayne Metz, Mrs. Darlene Metz, Mrs. Amy Felmlee, Mr. Mark Felmlee, Mr. Scott Gaffey Mr. Glen Franklin, Mrs. Amy Franklin, Mr. Wade Curry, Mrs. Maxi Curry, Mrs. Susan Mowery, Mr. Glen Franklin, Mrs. Nancy Franklin, Mr. A. J. Hartsock, Ms. Kathleen Wright, Mr. Andrew Curry, Mr. Dave Sheetz, Ms. Lori Mowery, Mrs. Gail Wagner, Ms. Tish Maclay, Mr. Shain Hosterman, Ms. Rose Schulz, Mrs. Dianne Shearer, Erin Thompson, The Sentinel.

III. COMMUNICATIONS/ REPORTS

A. School Board Secretary – Nothing at this time.

B. School Board Members – Nothing at this time.

C. Superintendent

- There is an addendum to tonight's agenda.
- I would like to remind everyone that House Bill 526 and Senate Bill 34 are being held in committee. These are two bills that everyone should be interested in. These two bills are about Charter school tuition and how it effects public schools. If your school district offers their own charter school, the parents would need to pay the tuition and not the school district. I encourage you to put pressure on your legislators by contacting them regarding these Bills.
- A brief executive session will be needed after tonight's meeting for a personnel item.

D. Director of Secondary Education – We held a bus contractor meeting. We addressed the contractors and drivers and laid down our expectations. We went over the chain of command, discipline, etc. A bus contractor called to thank the district for holding this meeting.

E. Director of Buildings and Grounds – Nothing at this time, will hold items until next meeting.

F. Mifflin County Academy of Science and Technology

- AMCE Literacy Carnival is being held on Tuesday, May 14th from 4:30 PM – 7:30 PM.
- The Academy Awards Nights is May 29th at 7:00 PM at MCHS.
- We signed papers for a \$500, 000 grand from Senator Corman for a standalone welding program.

G. Public Comment Period

- Mr. Wade Curry, President of the Husky Hoopsters Basketball Association addressed the Board. Thank you for allowing me to speak. We have many representatives from the Husky Hoopsters here tonight. He spoke about the activities that the Association does in conjunction with the varsity basketball team under the direction of Coach Gaffey and Athletic Director, Tish Maclay. A change in coaching would be a huge setback. I am here speaking because the kids deserve the opportunity to have consistency in the coaching position.
- Mr. Cade Pennepacker spoke in support of Coach Gaffey. Our teams motto is we not me. Coach is here to make Mifflin County Basketball be the best it can be.
- Mr. Owen Wise said I am here to support Coach Gaffey and MCHS Basketball. Coach has encouraged our team to be the best it can be. Keeping Coach would be the best choice for our program.
- Mr. Steve Searer spoke about coaching issues. He has seen this problem in every sport and all were unfounded. Breaking up the basketball coaching staff would be going backwards. I ask you to do the right thing for the boys here tonight.
- Mr. Ty Felmlee said he played for the 9th grade team. Coach Gaffey is not my direct coach, but he would drive to MCMS after his high school practice to check on us. He has given us many opportunities to improve. I would hope you would give us the opportunity to make those improvements with Coach.
- Mrs. Brooke Pennepacker read a note from a player who wished to remain anonymous. She also said she is Vice President of the booster club. Coach Gaffey comes to all the meetings to work with the parents.
- Mr. Estep thanked everyone for the adult input, but really appreciated the ininput from the players.

An executive session was held from 6:54 PM – 8:19 PM for a personnel item.

IV. CONSENT AGENDA

Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A. BOARD MEETINGS

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

A. Executive Session

- March 28, 2019 6:00 PM-6:30 PM- Student Matter

B. Committee-of-the-Whole Meeting

-March 21, 2019 at 6:30 PM until 7:24 PM

C. Regular School Board Meeting

-March 28, 2019 at 6:35 PM until 7:34 PM

B. BOARD ACTION (includes policies and curriculum)

1. Recommend approval of SAFE2SAY SOMETHING PROCEDURES (Attached)
2. Recommend approval of new textbook resource The Nystrom Desk Atlas Fifth Edition for 6th Grade Social Studies to be purchased from the curriculum budget at the cost of \$2,697.58. The Desk Atlas has a copyright of 2018 and includes an ebook resource for five years.
3. Recommend approval of Policy 805.1 – Relations with Law Enforcement Agencies. (Attached)

C. CUSTODIAL-MAINTENANCE

D. FINANCE

1. Review of Treasurer Reports for month ended **March, 2019**
 - (1) Kish Bank
 - (2) PSDLAF / PSDMAX
 - (3) Temporary Investment Report and Summary
 - (4) Capital Projects Fund **(PLGIT)**
2. Review of listing of bills for payment

3. Review of Revenue and Expense Summaries
4. Recommend approval of listing of budget transfers for 2018-2019
5. Real Estate and Per Capita Tax Collector Reports
6. Recommend approval of offer on repository for unsold properties for Map Number 16,23-0310--,000
7. Recommend approval to exonerate Brooke Knable, McVeytown Borough Tax Collector, from collecting tax bills on parcel 10,00-0237--,000; the tax was turned over as delinquent in error
8. Recommend approval to exonerate Linda Marks, Armagh Township Tax Collector, from collecting supplemental tax bill on parcel 12,15-0104D-,000
9. Informational Item: Notice of Appeal Hearings
10. Recommend approval of the 2019-2020 Employee Pay Schedule
11. Recommend approval of the 2019-2020 Mifflin County Academy of Science and Technology General Fund Budget in the amount of \$3,142,477. The MCSD share is \$1,904,745, an increase of \$76,237.

E. CAFETERIA

1. Recommend approval of the Cafeteria Financial Report for **March 2019**.
2. Request authorization to pay Cafeteria Bills for **March 2019**.

F. TRANSPORTATION

G. STUDENT-RELATED

- ~~1. Recommend approval of a fee waiver of \$1247.50 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Lewistown Community Band Concert on December 14, 2019.~~
- ~~2. Recommend approval of a fee waiver of \$873.75 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Mifflin County Former Band Students Memorial for Mike Wasilko on June 11, 2019. If an offering is given, it will go towards worker fees and remainder would go to a scholarship.~~

Items 1 & 2 above pulled to roll call at the request of Mr. Wise.

H. PERSONNEL

1. Recommend approval of resignation of **CURTIS C. CALDWELL**, ESL Teacher at LES due to relocation, effective at the end of the 2018-2019 school year.

2. Recommend approval of resignation of **TAYLOR N. WHITE**, full-time Paraprofessional at LES due to other employment, effective January 22, 2019.
3. Recommend approval of resignation of **TRYSTAN G. SNYDER**, 5.5-Hour Food Truck Driver due to personal reasons, effective June 5, 2019.
4. Recommend **HEIDI J. MCKNIGHT**, 5-hour Food Service Van/Truck Driver, effective August 21, 2019.
5. Recommend approval of **AMY E. YOHN** to be added to the cafeteria substitute list, effective August 14, 2018.
6. Recommend approval of resignation of **SONYA R. BROWER**, cashier/dishroom at MCHS due to other employment, effective April 26, 2019. She would like to remain on the cafeteria substitute list.
7. Recommend approval of resignation of **DIANE W. STEWART**, Assistant Principal at IVES and EDES due to retirement, effective October 4, 2019*.

***Mr. Hammond, Mrs. Laughlin, Mrs. Maidens, Mrs. Sharp, Mr. Styers & Mrs. Terry noted the above motion was approved with regret.**

8. Recommend termination for cause of **Custodian Employee A** effective April 11, 2019.
9. Recommend that the following cafeteria staff be added to the custodial substitute list for summer help:

- | | |
|-------------------------------------|------------------------------------|
| • <u>AMY G. BANKS</u> | • <u>CINDY L. JASPER</u> |
| • <u>TRACY J. BASTRESS</u> | • <u>KIMBRA I. MCKNIGHT</u> |
| • <u>KALEENA M. BEERS</u> | • <u>CARA E. MOWERY</u> |
| • <u>SONYA R. BROWER</u> | • <u>SHERRY L. PECHT</u> |
| • <u>GLORIA J. CICCOLINI</u> | • <u>PENNY A. REED</u> |
| • <u>PATRICIA CHRISTOFF</u> | • <u>SUSAN L. RITCHEY</u> |
| • <u>DEBORAH L. GUTSHALL</u> | • <u>LAURIE J. ROMIG</u> |
| • <u>SHEILA R. SPECHT</u> | • <u>PHYLLIS I. VARNER</u> |
| • <u>KELLY J. STRAUSBURG</u> | |

10. Recommend approval of the Active STS Guest Teachers list. (Attached)
11. Recommend approval of **CASSIE M. SWENSON** to be a volunteer cheerleading coach for the 2019-2020 season.
12. Recommend approval of the following coaches for the 2019-2020 fall season:

Assistant Cheerleading	RACHEL L. CORSON
Volunteer Assistant Cheerleading	CASSIE M. SWENSON

Assistant JH Cheerleading	LIBBY J. WRAY
Volunteer Assistant JH Cheerleading	ADRIENNE E. WITTERS
Volunteer Assistant Cross Country	DEANNA M. RUSSLER
Volunteer Assistant Cross Country	RICHARD F. YEARICK
Volunteer Assistant Cross Country	JENNIFER M. NEAVLING
Volunteer Assistant Cross Country	SETH P. YEARICK
Volunteer Assistant Cross Country	CHRISTOPHER M. TATOM
Assistant Field Hockey	STEPHANIE A. HOFFMAN
Volunteer Assistant Field Hockey	ISAAC W. SUYDAM
First Assistant Varsity Football	STEVEN L. SEARER
Assistant Football Varsity	CHRISTIAN F. HASSINGER
Assistant Football Varsity	CHARLES R. DOUGLAS, JR.
Assistant Football Varsity	KYLE E. BAUBLITZ
Volunteer Assistant Varsity	NICHOLAS S. POCHE
Volunteer Assistant Varsity	RICHARD C. BENDER, JR
Head JH Football Coach	STEVE N. HIMES
Assistant JH Football	STEVEN D. POCHE
Assistant JH Football	CONNOR J. MUIR
Volunteer JH Football	SHAWN T. RENNINGER
Volunteer JH Football	ERIC S. ETTINGER
Volunteer JH Football	RANDALL W. KNODE
Volunteer Assistant Golf Coach	KELLEY R. DIXON
Assistant Soccer Coach	CAROLYN J. KLINE
Volunteer Assistant Coach	EMMA J. HEPLER
Volunteer Assistant Coach	BRETT M. LEISTER
Assistant Boys Soccer Coach	JUSTIN A. MAYO
Volunteer Assistant Boys Soccer	JOAB M. CARTER
Volunteer Assistant Boys Soccer	DANIEL C. SCHOMAKER
Assistant Tennis	JEFFREY C. MAZUREK
Volunteer Tennis	STEVEN T. HUGENDUBLER
Volunteer Volleyball Coach	JENNIFER P. MYERS
Volunteer Volleyball Coach	HEATHER R. ADAMS
Volunteer Volleyball Coach	ROY BUCHER
Head Jr High Softball	NATHAN C. BARNHART
Assistant JH Softball	MAKAYLAH L. HOLBERT
Volunteer Assistant Jr High Softball	KATURAH L. KLEIN
Head Jr High Field Hockey	NATALIE M. FAITH
Assistant Jr High Field Hockey	COLLEEN M. SNOOK

H. ATHLETICS and ACTIVITIES

CONSENT AGENDA – Motion by Ms. Sigler, second by Mr. Hammond to approve the consent agenda. ROLL CALL VOTE: - YES – 9 Members present, motion carried unanimously.

V. ROLL CALL ITEMS

1. Recommend approval of the 2018-2019 Benchmark Reading Assessment System Bid. (Attached)
2. Recommend approval of the Food Service Assignment MOU between MCSA and MCSD. (Attached)
3. Recommend approval of School Resource Officer Agreement between Borough of Lewistown and MCSD.
4. Recommend approval of the resolution supporting Cyber Charter Funding Reform. (HB526 and SB34)

**Motion to approve items 1-4 by Mr. Hammond, second by Mrs. Laughlin.
ROLL CALL VOTE: - YES – 9 Members present, motion carried unanimously**

ADDENDUM

V. ROLL CALL ITEMS

5. Recommend approval of **TRAVIS S. SPECHT**, full-time custodian at IVES, effective pending completion of pre-employment paperwork.
6. Recommend approval of **TODD M. POWELL**, substitute custodian – district-wide, effective pending completion of pre-employment paperwork.
7. Recommend that **CHRISTINE D. PEACHEY** be added as a bus driver for K.V. Busline, LLC.

**Motion to approve items 5-7 by Mr. Knepp, second by Mr. Wise.
ROLL CALL VOTE: - YES - 9 Members present, motion carried unanimously.**

8. Recommend approval of a fee waiver of \$1247.50 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Lewistown Community Band Concert on December 14, 2019.
9. Recommend approval of a fee waiver of \$873.75 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Mifflin County Former Band Students-Memorial for Mike Wasilko on June 11, 2019. If an offering is given, it will go towards worker fees and remainder would go to a scholarship.

**Motion to approve items 8-9 by Mrs. Maidens, second by Mrs. Laughlin.
ROLL CALL VOTE: - YES - 9 Members present, motion carried unanimously.**

VI. OTHER BUSINESS

1. Informational Purposes Only: **MATTHEW W. REED** will transfer from Fourth Grade at IVEC to Fifth Grade at IVEC, effective for the 2019-2020 academic year.

2. Informational Purposes Only: **ELLEN M. HARTSOCK** will transfer from ELA Teacher at MCMS to Family Consumer Science Teacher at MCMS, effective for the 2019-2020 academic year.

VII. PUBLIC COMMENT PERIOD

- Mrs. Shearer explained the coaching MOU. During years 3-5 if the Board had concerns with a coach they could be pulled within 60 days.
- Ms. Rose Schultz said she was listening to Mr. Estep about House Bill 536. She said she is trying to educate herself and asked if Mr. Estep could send out a letter with information and numbers of who to call regarding the Bill.

VIII. ADJOURNMENT BY PRESIDENT

With no further business before the Board, the meeting adjourned at 8:41 P.M.

Amy L. Smith, Board Secretary