

**MIFFLIN COUNTY SCHOOL DISTRICT**  
**ADMINISTRATION BUILDING**  
**201 EIGHTH STREET, HIGHLAND PARK**  
**LEWISTOWN, PA 17044-1197**

**Mission Statement:** *Educate each student to meet life's challenges.*

**I. CALL TO ORDER**

**II. BOARD MEMBERS**

\_\_\_ ROBERT W. HAMMOND  
\_\_\_ JOHN E. KNEPP  
\_\_\_ BETH M. LAUGHLIN  
\_\_\_ JULIE B. MAIDENS  
\_\_\_ KRISTEN L. SHARP

\_\_\_ MARY LOU M. SIGLER  
\_\_\_ E. TERRY STYERS  
\_\_\_ MICHELLE M. TERRY  
\_\_\_ NOAH D. WISE

**III. COMMUNICATIONS/ REPORTS**

- A. School Board Secretary
- B. School Board Members
- C. Superintendent
- D. Director of Secondary Education
- E. Director of Buildings and Grounds
- F. Mifflin County Academy of Science and Technology
- G. Student Representatives
- H. Public Comment Period

**IV. CONSENT AGENDA**

*Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.*

**A. BOARD MEETINGS**

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

**A. Executive Session**

- March 28, 2019 6:00 PM-6:30 PM- Student Matter

**B. Committee-of-the-Whole Meeting**

-March 21, 2019 at 6:30 PM until 7:24 PM

**C. Regular School Board Meeting**

-March 28, 2019 at 6:35 PM until 7:34 PM

**B. BOARD ACTION** (includes policies and curriculum)

1. Recommend approval of SAFE2SAY SOMETHING PROCEDURES (Attached)
2. Recommend approval of new textbook resource The Nystrom Desk Atlas Fifth Edition for 6<sup>th</sup> Grade Social Studies to be purchased from the curriculum budget at the cost of \$2,697.58. The Desk Atlas has a copyright of 2018 and includes an ebook resource for five years.
3. Recommend approval of Policy 805.1 – Relations with Law Enforcement Agencies. (Attached)

**C. CUSTODIAL-MAINTENANCE**

**D. FINANCE**

1. Review of Treasurer Reports for month ended **March, 2019**
  - (1) Kish Bank
  - (2) PSDLAF / PSDMAX
  - (3) Temporary Investment Report and Summary
  - (4) Capital Projects Fund (**PLGIT**)
2. Review of listing of bills for payment
3. Review of Revenue and Expense Summaries
4. Recommend approval of listing of budget transfers for 2018-2019

5. Real Estate and Per Capita Tax Collector Reports
6. Recommend approval of offer on repository for unsold properties for Map Number 16,23-0310--,000
7. Recommend approval to exonerate Brooke Knable, McVeytown Borough Tax Collector, from collecting tax bills on parcel 10,00-0237--,000; the tax was turned over as delinquent in error
8. Recommend approval to exonerate Linda Marks, Armagh Township Tax Collector, from collecting supplemental tax bill on parcel 12,15-0104D-,000
9. Informational Item: Notice of Appeal Hearings
10. Recommend approval of the 2019-2020 Employee Pay Schedule
11. Recommend approval of the 2019-2020 Mifflin County Academy of Science and Technology General Fund Budget in the amount of \$3,142,477. The MCSD share is \$1,904,745, an increase of \$76,237.

#### **E. CAFETERIA**

1. Recommend approval of the Cafeteria Financial Report for **March 2019**.
2. Request authorization to pay Cafeteria Bills for **March 2019**.

#### **F. TRANSPORTATION**

#### **G. STUDENT-RELATED**

1. Recommend approval of a fee waiver of \$1247.50 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Lewistown Community Band Concert on December 14, 2019.
2. Recommend approval of a fee waiver of \$873.75 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Mifflin County Former Band Students-Memorial for Mike Wasilko on June 11, 2019. If an offering is given, it will go towards worker fees and remainder would go to a scholarship.

#### **H. PERSONNEL**

1. Recommend approval of resignation of **CURTIS C. CALDWELL**, ESL Teacher at LES due to relocation, effective at the end of the 2018-2019 school year.
2. Recommend approval of resignation of **TAYLOR N. WHITE**, full-time Paraprofessional at LES due to other employment, effective January 22, 2019.
3. Recommend approval of resignation of **TRYSTAN G. SNYDER**, 5.5-Hour Food Truck

Driver due to personal reasons, effective June 5, 2019.

4. Recommend **HEIDI J. MCKNIGHT**, 5-hour Food Service Van/Truck Driver, effective August 21, 2019.
5. Recommend approval of **AMY E. YOHN** to be added to the cafeteria substitute list, effective August 14, 2018.
6. Recommend approval of resignation of **SONYA R. BROWER**, cashier/dishroom at MCHS due to other employment, effective April 26, 2019. She would like to remain on the cafeteria substitute list.
7. Recommend approval of resignation of **DIANE W. STEWART**, Assistant Principal at IVES and EDES due to retirement, effective October 4, 2019.
8. Recommend termination for cause of **Custodian Employee A** effective April 11, 2019.
9. Recommend that the following cafeteria staff be added to the custodial substitute list for summer help:

- **AMY G. BANKS**
- **TRACY J. BASTRESS**
- **KALEENA M. BEERS**
- **SONYA R. BROWER**
- **GLORIA J. CICCOLINI**
- **PATRICIA CHRISTOFF**
- **DEBORAH L. GUTSHALL**
- **SHEILA R. SPECHT**
- **KELLY J. STRAUSBURG**
- **CINDY L. JASPER**
- **KIMBRA I. MCKNIGHT**
- **CARA E. MOWERY**
- **SHERRY L. PECHT**
- **PENNY A. REED**
- **SUSAN L. RITCHEY**
- **LAURIE J. ROMIG**
- **PHYLLIS I. VARNER**

10. Recommend approval of the Active STS Guest Teachers list. (Attached)
11. Recommend approval of **CASSIE M. SWENSON** to be a volunteer cheerleading coach for the 2019-2020 season.
12. Recommend approval of the following coaches for the 2019-2020 fall season:

Assistant Cheerleading	<b>RACHEL L. CORSON</b>
Volunteer Assistant Cheerleading	<b>CASSIE M. SWENSON</b>
Assistant JH Cheerleading	<b>LIBBY J. WRAY</b>
Volunteer Assistant JH Cheerleading	<b>ADRIENNE E. WITTERS</b>
Volunteer Assistant Cross Country	<b>DEANNA M. RUSSLER</b>
Volunteer Assistant Cross Country	<b>RICHARD F. YEARICK</b>
Volunteer Assistant Cross Country	<b>JENNIFER M. NEAVLING</b>
Volunteer Assistant Cross Country	<b>SETH P. YEARICK</b>
Volunteer Assistant Cross Country	<b>CHRISTOPHER M. TATOM</b>

Assistant Field Hockey  
 Volunteer Assistant Field Hockey  
 First Assistant Varsity Football  
 Assistant Football Varsity  
 Assistant Football Varsity  
 Assistant Football Varsity  
 Volunteer Assistant Varsity  
 Volunteer Assistant Varsity  
 Head JH Football Coach  
 Assistant JH Football  
 Assistant JH Football  
 Volunteer JH Football  
 Volunteer JH Football  
 Volunteer JH Football  
 Volunteer Assistant Golf Coach  
 Assistant Soccer Coach  
 Volunteer Assistant Coach  
 Volunteer Assistant Coach  
 Assistant Boys Soccer Coach  
 Volunteer Assistant Boys Soccer  
 Volunteer Assistant Boys Soccer  
 Assistant Tennis  
 Volunteer Tennis  
 Volunteer Volleyball Coach  
 Volunteer Volleyball Coach  
 Volunteer Volleyball Coach  
 Head Jr High Softball  
 Assistant JH Softball  
 Volunteer Assistant Jr High Softball  
 Head Jr High Field Hockey  
 Assistant Jr High Field Hockey

**STEPHANIE A. HOFFMAN**  
**ISAAC W. SUYDAM**  
**STEVEN L. SEARER**  
**CHRISTIAN F. HASSINGER**  
**CHARLES R. DOUGLAS, JR.**  
**KYLE E. BAUBLITZ**  
**NICHOLAS S. POCHE**  
**RICHARD C. BENDER, JR**  
**STEVE N. HIMES**  
**STEVEN D. POCHE**  
**CONNOR J. MUIR**  
**SHAWN T. RENNINGER**  
**ERIC S. ETTINGER**  
**RANDALL W. KNODE**  
**KELLEY R. DIXON**  
**CAROLYN J. KLINE**  
**EMMA J. HEPLER**  
**BRETT M. LEISTER**  
**JUSTIN A. MAYO**  
**JOAB M. CARTER**  
**DANIEL C. SCHOMAKER**  
**JEFFREY C. MAZUREK**  
**STEVEN T. HUGENDUBLER**  
**JENNIFER P. MYERS**  
**HEATHER R. ADAMS**  
**ROY BUCHER**  
**NATHAN C. BARNHART**  
**MAKAYLAH L. HOLBERT**  
**KATURAH L. KLEIN**  
**NATALIE M. FAITH**  
**COLLEEN M. SNOOK**

**I. ATHLETICS and ACTIVITIES**

**V. ROLL CALL ITEMS**

1. Recommend approval of the 2018-2019 Benchmark Reading Assessment System Bid. (Attached)
2. Recommend approval of the Food Service Assignment MOU between MCSA and MCSD. (Attached)
3. Recommend approval of School Resource Officer Agreement between Borough of Lewistown and MCSD.
4. Recommend approval of the resolution supporting Cyber Charter Funding Reform. (HB526 and

SB34)

**VI. OTHER BUSINESS**

1. Informational Purposes Only: **MATTHEW W. REED** will transfer from Fourth Grade at IVEC to Fifth Grade at IVEC, effective for the 2019-2020 academic year.
2. Informational Purposes Only: **ELLEN M. HARTSOCK** will transfer from ELA Teacher at MCMS to Family Consumer Science Teacher at MCMS, effective for the 2019-2020 academic year.

**VII. PUBLIC COMMENT PERIOD**

**VIII. ADJOURNMENT BY PRESIDENT**