

6:30 p.m.

MIFFLIN COUNTY SCHOOL DISTRICT
ADMINISTRATION BUILDING
201 EIGHTH STREET, HIGHLAND PARK
LEWISTOWN, PA 17044-1197

Mission Statement: Educate each student to meet life’s challenges.

I. CALL TO ORDER

II. BOARD MEMBERS

- ROBERT W. HAMMOND
- JOHN E. KNEPP
- BETH M. LAUGHLIN
- JULIE B. MAIDENS
- KRISTEN L. SHARP

- MARY LOU M. SIGLER
- E. TERRY STYERS
- MICHELLE M. TERRY
- NOAH D. WISE

III. COMMUNICATIONS/ REPORTS

- A. School Board Secretary
- B. School Board Members
- C. Superintendent
- D. Director of Secondary Education
- E. Director of Buildings and Grounds
- F. Mifflin County Academy of Science and Technology
- G. Student Representatives
- H. Public Comment Period

IV. CONSENT AGENDA

Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A. BOARD MEETINGS

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

A. Executive Session

- March 28, 2019 6:00 PM-6:30 PM- Student Matter

B. Committee-of-the-Whole Meeting

-March 21, 2019 at 6:30 PM until 7:24 PM

C. Regular School Board Meeting

-March 28, 2019 at 6:35 PM until 7:34 PM

B. BOARD ACTION (includes policies and curriculum)

1. Recommend approval of SAFE2SAY SOMETHING PROCEDURES (Attached)
2. Recommend approval of new textbook resource The Nystrom Desk Atlas Fifth Edition for 6th Grade Social Studies to be purchased from the curriculum budget at the cost of \$2,697.58. The Desk Atlas has a copyright of 2018 and includes an ebook resource for five years.
3. Recommend approval of Policy 805.1 – Relations with Law Enforcement Agencies. (Attached)
4. Recommend approval of Policy 707 – Use of School Facilities (Attached)

C. CUSTODIAL-MAINTENANCE

D. FINANCE

1. Review of Treasurer Reports for month ended **March, 2019**
 - (1) Kish Bank
 - (2) PSDLAF / PSDMAX
 - (3) Temporary Investment Report and Summary
 - (4) Capital Projects Fund (**PLGIT**)
2. Review of listing of bills for payment
3. Review of Revenue and Expense Summaries
4. Recommend approval of listing of budget transfers for 2018-2019

5. Real Estate and Per Capita Tax Collector Reports
6. Recommend approval of offer on repository for unsold properties for Map Number 16,23-0310--,000
7. Recommend approval to exonerate Brooke Knable, McVeytown Borough Tax Collector, from collecting tax bills on parcel 10,00-0237--,000; the tax was turned over as delinquent in error
8. Recommend approval to exonerate Linda Marks, Armagh Township Tax Collector, from collecting supplemental tax bill on parcel 12,15-0104D-,000
9. Informational Item: Notice of Appeal Hearings
10. Recommend approval of the 2019-2020 Employee Pay Schedule
11. Recommend approval of the 2019-2020 Mifflin County Academy of Science and Technology General Fund Budget in the amount of \$3,142,477. The MCSD share is \$1,904,745, an increase of \$76,237.

E. CAFETERIA

1. Recommend approval of the Cafeteria Financial Report for **March 2019**.
2. Request authorization to pay Cafeteria Bills for **March 2019**.

F. TRANSPORTATION

G. STUDENT-RELATED

1. Recommend approval of a fee waiver of \$1247.50 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Lewistown Community Band Concert on December 14, 2019.
2. Recommend approval of a fee waiver of \$873.75 plus sound crew fees for the use of the MCHS auditorium, band room, sound system, event staff and custodial staff for the Mifflin County Former Band Students-Memorial for Mike Wasilko on June 11, 2019. If an offering is given, it will go towards worker fees and remainder would go to a scholarship.

H. PERSONNEL

1. Recommend approval of resignation of **CURTIS C. CALDWELL**, ESL Teacher at LES due to relocation, effective at the end of the 2018-2019 school year.
2. Recommend approval of resignation of **TAYLOR N. WHITE**, full-time Paraprofessional at LES due to other employment, effective January 22, 2019.

3. Recommend approval of resignation of **TRYSTAN G. SNYDER**, 5.5-Hour Food Truck Driver due to personal reasons, effective June 5, 2019.
4. Recommend **HEIDI J. MCKNIGHT**, 5-hour Food Service Van/Truck Driver, effective August 21, 2019.
5. Recommend approval of **AMY E. YOHN** to be added to the cafeteria substitute list, effective August 14, 2018.
6. Recommend approval of resignation of **SONYA R. BROWER**, cashier/dishroom at MCHS due to other employment, effective April 26, 2019. She would like to remain on the cafeteria substitute list.
7. Recommend approval of resignation of **DIANE W. STEWART**, Assistant Principal at IVES and EDES due to retirement, effective October 4, 2019.
8. Recommend termination for cause of **Custodian Employee A** effective April 11, 2019.
9. Recommend that the following cafeteria staff be added to the custodial substitute list for summer help:

- | | |
|-------------------------------------|------------------------------------|
| • <u>AMY G. BANKS</u> | • <u>CINDY JASPER</u> |
| • <u>TRACY J. BASTRESS</u> | • <u>KIMBRA I. MCKNIGHT</u> |
| • <u>KALEENA M. BEERS</u> | • <u>CARA E. MOWERY</u> |
| • <u>SONYA R. BROWER</u> | • <u>SHERRY L. PECHT</u> |
| • <u>GLORIA J. CICCOLINI</u> | • <u>PENNY A. REED</u> |
| • <u>PATRICIA CHRISTOFF</u> | • <u>SUSAN L. RITCHEY</u> |
| • <u>DEBORAH L. GUTSHALL</u> | • <u>LAURIE J. ROMIG</u> |
| • <u>SHEILA R. SPECHT</u> | • <u>PHYLLIS I. VARNER</u> |
| • <u>KELLY J. STRAUSBURG</u> | |

10. Recommend approval of the Active STS Guest Teachers list. (Attached)
11. Recommend approval of **CASSIE M. SWENSON** to be a volunteer cheerleading coach for the 2019-2020 season.
12. Recommend approval of the following coaches for the 2019-2020 fall season:

- | | |
|-------------------------------------|-----------------------------|
| Assistant Cheerleading | RACHEL L. CORSON |
| Volunteer Assistant Cheerleading | CASSIE M. SWENSON |
| Volunteer Assistant JH Cheerleading | LIBBY J. WRAY |
| Volunteer Assistant JH Cheerleading | ADRIENNE E. WITTERS |
| Volunteer Assistant Cross Country | DEANNA M. RUSSLER |
| Volunteer Assistant Cross Country | RICHARD F. YEARICK |
| Volunteer Assistant Cross Country | JENNIFER M. NEAVLING |
| Volunteer Assistant Cross Country | SETH P. YEARICK |

Volunteer Assistant Cross Country
 Volunteer Assistant Cross Country
 Assistant Field Hockey
 Volunteer Assistant Field Hockey
 First Assistant Varsity Football
 Assistant Football Varsity
 Assistant Football Varsity
 Assistant Football Varsity
 Volunteer Assistant Varsity
 Volunteer Assistant Varsity
 Head JH Football Coach
 Assistant JH Football
 Assistant JH Football
 Volunteer JH Football
 Volunteer JH Football
 Volunteer JH Football
 Volunteer Assistant Golf Coach
 Assistant Soccer Coach
 Volunteer Assistant Coach
 Volunteer Assistant Coach
 Assistant Boys Soccer Coach
 Volunteer Assistant Boys Soccer
 Volunteer Assistant Boys Soccer
 Assistant Tennis
 Volunteer Tennis
 Volunteer Volleyball Coach
 Volunteer Volleyball Coach
 Volunteer Volleyball Coach
 Head Jr High Softball
 Assistant JH Softball
 Volunteer Assistant Jr High Softball
 Head Jr High Field Hockey
 Assistant Jr High Field Hockey

CHRISTOPHER M. TATOM
TRYSTAN G.A. SNYDER
STEPHANIE A. HOFFMAN
ISAAC W. SUYDAM
STEVEN L. SEARER
CHRISTIAN F. HASSINGER
CHARLES R. DOUGLAS, JR.
KYLE E. BAUBLITZ
NICHOLAS S. POCHE
RICHARD C. BENDER, JR
STEVE HIMES
STEVEN D. POCHE
CONNOR J. MUIR
SHAWN T. RENNINGER
ERIC S. ETTINGER
RANDALL W. KNODE
KELLEY R. DIXON
CAROLYN J. KLINE
EMMA J. HEPLER
BRETT M. LEISTER
JUSTIN A. MAYO
JOAB M. CARTER
DANIEL C. SCHOMAKER
JEFFREY C. MAZUREK
STEVEN T. HUGENDUBLER
JENNIFER P. MYERS
HEATHER R. ADAMS
ROY BUCHER
NATHAN C. BARNHART
MAKAYLAH L. HOLBERT
KATURAH L. KLEIN
NATALIE M. FAITH
COLLEEN M. SNOOK

I. ATHLETICS and ACTIVITIES

V. ROLL CALL ITEMS

1. Recommend approval of the 2018-2019 Benchmark Reading Assessment System Bid. (Attached)
2. Recommend approval of the Food Service Assignment MOU between MCSA and MCSD. (Attached)

VI. OTHER BUSINESS

Informational Purposes: **MATTHEW W. REED** will transfer from Fourth Grade at IVEC to Fifth Grade at IVEC, effective for the 2019-2020 academic year.

Informational Purposes: **KAREN M. HARTSOCK** will transfer from ELA Teacher at MCMS to Family Consumer Science Teacher at MCMS, effective for the 2019-2020 academic year.

VII. PUBLIC COMMENT PERIOD

VIII. ADJOURNMENT BY PRESIDENT