

MIFFLIN COUNTY SCHOOL DISTRICT
ADMINISTRATION BUILDING
201 EIGHTH STREET, HIGHLAND PARK
LEWISTOWN, PA 17044-1197

Mission Statement: *Educate each student to meet life's challenges.*

I. CALL TO ORDER

The regular School Board Meeting of the Mifflin County School District was held Thursday evening, March 28, 2019, at 6:35 P.M. at the Administration Building, 201 Eighth Street, Highland Park, Lewistown, Pennsylvania. The following members were present at roll call

II. BOARD MEMBERS

JOHN E. KNEPP

JULIE B. MAIDENS

KRISTEN L. SHARP

MARY LOU M. SIGLER via phone.

E. TERRY STYERS

MICHELLE M. TERRY

NOAH D. WISE

Robert W. Hammond and Beth M. Laughlin – Absent.

Also present were Mr. James A. Estep, Superintendent; Mr. Vance S. Varner, Director of Secondary Education; Mr. Joseph Gagliardo, Director of Buildings and Grounds; Mrs. Melinda Kenepp, Chief Financial Officer; Ms. Amy L. Smith, Board Secretary; Mr. Orris Knepp III, Knepp & Snook; Mrs. Michelle Knepp, Ms. Rose Schulz, Ms. Paula Liddick, Mrs. Nicole Everly, Mr. Chad Everly, Ms. Angelique Diveglia, Mr. Paul Yocum, Jr., Ms. Heather Willow, Ms. Loni Shawver, Mrs. Dianne Shearer, Mr. Logan Sharp and Mr. Joe Cannon, The Sentinel.

III. COMMUNICATIONS/ REPORTS

A. School Board Secretary – Nothing at this time.

B. School Board Members

- Mr. Knepp congratulated Mr. Hidlay and Mr. Stewart on their National Wrestling Championship in Pittsburgh.

- Mrs. Sharp recognized our music department for receiving the 2019 Best Communities for Music Education award.

C. Superintendent

1. Brad Remig-PFM – Mr. Remig passed out the Maximum Parameters Sale Document and Bond Resolution and went over in detail. Mr. Estep said that Mr. Remig and PFM Financial Advisors LLC have been a real friend to this school district over the years. They have saved us approximately \$30 million dollars through strategic financing. Mr. Estep thanked them and said he appreciates their relationship.
 - Mr. Estep also acknowledged the music department’s accomplishment.
 - Athletic Director, Tish Maclay was recognized by The National Interscholastic Athletic Administrators Association as a Certified Athletic Administrator.
 - An executive session was held from 6:00 PM – 6:30 PM for a student matter.
 - I was asked by one of our Board Members to have a conversation in regards to the Lieutenant Governors recent visit to Mifflin County regarding the legalization of marijuana. Mr. Styers said he has no problem with the medical use of marijuana but does not support the recreational use of marijuana. It will add to the heartache like alcohol use. Mr. Wise asked what studies are showing about recreational use. Mr. Estep has concerns on the affects it would have on education and learning. Ms. Sigler feels like we have a lot to learn before we can have an opinion. Mrs. Maidens would not support the legalization of marijuana.
 - Mr. Remig presented a handout on refinancing. He went over the handout in detail.

D. **Director of Secondary Education** – Nothing at this time.

E. **Director of Buildings and Grounds** – Nothing at this time.

F. **Mifflin County Academy of Science and Technology** – Nothing at this time.

G. **Student Representatives** – Nothing at this time.

H. Public Comment Period

- Mrs. Shearer said how proud she is of our music department.
- Mr. Chad Everly, Parent, asked about school bus safety. He asked what the regulations are for school bus safety. Mr. Styers replied to Mr. Everly that the Board was made aware of a situation. He said Administration took action and the situation was dealt with accordingly. We cannot discuss specifics due to confidentiality.
- Mr. Paul Yocum, Jr. said that the drivers and bus companies need to be held accountable. He asked what action was taken. He was told that information is confidential.
- Ms. Heather Willow said she spoke earlier this week with Mr. Estep and Mr. Varner. She asked whom parents should talk to when there are concerns. She would like to see a letter sent out, so parents know whom to contact when they have concerns.
- Mr. Varner discussed Safe to Say with those in attendance. He also said all principals contact information is on the website.

IV. CONSENT AGENDA

Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

A. BOARD MEETINGS

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

A. Executive Session

- February 28, 2019 at 8:06 PM- Personnel Item

B. Committee-of-the-Whole Meeting

-February 21, 2019 at 6:30 PM until 8:45 PM

C. Regular School Board Meeting

-February 28, 2019 at 6:31 PM until 8:05 PM

B. BOARD ACTION (includes policies and curriculum)

1. Recommend approval of Policy 333-Professional Development

C. CUSTODIAL-MAINTENANCE

1. Recommend approval to authorize the Director of Buildings and Grounds to sell Vehicle #25 – 1999 Ford F250 Pickup, 5.4L, VIN #1FTNF2XFF86963
2. Recommend approval to authorize the Director of Buildings and Grounds to sell Vehicle #9 – 1985 Chevy Step Van, 5.7L, VIN #1GCHP32M4F3329128

D. FINANCE

1. Review of Treasurer Reports for month ended **February, 2018**
 - (1) Kish Bank
 - (2) PSDLAF / PSDMAX
 - (3) Temporary Investment Report and Summary
 - (4) Capital Projects Fund (**PLGIT**)
 - (5) General Obligation Bond 2018 Series (**PLGIT**)
2. Review of listing of bills for payment
3. Review of Revenue and Expense Summaries
4. Recommend approval of listing of budget transfers for 2018-2019
5. Real Estate and Per Capita Tax Collector Reports
6. Recommend approval of 60 month lease agreement for postage machine rentals for MCHS, MCJHS, MCMS and IVES at a cost of \$159.66 per quarter for each building. Current leases expire June 30, 2019 and current machines will not be supported effective 7/01/19.

E. CAFETERIA

1. Recommend approval of the Cafeteria Financial Report for **February 2019**.
2. Request authorization to pay Cafeteria Bills for **February 2019**.

F. TRANSPORTATION

1. Recommend that **TRACEY S. MCGOWAN** be added as a van driver for Fisher Brothers, Inc.

G. STUDENT-RELATED

1. Recommend approval of the MCHS Marching Band Spring Trip to travel to Philadelphia, Pa and Baltimore, Md. Dates of the trip are Friday, May 10, 2019-Sunday, May 12, 2019. The Mifflin County Music Boosters would pay for the entire cost of the trip including transportation, tourist attractions, and meals.
2. Recommend approval of the following Foreign Exchange Student for the 2019-2020 school year:

Name:	Nuchwara Montong
Country:	Thailand
School:	Mifflin County High School
Date of Arrival:	August 2019
Sponsoring Agency:	Cultural Homestay International
Host Family:	Charles and Angel McConaughey 111 Shelley Dr. Reedsville, PA 17084

H. PERSONNEL

1. Recommend approval of resignation of **BENJAMIN R. WEBER**, Social Studies Teacher at MCJHS due to new employment, effective at the end of the 2018-2019 school year.
2. Recommend approval of **JOY M. LUCAS**, Health Room Aide, Districtwide, effective pending completion of pre-employment paperwork
3. Recommend approval of **PATRICIA J. CHRISTOFF**, 3-hour part-time cashier/dish room at MCMS, effective March 11, 2019.
4. Recommend approval of resignation of **JOANN L. RENNINGER**, cafeteria substitute due to personal reasons, effective March 11, 2019.
5. Recommend approval of resignation of **DIANA E. MCCRACKEN**, 3-hour part time server/dishwasher at IVEC due to medical reasons, effective March 13, 2019.
6. Recommend approval of **CARA E. MOWERY**, 3-hour part-time server/dishwasher at MCMS, effective April 1, 2019.

7. Recommend approval of ADRIENNE WITTERS, 4.5-hour Paraprofessional, primarily working in life skills at LIS, effective April 8, 2019.
8. Recommend approval of JENNIFER L. BRUBAKER, 4.5-hour Paraprofessional, primarily working in autistic support in MCJHS, effective pending completion of pre-employment paperwork
9. Recommend approval of resignation of ERICA L. YORKS, custodian substitute due to personal reasons, effective March 14, 2019.
10. Recommend approval of resignation of JOHN V. WASHBURN, Custodian at IVES, effective at the end of the day March 28, 2019.
11. Recommend approval of REGINA C. STICH to be added as a Substitute Custodian, effective March 1, 2019.
12. Recommend re-appointment of KRYSTENA M. MAYO, Head Volleyball Coach for the 2019-2020 fall season.

I. ATHLETICS and ACTIVITIES

CONSENT AGENDA – Motion by Mrs. Maidens, second by Mrs. Sharp to approve the consent agenda. ROLL CALL VOTE: - YES – 7 Members present, motion carried unanimously.

V. ROLL CALL ITEMS

1. Recommend approval of bond parameters resolution for the purposes of funding capital project at MCSD. (resolution will be attached on the RBM agenda)

Motion to approve item 1 by Mrs. Maidens, second by Mrs. Sharp.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

2. Recommend approval to pay \$1,702,798 to McClure Company from Capital Reserve. This represents the 20% down payment on the SMES project and will be returned to the Capital Reserve fund when the financing for the project is complete.

Motion to approve item 2 by Mr. Knepp, second by Mrs. Terry.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

3. Consideration of reimbursement resolution (will be hand carried to the RBM by bond counsel) to repay Capital Reserve for the SMES down payment.

Motion to approve item 3 by Mr. Knepp, second by Ms. Sigler.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

4. Recommend approval of the Tuscarora Intermediate Budget in the amount of \$2,902,567.00

Motion to approve item 4 by Ms. Sigler, second by Mrs. Maidens.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

5. Recommend approval of ASHLEY R. SUYDAM, Head Field Hockey Coach for the 2019-2020 season, pending completion of pre-employment paperwork.

Motion to approve item 5 by Mr. Knepp, second by Mr. Wise.

ROLL CALL VOTE: - YES - 6 - 1 – Abstain, Mrs. Maidens. Motion approved.

6. Recommend approval of the following technology interns listed below for summer help at a rate of \$10/ hour:

- BENNET A. ANDREWS – Starting date May 20, 2019
- KEITH D. SHEARER- Starting date May 6, 2019
- RYAN J. TERRY- Starting date May 13, 2019

Motion to approve item 6 by Mrs. Sharp, second by Ms. Sigler.

ROLL CALL VOTE: - YES - 5 - NO – 1 Mr. Knepp voted No.

1 – Abstain, Mrs. Terry. Motion approved.

ADDENDUM

V. ROLL CALL ITEMS

7. Recommend approval of resignation of DARLENE M. METZ, cafeteria substitute, effective March 1, 2019.
8. Recommend approval of resignation of ALICIA L. CLUCK, 3-hour part-time dishwasher/server at MCMS due to other employment, effective March 22, 2019.
9. Recommend approval of transfer or JESSICA M. WALTERS, 6.75-hour bakery at MCMS to 3-hour cashier at IVEC, effective August 21, 2019.
10. Recommend approval of TRACY BASTRESS, from 5-hour part-time food service van/truck driver to 6.75-hour full-time Cafeteria Desserts at MCMS, effective August 21, 2019.
11. Recommend approval of ANA M. DE SOUZA CLARK, 3-hour part-time cafeteria server/dishwasher at IVEC, effective March 29, 2019.
12. Recommend approval of ERIC S. ETTINGER to be hired as event staff for the 2018-2019 school year.
13. Recommend that EDWARD D. FIKE, JR be added as a bus driver for Yoder Tourways, Inc.

Motion to approve items 7-13 & 16 by Mrs. Sharp, second by Mrs. Maidens.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

14. Resolution authorizing reimbursement from Series of 2019 Bond proceeds advances made from available District funds for initial SMES project costs.

Motion to approve item 14 by Mrs. Maidens, second by Ms. Sigler.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

15. Resolution authorizing forward purchase by RBC Capital Markets of \$9,400,000 maximum amount of General Obligation Bonds to be finally sized and priced in April, the proceeds of which will be applied for the SMES project.

Motion to approve item 15 by Mrs. Maidens, second by Ms. Sigler.

ROLL CALL VOTE: - YES - 7 Members present, motion carried unanimously.

16. Recommend approval (pending no more school cancellations), MCHS 2019 Graduation is scheduled as follows:

Tuesday, June 4, 2019 – Graduation is scheduled for Mitchell Field at 6:00 p.m.

If it would rain on Tuesday, June 4, 2019, then graduation would be on Wednesday, June 5, 2019 at 6:00 p.m. at Mitchell Field.

If it would rain on Wednesday, June 5, 2019, then graduation would be moved indoors to the MCHS Gymnasium at 6:00 p.m.

All Senior Parents would be notified via Skylert of any changes related to the scheduled commencement Tuesday, June 4, 2019

VI. OTHER BUSINESS – Nothing at this time.

VII. PUBLIC COMMENT PERIOD – Nothing at this time.

VIII. ADJOURNMENT BY PRESIDENT

With no further business before the Board, the meeting adjourned at 7:34 P.M.

Amy L. Smith, Board Secretary