

6:30 p.m.

MIFFLIN COUNTY SCHOOL DISTRICT
ADMINISTRATION BUILDING
201 EIGHTH STREET, HIGHLAND PARK
LEWISTOWN, PA 17044-1197

Mission Statement: *Educate each student to meet life’s challenges.*

I. CALL TO ORDER

The COW meeting of the Board of Education of the Mifflin County School District was held Thursday evening, February 21, 2019, at 6:30 P.M. at the Administration Building, 201 Eighth Street, Highland Park, Lewistown, Pennsylvania. The following members were present at roll call:

II. BOARD MEMBERS

ROBERT W. HAMMOND
JOHN E. KNEPP
BETH M. LAUGHLIN
JULIE B. MAIDENS
KRISTEN L. SHARP

MARY LOU M. SIGLER
E. TERRY STYERS
MICHELLE M. TERRY
NOAH D. WISE

Also present were Mr. James A. Estep, Superintendent; Mr. Vance S. Varner, Director of Secondary Education; Mrs. Melinda Kenepf, Chief Financial Officer; Ms. Amy L. Smith, Board Secretary; Mr. Orris Knepp III, Knepp & Snook; Mr. Logan Sharp, Ms. Hannah Bonson, Mr. Matt Dixon, Mr. Chris Stultz, Mr. Brad Remig, Ms. Rose Schulz, Mrs. Michelle Knepp, and Mr. Joe Cannon, The Sentinel

III. COMMUNICATIONS/ REPORTS

A. School Board Secretary – Reminder that Statement of Financial Issues are due. Reminded anyone in attendance from the public to sign the attendance sheet.

B. School Board Members

- Mr. Styers spoke about February being a time of heartache for Mifflin County School District. Staff and students have worked together to support each other during these trying times. This is not something that is reflected in a test score, but is reflective of our Mission Statement: Educate each student to meet life’s challenges.

- Mr. Wise expressed concern about bumping up the fee charged to the JVFL & Keystone Leagues for the field use in the fall by \$1000. We waved the fee for the Community Band but charged the football leagues. Discussion occurred. The policy committee is meeting to discuss this policy on Wednesday.

C. Superintendent

- Mr. Estep said many people stepped up during this tough time. I want to commend Mr. Vance Varner, as he was essential in responding to these tragic events and keeping the district informed.
 - Mr. Estep presented a promotional video for the school district.
 - Requesting approval to find \$1000 to offset the Playbill for the Beauty and the Beast musical. The majority of the members were agreeable.
 - The Technology items that are on the Agenda for approval will be purchased during this fiscal year as Mr. Cunningham had presented.
1. **Brad Remig-PFM** – Mr. Remig presented handout on New Money Discussion and went over in detail.
 2. **Matt Dixon-McClure Company** – Matt and Chris presented the drawings and proposal for the SMES project. Discussion occurred regarding the design with and without the four additional classrooms. The majority of the Board Members supported the design without the additional classrooms.
 - Mr. Estep said we are anticipating a \$400,000-\$500,000 increase in health care costs for the district next year. \$207,000 additional dollars needed for the LIS project. PSERS increase is going to cost approximately \$500,000. There will be \$700,000-\$850,000 in increased employee costs. We need to find approximately \$2.6 million new dollars. We will have \$1.1 million dollars in new revenue and \$2.6 million dollars in new expenses.
 - Some things to think about...
 - ◆ We will need to use savings or make program cuts to balance the budget.
 - ◆ Funding for the long-term vision for The Academy.
 - ◆ The need to upgrade the air conditioning at EDES at a cost of \$2.5-\$2.7 million.
 - ◆ There is a desire in the community to upgrade our athletic fields. Do we use our cap reserve to build a new stadium and upgrade the fields?
 - ◆ I need feedback on funding the SMES project. Do we borrow the whole \$8.5 million or borrow \$3.5 million and use capital reserve for the remaining balance. Discussion occurred. On next week's agenda, two options will be presented for your consideration.

D. Director of Secondary Education – We are in need of a speaker for Graduation if any Board Member is interested, please let me know.

E. Director of Buildings and Grounds – Not present

F. Mifflin County Academy of Science and Technology – Mrs. Laughlin thanked The Sentinel for the very nice article on the GI Bill funds now being accepted at The Academy.

G. Student Representatives

1. **Logan Sharp** – TSA took first place in fashion design. The indoor drumline is competing at Central Mountain High School this weekend.
2. **Hannah Bonson** – Gave a sports update. The Beauty and the Beast Musical is starting tomorrow. Had a preview today, it looks interesting.

H. Public Comment Period – Nothing at this time.

IV. CONSENT AGENDA

Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

Mr. Estep presented the following to the Board for consideration.

A. BOARD MEETINGS

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

A. Executive Session

-January 17, 2018 at 7:29 PM -Student and Safety/Security

- January 24, 2018 at 7:22 PM- Personnel Item

B. Committee-of-the-Whole Meeting

-January 17, 2019 at 6:30 PM until 7:28 PM

C. Regular School Board Meeting

-January 24, 2019 at 6:31 PM until 7:21 PM

Mr. Estep presented the following to the Board for consideration.

B. BOARD ACTION (includes policies and curriculum)

1. Recommend approval to purchase 650 HP Prodesk 400 G5 desktops at a cost of \$386,100 (\$594 each) per Co-Stars contract out of district's capital reserve account.
2. Recommend approval to purchase 464 Lenovo ThinkPad 11e laptops at a cost of \$204,786.40 (\$441.35 each) and 8 Spectrum SIM32 carts at a cost of \$7,160 (\$895 each) per Co-Stars contract out of district's capital reserve account.
3. Recommend approval to purchase 32 Dell Latitude 3390 2-in-1 BTX laptops at a cost of \$30,481.92 (\$952.56 each) per Co-Stars contract out of district's capital reserve account.
4. Recommend approval to purchase 3 Lenovo 24 Headset VR Kits at a cost of \$53,463.00 (\$17,821.00 each) and Lenovo – VR Classroom 1 Day onsite Professional Development at a cost of \$3,379.42 per Co-Stars contract out of district's capital reserve account.
5. Recommend approval to purchase 32 Dell Latitude 3390 2-in-1 BTX laptops at a cost of \$30,481.92 (\$952.56 each) per Co-Stars contract out of district's capital reserve account.

6. Recommend approval to purchase a Maker-Fab Series 48" x 96" CNC Plasma Cutter at a cost of \$22,799.05 per PEPPM contract out of district's capital reserve account.
7. Recommend approval to purchase a Roland Versa Studio 20" Vinyl Printer/Cutter with supplies at a cost of \$10,398.85 out of district's capital reserve account.
8. Recommend that the following Integrated Units of Study Maps be approved as draft implementation for corrections and revisions during the 2018-2019 school year:
 - Kindergarten STEM Seed to Plant
 - 4th Grade STEM Weather

C. CUSTODIAL-MAINTENANCE

Mrs. Kenepp presented the following to the Board for consideration.

D. FINANCE

1. Review of Treasurer Reports for month ended **January, 2018**
 - (1) Kish Bank
 - (2) PSDLAF / PSDMAX
 - (3) Temporary Investment Report and Summary
 - (4) Capital Projects Fund (**PLGIT**)
 - (5) General Obligation Bond 2018 Series (**PLGIT**)
2. Review of listing of bills for payment
3. Review of Revenue and Expense Summaries
4. Recommend approval of listing of budget transfers for 2018-2019
5. Real Estate and Per Capita Tax Collector Reports
6. Request permission to bid Athletic Supplies for the 2019-2020 school year
7. Recommend approval of offer of repository for unsold properties for the following Map Numbers:

16,27-0327--,000	\$300.00
05,08-0106--,000	50.00
05,08-0105--,000	50.00
19,04-0115--,000	275.00
17,18-0402--,000	750.00
16,39-0030--,000	4,000.00
21,21-0530--,000	650.00
8. Informational purposes: Letter from Granville Twp Supervisors re: untaxed parcels
9. Informational purposes: First Quality Baby Products LLC 2019 KOZ applications

10. Informational purposes: 2018 Judicial Tax Sale

Mr. Estep presented the following to the Board for consideration.

E. CAFETERIA

1. Recommend approval of the Cafeteria Financial Report for **January 2019**.
2. Request authorization to pay Cafeteria Bills for **January 2019**.

Mr. Estep presented the following to the Board for consideration.

F. TRANSPORTATION

1. Recommend that **JON TYLER BOWERSOX** be added as a bus driver for J&D's Inc.
2. Recommend that **DELWIN E. LEISTER** be added as a van driver for C.H. Fisher, Inc.

Mr. Estep presented the following to the Board for consideration.

G. STUDENT-RELATED

1. Seeking approval for a fee of \$550 to be waived for the use of the auditorium and classroom at the Mifflin County High School and for the Mifflin County Farm Bureau. They would like to use the space for their Measure the Candidates Night on May 9, 2019. They understand they will be paying for the event staff.

Mr. Estep presented the following to the Board for consideration.

H. PERSONNEL

1. Recommend approval of the resignation of **SHARON I. ESH**, Drama Club and Co-Advisor of the Sophomore Class, effective at the end of the 2018-2019 school year.
2. Recommend approval of resignation of **MARGO A. ZUBLER**, Health Room Aide at MCHS, effective February 18, 2019.
3. Recommend approval of **CHRISTOPHER R. MILLER**, to be hired as a full-time custodian (3:00PM-11:30PM) at MCJHS/Admin, effective January 28, 2019.
4. Recommend approval of **MARYLOU FOLTZ** to be hired as a full-time custodian at MCMS, 3:00 PM-11:30 PM, effective March 4, 2019.
5. Recommend approval of the resignation of **NATHAN W. GRAMLEY**, substitute custodian, effective January 25, 2019.
6. Recommend approval of the resignation of **KEVIN R. MCCARDLE**, substitute custodian, effective January 28, 2019.
7. Recommend approval of **JOANN L. RENNING**, cafeteria substitute, effective pending

completion of pre-employment paperwork.

8. Recommend approval of **JESSICA M. WALTERS**, 6.75-hour Dessert at MCMS, effective August 21, 2019.
9. Recommend approval of **IRMA JERZERICK**, cafeteria substitute, effective pending completion of pre-employment paperwork.
10. Recommend approval of transfer of **STACEY L. WERTZ-MANN**, Paraprofessional (4.5 hr), primarily working in Life Skills at LIS to Paraprofessional (7-hr), primarily working in Autistic Support at MCMS, effective February 8, 2019.
11. Recommend approval of transfer of **MELINDA R. PARSON**, Paraprofessional (4-hr), primarily working in Emotional Support at MCJHS to Paraprofessional (7-hr), primarily working in Autistic Support at MCJHS, effective February 5, 2019.
12. Recommend approval of **GINA M. HIMES** to be hired as event staff for the 2018-2019 school year.
13. Recommend approval of **THERESA M. LAMONT** as Girls Head Lacrosse Coach for the 2018- 2019 season.
14. Recommend approval of **NIKI M. BAILY** to be a volunteer Junior High Soccer Coach for the 2018-2019 season.
15. Recommend re-appointment of the following coaches for the 2019-2020 fall season:
 - **TAMARA C. SECHLER** – Head Fall Cheer
 - **GREGORY A. LOHT** – Head Boys Cross Country
 - **SCOT T. SECHLER** – Head Football
 - **AARON C. BUBB** – Head Golf
 - **BARRETT L. KNEPP** – Head Girls Soccer
 - **ROBERT S. LEPLEY** – Head Boys Soccer
 - **LESTER G. KYLE** – Head Girls Tennis
 - **JENNIFER A. FREED**-Head Girls Cross Country
16. Recommend approval of posting for three Technology Interns for summer/fall 2019.

I. ATHLETICS and ACTIVITIES

Mr. Estep presented the following to the Board for consideration.

V. ROLL CALL ITEMS

1. Recommend approval of the second revised 2019-2020 MCSD School Calendar.

ADDENDUM

Mr. Estep presented the following to the Board for consideration.

V. ROLL CALL ITEMS

2. Recommend approval of Policy 806-Child Abuse.
3. Recommend approval of **ANGELIKA A. RUPERT** to be hired as a 4.5-hr Paraprofessional, primarily working in Life Skills at LIS, effective pending completion of pre-employment paperwork.

VI. OTHER BUSINESS – Nothing at this time.

VII. PUBLIC COMMENT PERIOD – Nothing at this time.

VIII. ADJOURNMENT BY PRESIDENT

With no further business before the Board, the meeting was adjourned at 8:45 PM.

Amy L. Smith, Board Secretary