

6:30 p.m.

**MIFFLIN COUNTY SCHOOL DISTRICT**  
**ADMINISTRATION BUILDING**  
**201 EIGHTH STREET, HIGHLAND PARK**  
**LEWISTOWN, PA 17044-1197**

**Mission Statement:** *Educate each student to meet life's challenges.*

**I. CALL TO ORDER**

**II. BOARD MEMBERS**

\_\_\_ ROBERT W. HAMMOND  
\_\_\_ JOHN E. KNEPP  
\_\_\_ BETH M. LAUGHLIN  
\_\_\_ JULIE B. MAIDENS  
\_\_\_ KRISTEN L. SHARP

\_\_\_ MARY LOU M. SIGLER  
\_\_\_ E. TERRY STYERS  
\_\_\_ MICHELLE M. TERRY  
\_\_\_ NOAH D. WISE

**III. COMMUNICATIONS/ REPORTS**

- A. School Board Secretary
- B. School Board Members
- C. Superintendent
  - 1. Dan Bradley-Audit Report
  - 2. Delta Development
- D. Director of Secondary Education
- E. Director of Buildings and Grounds
- F. Mifflin County Academy of Science and Technology
- G. Student Representatives
  - 1. Logan Sharp
  - 2. Hannah Bonson
- H. Public Comment Period

**IV. CONSENT AGENDA**

*Note: All matters taken under this section are considered to be routine and action will be taken with one motion. There will be no separate discussion on these items. If discussion is desired, that item*

will be removed from the Consent Agenda and considered separately.

**A. BOARD MEETINGS**

1. Recommend approval of minutes of School Board Committee Meetings, Special and Regular School Board Meetings held, and listing of Executive Sessions conducted.

**A. Executive Session**

- December 6, 2018 at 6:20 PM until 6:33 PM-Personnel and Student Matter
- December 20, 2018 at 8:06 PM- Safety and Security

**B. Reorganizational Meeting**

- December 6, 2018 at 6:30 PM until 6:42 PM

**C. Committee-of-the-Whole Meeting**

- December 6, 2018 at 6:43 PM until 7:28 PM

**D. Regular School Board Meeting**

- December 20, 2018 at 6:31 PM until 8:05 PM

**B. BOARD ACTION (includes policies and curriculum)**

1. Recommend approval of Policy 251-Student Homelessness.
2. Recommend authorization of **BRETT M. MONSELL** to enter into CustomCat Agreements on behalf of MCSD.

**C. CUSTODIAL-MAINTENANCE**

**D. FINANCE**

1. Review of Treasurer Reports for month ended **December, 2018**
  - (1) Kish Bank
  - (2) PSDLAF / PSDMAX
  - (3) Temporary Investment Report and Summary
  - (4) Capital Projects Fund (**PLGIT**)
  - (5) General Obligation Bond 2018 Series (**PLGIT**)
2. Review of listing of bills for payment
3. Review of Revenue and Expense Summaries

4. Real Estate and Per Capita Tax Collector Reports
5. Recommend approval to exonerate Cheryl Hartzler, Brown Township Tax Collector, from collecting 2016 and 2017 supplemental real estate tax bills on parcel 14,03-0103D-,000
6. Recommend approval of listing of budget transfers for 2018-2019
7. Recommend approval of renewal agreement with Ohiopyle Prints Inc.
8. Recommend approval of royalty fee agreement with MCHS student store
9. Acknowledge receipt of the 2017-2018 Audit Report

#### **E. CAFETERIA**

1. Recommend approval of the Cafeteria Financial Report for **December 2018**.
2. Request authorization to pay Cafeteria Bills for **December 2018**.

#### **F. TRANSPORTATION**

#### **G. STUDENT-RELATED**

1. Recommend approval of Homebound Student #18-20-05 to begin on 01/10/2019 for three months.
2. Recommend approval of MCHS Indoor Drum Lines and Guard to attend the Tournament of Bands-Tournament Indoor Associate, Region 4 Championship Event. The Event will be held at Bald Eagle Area High School on Sunday, April 28, 2018.

#### **H. PERSONNEL**

1. Recommend approval of **PEGGY S. WILSON** to be hired as a custodial substitute, effective pending completion of pre-employment paperwork.
2. Recommend approval of **ERICA L. YORKS** to be hired as a custodial substitute, effective January 7, 2019.
3. Recommend approval of the resignation of **ZACHARY J. KNEPP**, full-time custodian at MCMS due to other employment, effective at the end of the day January 18, 2019.
4. Recommend approval of **CHRISTOPHER L. GROCE** to be hired as a part-time custodian at EDES, 3:30pm-7:30pm, effective January 28, 2019.
5. Recommend approval of **ASHLEY A. WISE** to be hired as a Boys Basketball Scorekeeper, effective pending completion of pre-employment paperwork.
6. Recommend approval of the resignation of **VICTORIA E. BEASOM**, Paraprofessional at

MCJHS due to new employment, effective January 10, 2019.

7. Recommend approval of **TRACY BASTRESS** to be hired as 5-hour part-time Food Service/Van Truck driver, effective January 3, 2019.
8. Recommend approval of **TRUDY R. GENTZEL** to be hired as 4.75-hour breakfast/non-program satellite cashier at MCMS, effective January 11, 2019.
9. Recommend approval of the resignation of **VICKIL. KAUFFMAN**, 6.75-hour full-time Pizza Line cafeteria worker at MCHS due to retirement, effective July 1, 2019.
10. Recommend approval of **DEBRAH L. FERGUSON** to be added to the cafeteria substitute list, effective up on completion of pre-employment paperwork.
11. Recommend approval of removal of the following substitutes in the cafeteria, effective December 14, 2018. They have not worked in a year and they do not have updated clearances.

- **PATTY J. BODMER**
- **HEATHER L. CRAWFORD**
- **LAYNE S. HALFPENNY**
- **AMY K. HENRY**
- **REBECCA J. NIXDORF**
- **RHONDA L. RIVERA**

12. Recommend approval of resignation of **GAIL E. WAGNER**, Family and Consumer Science Teacher at MCMS due to retirement, effective June 30, 2019.

#### **I. ATHLETICS and ACTIVITIES**

### **V. ROLL CALL ITEMS**

1. Recommend approval of the revised 2019-2020 MCSD School Calendar.
2. Seeking approval for a fee waiver for the use of the facility, sound system, custodian fee, and event staff at the Mifflin County High School auditorium for the Lewistown Community Band, including High School Students on December 8, 2018.

- A. Auditorium Fee- \$750
- B. Sound System Fee- \$250
- C. Event Staff-\$150
- D. Custodian Fee \$157.50

### **VI. OTHER BUSINESS**

### **VII. PUBLIC COMMENT PERIOD**

**VIII. ADJOURNMENT BY PRESIDENT**