

Number: 205

Section: Pupils

Title: Family Educational Trips

Adopted: May 27, 2004

Revised:

**Mifflin County
School District**

<p>EFFECTIVE DATE: July 1, 2004</p>	<p>I. <u>OBJECTIVE</u></p> <p>The Board recognizes that although students have the responsibility to contact teachers and make-up assignments missed, it is not possible to obtain the benefit of classroom interaction with teachers and students unless students are in regular attendance at school. Therefore, while the Board discourages unnecessary absences from school, it recognizes that, depending upon the circumstances, it may be necessary to approve family trips of educational value but only within the context of school purposes and school law.</p> <p>Parents who are planning to take their child on an educational trip during the time that school is in session may request an excused absence for the student. Consideration of such a request is dependent on these conditions:</p> <ol style="list-style-type: none">1. Excused absences for educational trips will be limited to five (5) school days in any given academic year and there can only be one trip per academic year.2. Any days beyond the maximum five (5) days permitted will be considered unexcused and unlawful for students under age seventeen (17) and appropriate legal action will be taken.3. The Board and administration strongly advise parents not to plan educational trips within the first or last ten (10) days of the school term. Except under extenuating circumstances, educational trips will not be approved on days when standardized/achievement tests or final exams are scheduled.4. Requests should be submitted by the parent or guardian five (5) school days prior to the student's anticipated absence using the proper form, which may be secured, from the school principal's office.5. The purpose, itinerary, and supportive educational aspects must be clearly explained for justifying such an experience beyond the classroom. The principal will accept or reject the purpose of the trip before the trip commences.	<p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45</p>
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	<p>6. The following will be taken into consideration by the principal in granting permission for the trip:</p> <ul style="list-style-type: none"> a) The student's academic standing, which in the high schools includes grade point average. b) The student's attendance record. c) The effect the absence will have on the student's educational welfare. d) Exceptionality of the request. <p>7. If approval is granted before the trip is taken, the student's absence will be excused. If prior approval is not received, the absence will be classified as an unlawful and/or unexcused absence. Should the student's absence extend beyond the approved time, such days will be classified as unlawful and/or unexcused. Appropriate consequences will apply in all instances of unlawful and unexcused absences.</p> <p>8. The student is expected to complete all schoolwork that is assigned during the approved absence. Such assignments will be given to the student immediately prior to the absence.</p> <p>9. It will be the student's responsibility to contact teachers and make up assignments missed.</p> <p>10. Upon completion of the trip, a written report must be submitted to the principal using a format which will be approved by the principal in advance of the trip.</p>	<p>1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50</p>
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