

**ANIXIS** allows you alone to be able to **RESET**, **UNLOCK**, and **CHANGE** your password at your own leisure.

## **HOW TO ENROLL:**

Press **CTRL + ALT + DLT**.

Click the **RESET PASSWORD** link under the log-in area.



Click on **ENROLL**. After typing your username, you will be prompted to choose a security question from the drop down box and then submit your answer. When you press **NEXT**, you will repeat for question #2. **That's it! You are now enrolled!**



## WHY USE ANIXIS?

If you forget your password, you can choose **RESET**. This will allow you to answer the 2 security questions that you had chosen during the initial setup. Once you answer them correctly, it will allow you to reset your password.

If you typed your password incorrectly 3 times and are now locked out, choose **UNLOCK**. Again, you will answer the 2 security questions that you created, and the account will now be unlocked. You no longer have to wait for 10 minutes.

And of course, clicking on **CHANGE** will just allow you to change your current password to one you like better.

From outside the district you can reset your password from <http://www.mcsdk12.org> page

The screenshot shows the homepage of the Mifflin County School District website. At the top, there is a navigation bar with links for MCSD, Schools, BlendedSchools.net, S.A.S., AESOP, Webmail, Intranet, Family Access, WWW2, Library Access, Office 365, and Google Docs. Below this is the district's logo, which features a husky head and the text "MIFFLIN COUNTY SCHOOL DISTRICT" and "2015 ... Lewistown, PA" and "( ) 248-0148". A large red arrow points from the top left towards the "Password RESET" link in the services grid. The grid contains various service icons and labels: Family Access (Support, Email), Skyward (Mobile Access), MySchool (Account), Skylert (Messaging System), Internet (Safety), Employment (Opportunities), Password RESET, Technology (Tutorials), MCSD (Athletics), Mifflin County Online, and Alpha Program. A banner at the bottom of the main content area reads "OUR MISSION: Educate Each Student to Meet Life's Challenges" over a background image of a child's hands with colorful paint prints. Below the banner, it says "Welcome to Mifflin County School District".