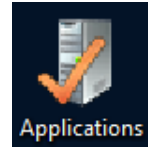


# CO:WRITER – TEACHER ACCOUNTS

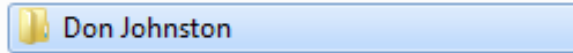
Please enter a TRACK-IT to request an activation code before using the software.

**AFTER you receive an activation code:**

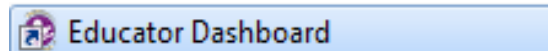
1. Click on the **Applications** folder on the Desktop.



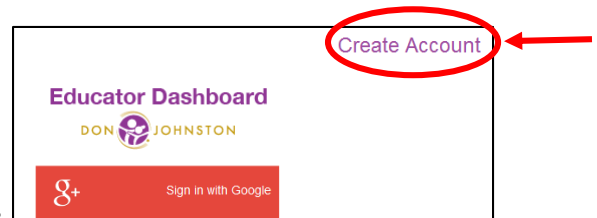
2. Double-click on the **Don Johnston** folder



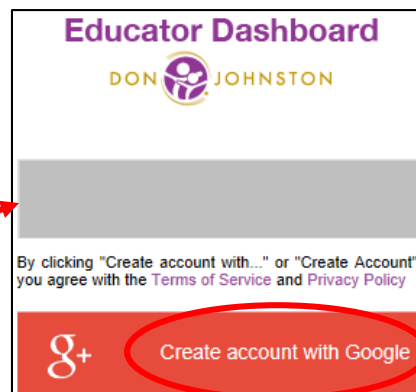
3. Double-click on **Educator Dashboard**



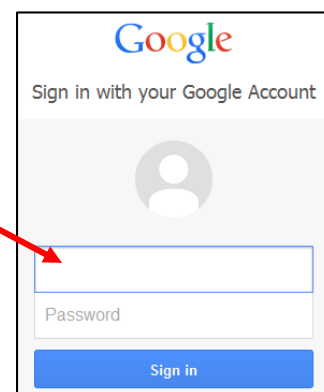
4. In the top right corner, click **CREATE ACCOUNT**.



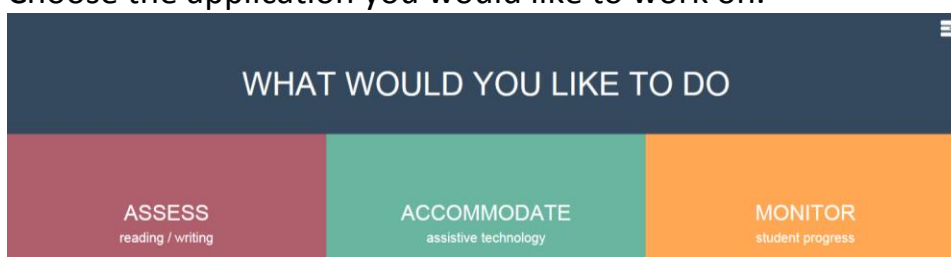
5. Enter the teacher activation code
6. Click on **Create account with Google**



7. Enter your **district email address and password**.
8. Press **Sign In**.
9. Press Accept on the next 2 screens.



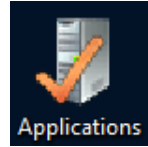
10. Choose the application you would like to work on.



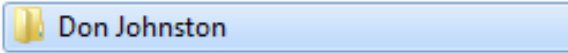
# OPENING THE CO:WRITER PROGRAM

(teacher account has ALREADY been created)

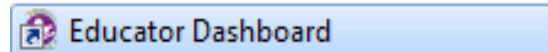
1. Click on the **Applications** folder on the Desktop.



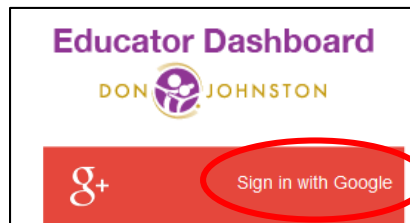
2. Double-click on the **Don Johnston** folder



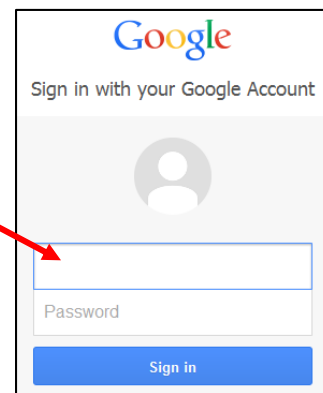
3. Double-click on **Educator Dashboard**



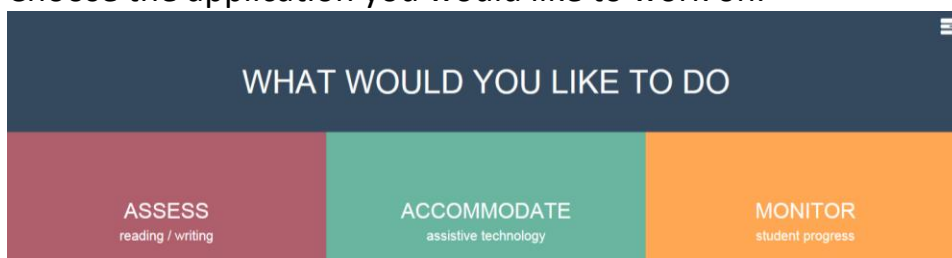
4. Click on **Sign in with Google**



5. Enter your **district email address and password.**
6. Press **Sign In.**



7. Choose the application you would like to work on.



8. Co:Writer will be available for as long as you are logged on to the computer.