I. CALL TO ORDER

The regular School Board Meeting of the Mifflin County School District was held Thursday evening, December 20, 2007 at 7:30 P.M. at the Administration Building, 201 Eighth Street, Highland Park, Lewistown, Pennsylvania. The following members were present at roll call.

II. BOARD MEMBERS

DR. RUTH D. ARMSTRONG  TRAVIS R. PARKES
ROBERT F. BRATTON    KIRK M. RAGER (absent)
WALTER L. HARPSTER   BETH D. REIFSNYDER
DAVID W. MOLEK       JOHN A. TRAXLER
PHILLIP C. NASH

Also present were Mr. David S. Runk, Superintendent; Dr. John J. Czerniakowski, Assistant Superintendent; Mr. Edward R. Curry, Director of Secondary Education; Mr. Mark K. Hidlay, Director of Student Support Services; Miss. Tracey M. Jones, Director of Special Education; Mr. James S. Weaver, Jr., Business Manager; Mr. Sean A. Daubert, Board Secretary; Mr. David R. Sutton, Director of Buildings and Grounds; Ms. Lisa L. Lyles, Director of Human Resources; Mr. Brad Remig, Public Financial Management; Mr. Walt Tack, Reynolds Construction Management; Mrs. Linda Miller, PPL Energy Services; Mr. Richard Skinner, PPL Energy Services; Mr. Craig Meadows, Hayes Large Architects; Ms. Tammy Yoder, Ms. Valerie Milliron, Ms. Mindy Retherford, Mrs. Bettyann Milliron, Mr. Bill Milliron, Mr. Jason Retherford, Mr. Larry Lyter, Ms. Valerie Spickler, Ms. Melissa Fisher, Mr. Braden Fisher, Ms. Shaelynn Fisher, Ms. Deb Colwell, Mr. Anthony Schifano, Ms. Amber Schifano, Mrs. Gayle Schifano, Mr. Robert Schifano, Mrs. Tara Eckley, Mr. Trevor Eckley, Ms. Cristine Zook, Ms. Angela Yoder, Mrs. Pam Wyland, Mr. Todd Wyland, Ms. April Henderson, Mr. James Hurlburt, Jr. Mr. Scott Spotts, Ms. Rosie Long, Ms. Susie Glick, Mr. Troy Sharp, Mrs. Kristen Sharp, Ms. Lucinda Yoder, Ms. Lauren Yoder, Mr. Mark Yoder, Mr. Ted Sutton, Mrs. Dena Stauffer, Mrs. Ruth Yoder, Mrs. Michelle Spriggle, Mrs. Christine Walker, Ms. Cathy Haughwout, Ms. Deb Yoder, Ms. Linda Goodman, Ms. Kim Yoder, Mr. Jeff Yoder, Ms Holly Byler, Mrs. Mary Ann Weir, County Observer; Mrs. Holli L. Sunderland, Lewistown Sentinel.

III. COMMUNICATIONS

A. School Board Secretary

Mr. Daubert had nothing at this time.

B. School Board Members
Mrs. Reifsnyder announced that Mr. Rager was absent due to a delay in his work travel schedule. Dr. Armstrong wished everyone a Merry Christmas.

C. School District Administration

Mr. Runk updated the board on the dual enrollment grant program. The next meeting is scheduled for January 2nd at 1:30 P.M. at Indian Valley High School. Mr. Runk asked for a board member to volunteer to sit on the committee. Dr. Armstrong volunteered to be on the committee. Mr. Runk reported that the Lewistown Middle School team participating in the state wide stock market game is currently in first place state wide. Mr. Runk announced that 10 students from each high school were randomly drug tested on December 11th. Mr. Runk reported that three students failed the random drug test.

Mr. Runk introduced Mr. Craig Meadows from Hayes Large, Mr. Ron Butler from EADES, and Mr. Walt Tack from Reynolds Construction Management. The gentleman presented an update on the new IVHS project. Craig Meadows reported on the December 7th project status meeting. A number of issues were discussed at the status meeting to include outstanding land development issues, tree removal on adjoining properties, and a grading easement needed for the apartment complex adjoining the school district property. Mr. Meadows suggested that a retaining wall in front of the building be added to the base bid for the project and not as an alternate add on bid. The bleachers in this area will remain an alternate add on bid. Mr. Meadows suggested the rock faced architectural wall finish be included in the base bid and then be able to be removed as an alternate delete. Mr. Meadows suggested that a 2nd floor area in the building now be included in the base bid as a storage area. This area was first thought to be needed for hanging mechanical systems which is no longer the case. If a floor is added to this area, 1,500 additional square feet of storage space would be added to the building. This storage space is not recommended to be added as alternated bid item.

Mr. Molek made a motion, seconded by Mr. Nash, to add the retaining wall in front of the building; the rock faced architectural wall finish, and the 2nd floor storage room to the base bid for the building. The motion passed by an 8-0 roll call vote.

Mr. Walt Tack presented a project time line update to the board. Mr. Tack noted that the project is waiting on a number of approvals from outside governmental agencies. Mr. Tack said the project timeline is to go out to bid in late April and receive bids in early June. The project may be delayed if approvals are not received. Mr. Tack noted that $150,000 worth of savings in mechanical system alterations have been found and that he is currently working with the structural engineers to make the building quicker to build.

Mr. Nash asked Mr. Tack to provide an estimate of the prevailing wage costs on the project so this information can be shared with the local legislatures.

Mr. Parkes noted that he would like to see the district move in the direction of “green” and that grants are available to help with the costs.

Dr. Czerniakowski reported on the estimated costs for safety upgrades to the corner of East Charles Street and Dorcas Street. The total cost of the safety upgrades is $15,000.

Mr. Curry presented the December enrollment report. The district is down 4 students since November and is down 400 students in past 6 years.
Mr. Hidlay introduced Dr. John Gehman from Lewistown Hospital. Dr. Gehman agreed to apprise the school board on MRSA. Mr. Hidlay noted that he attended a presentation by Dr. Gehman on MRSA in the workplace. Dr. Gehman distributed a handout. Dr. Gehman focused on the key points for prevention of the transmission of MRSA. MRSA was first identified in the 1970’s and is carried by 1% of the population while 2 to 3% of the health care workers carry MRSA. MRSA is in the community. The important thing to do is to take adequate precautions to avoid the transmission of MRSA.

Mrs. Reifsnyder thanked Dr. Gehman for educating the board and thanked Mr. Hidlay and the school nurses for taking precautions to prevent MRSA.

D. Public Comment Period

Mrs. Reifsnyder opened the public comment period by stating that she knows the crowd gathered at the meeting was present regarding Union Elementary School. Mrs. Reifsnyder assured the public that the board had not discussed closing Union Elementary School and that she believed that at least five of the board members would not vote to close the school. The board will begin discussing the budget in March.

Mr. Molek noted that he said the comment regarding the fact that he would look at all expenditures in the district in regards to the budget and would be negligent in his duties if he did not consider the expenditures associated with keeping Union Elementary school open while working on the budget. Mr. Molek noted that he was very upset with the Sentinel for not calling him to clarify his comment before the Sentinel printed an article regarding closing Union Elementary School.

Ms. Linda Goodman stated her concerns with closing Union Elementary School. She does not want to wait until budget talks to discuss the issue. Parents are concerned about the students and teachers. She is here because she hears comments that the school will be closed.

Mrs. Reifsnyder responded that the board does not have 5 members that would vote to close the school. Mrs. Reifsnyder said the story was created to cause a public outcry.

Scott Spotts noted that he appreciated being able to be at the board meeting and wants a favorable relationship between the board and the parents of Union Elementary School.

Sherry Brought said she feels Union is an unwanted school. Why close Union to fill up other schools.

Pam Wyland spoke in favor of keeping Union and talked about a problem with her student at another school. Mr. Runk asked Mrs. Wyland to call his office and provide details to him.

Cathy Haughwout, Vice Chair of the Mifflin County Conservation District, shared Mifflin County population and demographic numbers and projections with the board.

Mindy Retherford asked if other things are considered except enrollment in regards to closing a building. Union has the highest test results in the district.

Mr. Molek stressed that when the budget is developed the board must look at all costs in the district. Mr. Molek again made that point that this story was made up.

Dr. Armstrong noted that Union always has the highest test scores because it does not have the large range of socio-economic disadvantaged students in comparison to the Lewistown Elementary Schools.

Kristen Sharp noted that she was taken back by the greeting the crowd received from the board. The group does not want to wait until April to discuss the issue.
Trevor Eckley noted that the group was here because they love their school. Mr. Eckley commented on MRSA and feels parents should be notified by letter when a student is found in a school with MRSA.

Mark Brought is in favor of keeping small elementary schools with small class size. Robert Schifano noted he would fight to keep the school open.

Heather Henline, sentinel editor, argued the point that the story was made up.

Holly Sunderland, sentinel reporter, noted that she was contacted by a school board member regarding Mr. Molek’s comment regarding reviewing the expenditures of Union elementary during the budget process.

Mr. Parkes asked what had changed in the district over the past four years that made the district consider closing schools.

Mr. Molek noted that the board completed two feasibility studies of the district.

Sherry Brought asked for clarification on how a school building could be closed. She noted that the group was led to believe the board could vote at this meeting to close the school.

Mrs. Reifsnyder replied that a public hearing must be held before a board could close a public school building.

Mr. Jim Hurlburt asked if the operating cost savings have been determined for the new school building.

Mr. Harpster made a motion, seconded by Mr. Molek, to approve item E below. The motion passed by an 8-0 roll call vote.

E. As the President of this Board conducts this meeting, it will not be necessary to announce each Director’s name for each vote. If, however, a Director or Directors wish to vote NO, that Director shall so state. The President of this Board shall call for the vote on a motion and if a Director does not vocally record a NO vote, that Director’s vote shall be considered a YES vote. The President of this Board shall utilize roll call voting as required by law or at his or her discretion. The chair will entertain a motion to conduct this meeting according to these guidelines.

IV. RECOMMEND APPROVAL OF MINUTES OF SCHOOL BOARD COMMITTEE MEETINGS, SPECIAL AND REGULAR SCHOOL BOARD MEETINGS HELD, AND LISTING OF EXECUTIVE SESSIONS CONDUCTED

Mr. Harpster made a motion, seconded by Mr. Nash to approve items a, and b below. The motion passed by a roll call vote - no objections, unanimous vote.

A. Committee-of-the-Whole Budget Meeting
   . November 1, 2007, at 7:30 p.m.

B. Regular School Board Meeting
   . November 15, 2007, at 7:30 P.M.
C. Executive Sessions Conducted
   . November 1, 2007, at 8:39 P.M., Student Related
   . November 15, 2007, at 8:15 P.M., Student-Related and Legal

V. SUPERINTENDENT'S REPORT

A. CURRICULUM
   1. No Items.

B. CUSTODIAL-MAINTENANCE
   1. Scoping Audit Presentation. (Linda S. Miller, PPL)
      Linda Miller, PPL, presented the scoping audit to the board. Mrs. Miller noted that the
      audit was concentrated on LAHS since that school is the biggest energy user. The technical
      solutions in the audit were prepared by Mr. Richard Skinner. The audit included various energy
      use upgrade projects throughout the district. The next step is for the board to approve an
      Investment grade audit which would be completed at no charge to the district. At that time the
      district would decide to complete the projects or not.

   2. New IVHS Update
      This presentation was made during the administration communications section.

      Mr. Molek made a motion, seconded by Mr. Nash, to approve item 3 below. The motion
      passed by a 5-3 roll call vote. Mr. Harpster, Mr. Parkes, and Mr. Traxler cast the dissenting
      votes.

   3. Recommend the resolution be adopted to condemn property as described in the Resolution
      for Temporary Easement for Storm Water Drainage for the new Indian Valley High School
      project.

C. FINANCE

   Dr. Armstrong made a motion, seconded by Mr. Molek to approve items 1 and 2. The motion
   passed by a roll call vote - no objections, unanimous vote.

1. BUSINESS MANAGER'S REPORT
   a. Treasurer Reports for month ended November, 2007
(1) Kish Bank Balance (22,843.84)
(2) PSDLAF / PSDMAX Balance 4,180,585.17
(3) Temporary Investment Report and Summary
(4) 2003 General Obligation Bonds (PLGIT) Balance .01
(5) 2003 General Obligation Bond Liability (PLGIT) Balance 32,432.41
(6) Bev. Student Activity Fund (PLGIT) Balance 2,286.75
(7) General Obligation Bond 2007 Series (PLGIT) Balance 22,476,515.56


(1) Revenue and Expense Summary
(2) Revenue Accounts
(3) Expense Accounts

c. Listing of bills for payment

Checks 33233 - 33628 in the amount of $ 4,639,411.08

2. TAX INFORMATION

a. Request for Exoneration

(1) Occupational Tax (MIFFCO)
(2) Per Capita and Real Estate (TAX COLLECTORS/ASSESSMENT OFFICE/TAX CLAIMS BUREAU)

b. Request for Refund Real Estate Tax (Assessment Office)

c. Tax Collector Reports

d. Real Estate Tax Billing Dates for 2008

e. Sale of Property from “Repository of Unsold Properties” (Tax Claim Bureau)

3. OTHER FINANCIAL BUSINESS


b. Discussion of Bond Issue Options.

Brad Remig, Public Financial Management, presented a discussion of the bond issue options. Mr. Remig discussed the timing for the second bond issue needed to fund the new Indian Valley High School and discussed the projected millage impact associated with the bond issue. Mr. Remig gave an update on current interest rate trends in the municipal bond market.

D. CAFETERIA

Mr. Harpster made a motion, seconded by Dr. Armstrong to approve items 1 and 2.
The motion passed by a roll call vote - no objections, unanimous vote.


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<tr>
<th>Year-To-Date</th>
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<th>Budget</th>
<th>% of Budget</th>
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<tbody>
<tr>
<td>Expense</td>
<td>893,075.52</td>
<td>252,149.69</td>
<td>2,436,195.00</td>
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<tr>
<td>Revenue</td>
<td>905,044.95</td>
<td>241,394.09</td>
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</tr>
<tr>
<td>Profit/(Loss)</td>
<td>11,969.43</td>
<td>(10,755.60)</td>
<td></td>
</tr>
</tbody>
</table>


   Checks 2999 - 3022 in the amount of $225,651.85

   Mr. Molek made a motion, seconded by Mr. Parkes to approve items 3 and 4. The motion passed by a roll call vote - no objections, unanimous vote.

3. Recommendation of job transfers by bid, effective January 2, 2008:

   a. Joyce L. Eby to the position of Kitchen Manager at Indian Valley Middle School for 8 hours per day, from Kitchen Helper at Indian Valley Middle School.

   b. Anna L. Campbell to the position of Kitchen Helper at Indian Valley Middle School for 7-1/4 hours per day, from part-time at Indian Valley High School and Highland Park Area Elementary School (breakfast).


E. TRANSPORTATION

   Mr. Harpster made a motion, seconded by Mr. Bratton to approve item1 below. The motion passed by a roll call vote - no objections, unanimous vote.

1. Recommend that Craig E. Johnson, be approved as a bus driver for E.R. Rhodes.

2. Logan Boulevard update

   Dr. Czerniakowski announced that the district is now providing transportation to six additional students in relation to PENNDOT determining Logan Boulevard to be a hazardous walking route.

F. STUDENT-RELATED
1. Recommend the following student expulsions:

   Dr. Armstrong made a motion, seconded by Mr. Bratton, to approve item a below. The motion passed by an 8-0 roll call vote.

   a. **Trisha R. Dippery** be expelled for thirty (30) school days effective November 19, 2007.

   Dr. Armstrong made a motion, seconded by Mr. Harpster, to approve item b below. The motion passed by an 8-0 roll call vote.

   b. **Brandon D. Noll** be expelled for thirty (30) school days effective November 19, 2007.

   Dr. Armstrong made a motion, seconded by Mr. Bratton, to approve item c below. The motion passed by an 8-0 roll call vote.

   c. **Shane H. Yeater** be expelled for thirty (30) school days effective December 4, 2007.

   Mr. Harpster made a motion, seconded by Dr. Armstrong, to approve item d below. The motion passed by an 8-0 roll call vote.

   d. **Shawn D. Yeater** be expelled for thirty (30) school days effective December 4, 2007.

   Mr. Traxler made a motion, seconded by Mr. Parkes, to approve item e below. The motion passed by an 8-0 roll call vote.

   e. **Damian M. Young** be expelled for thirty (30) school days effective December 7, 2007.

   Dr. Armstrong made a motion, seconded by Mr. Parkes to approve item f below. The motion passed by an 8-0 roll call vote.

   f. **Isaac D. Hoyt** be expelled for thirty (30) school days effective December 7, 2007.

   Mr. Nash made a motion, seconded by Mr. Harpster, to approve item g below. The motion passed by an 8-0 roll call vote.

   g. **Coty C. LeFevre** be expelled permanently effective December 7, 2007.

   Mr. Bratton made a motion, seconded by Mr. Nash, to approve item h below. The motion passed by an 8-0 roll call vote.

   h. **Vincent C. Mazza, Jr.** for thirty school days effective December 18, 2007.

   Mr. Nash made a motion, seconded by Mr. Parkes, to approve item i below. The motion passed by an 8-0 roll call vote.

   i. **Joshua D. Furman** for thirty school days effective December 18, 2007.
G. **PERSONNEL**

Dr. Armstrong made a motion, seconded by Mr. Nash to approve items 1, 2, and 3 below. The motion passed by a roll call vote - no objections, unanimous vote.

1. Recommend that the resignation of **SANDRA L. MCELWAIN**, Administrative Secretary at Strodes Mills Middle School, be accepted due to retirement effective January 1, 2008.

2. Recommend that **TINA M. CROSSON** be added to the Teachers Aide Substitute List effective December 10, 2007.

3. Recommend that **KOLEEN J. LUKENS** be added to the Teachers Aide and Clerical Substitute List effective December 10, 2007.

4. **FMLA Policy (Lisa L. Lyles)**

   Ms. Lyles presented the districts procedures regarding FMLA leaves of absence.

   Dr. Armstrong made a motion, seconded by Mr. Nash to approve item 5 below. The motion passed by a roll call vote - no objections, unanimous vote.

5. Recommend that **Custodian “C”** be approved for a Family and Medical Leave of Absence effective November 11, 2007, for at least two months.

   Mr. Harpster made a motion, seconded by Dr. Armstrong to approve item 6 below. The motion passed by a roll call vote - no objections, unanimous vote.

6. Recommend the following **additions** to the 2007-2008 Substitute Teacher List:

   **Name** | **Certification**
   --- | ---
   SANDRA M. MATTHEWS | Elementary (K-6), Mentally Retarded; Instructional II
   JOCELYN A. MUZYPCHKO | Elementary (K-6); Instructional I
   CARLA I. WRAY | Elementary (K-6); Instruction I
   NICOLE M. SHERLOCK | Emergency, all subject areas

   Dr. Armstrong made a motion, seconded by Mr. Bratton to approve item 7 below. The motion passed by a roll call vote - no objections, unanimous vote.

7. Recommend that **Teacher I** be approved for a Family and Medical Leave effective November 28, 2007 to February 28, 2008.
Mr. Harpster made a motion, seconded by Dr. Armstrong to approve item 8 below. The motion passed by a roll call vote - no objections, unanimous vote.

8. Recommend that **MEGAN M. BOYER** be added to the Classroom Volunteer List for Highland Park Area Elementary School for the purpose of kid writing and other activities.

   Dr. Armstrong made a motion, seconded by Mr. Parkes to approve item 9 below. The motion passed by a roll call vote - no objections, unanimous vote.

9. Recommend that the resignation of **DR. MARYBETH D. IRVIN**, Federal Programs Coordinator, be approved due to relocation effective January 31, 2008.

H. **ATHLETICS and ACTIVITIES**

   Dr. Armstrong made a motion, seconded by Mr. Nash to approve items 1, 2, and 3 below. The motion passed by a roll call vote - no objections, unanimous vote.

   1. Recommend that **TERA B. NEIDEIGH** be hired as Junior High Softball Coach at Lewistown Area High School for the 2007-2008 school year.

   2. Recommend that the following Volunteer Coaches be approved for the 2007-2008 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Sport</th>
<th>School</th>
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<tbody>
<tr>
<td>JOHN S. WALTERS</td>
<td>Winter &amp; Spring Track</td>
<td>L.A.H.S.</td>
</tr>
<tr>
<td>JOSEPH D. ECKENROTH</td>
<td>Wrestling</td>
<td>I.V.H.S.</td>
</tr>
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   3. Recommend that the resignation of **J. GAWEN STOKER**, Head Football Coach at IVHS, be accepted.

VI. **OTHER BUSINESS**

VII. **ADJOURNMENT**

With no further business before the Board, the meeting adjourned at 10:58 P.M. An executive session was held form 10:58 P.M. to 11:32 P.M. for student, legal, and negotiation items.

Sean A. Daubert, Board Secretary